ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 22 JUNE 2017

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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</thead>
<tbody>
<tr>
<td>ICM/009/220617</td>
<td>Award of Contract in connection with building works to Council Housing at Howard House in Bognor Regis</td>
<td>Bence</td>
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<tr>
<td>ICM/010/220617</td>
<td>Extension of Contract for the Post of Littlehampton Town Centre Regeneration Officer</td>
<td>Mrs Brown</td>
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<tr>
<td>ICM/011/220617</td>
<td>Trial of Pay by Phone in Arun District Councils Off Street Car Parks</td>
<td>Wotherspoon</td>
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</tbody>
</table>

PLEASE NOTE THAT THE DECISION TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY, 30 JUNE 2017 UNLESS THE CALL-IN PROCESS IS APPLIED

Please Note there are no Decisions to be Taken on 29 June 2017
PART B : INDIVIDUAL CABINET MEMBER DECISION

<table>
<thead>
<tr>
<th>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?</th>
<th>NO</th>
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<tbody>
<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr Trevor Bence</td>
</tr>
<tr>
<td>SUBJECT: Award of Contract in connection with building works to Council Housing at Howard House in Bognor Regis.</td>
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<tr>
<td>OFFICER CONTACT: Keith Deane EXTN: 37734 E-Mail: <a href="mailto:keith.deane@arun.gov.uk">keith.deane@arun.gov.uk</a></td>
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EXECUTIVE SUMMARY:
The report explains the background to this project; summarises the tenders received from nine contactors to carry out the work and recommends the award of a contract to the most economically advantageous tender received. The works include but are not limited to the removal of shared bathroom facilities and refurbishment reallocation of flats to accommodate internal bathrooms, refurbishment of the communal areas and associated builders work. There are no leaseholders.

DECISION: To proceed with this project in 2017/2018 and accept the most economically advantageous tender from Contractor A for £157,609.00

REASONS FOR THE DECISION:
1. The preferred contractor has priced the specification in a satisfactory manner and has carried the costing forward to the Summary and Form of Tender correctly.
2. The preferred contractor has priced elements of work within the schedule and is considered consistent and competitive with current market trends.
3. The preferred contractor has been interviewed and is confident they can complete the work at the tendered price and within the time frame outlined in the tender documents.
4. It is more cost effective to carry out the works as part of a planned maintenance programme rather than individual responsive repairs.
5. It will provide a higher living standard for the residents and help reduce fuel bills.

OPTIONS CONSIDERED BUT REJECTED:
1. To defer this project until 2018/2019
2. Not to proceed with this project.
3. To re-tender this project to see if a better price could be obtained.

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: N/A
DISPENSATIONS GRANTED: N/A
THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED

<table>
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<tr>
<th>ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:</th>
<th>N/A</th>
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<tr>
<th>DECISION BY:</th>
<th>SIGNATURE:</th>
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<tbody>
<tr>
<td>Relevant Cabinet Member</td>
<td>[Signature]</td>
<td>22 June 2017</td>
</tr>
<tr>
<td>Leader of Cabinet</td>
<td></td>
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PART B: INDIVIDUAL CABINET MEMBER DECISION

ICM No. 010/220617

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? No

CABINET MEMBER RESPONSIBLE: Cllr Mrs Gillian Brown

SUBJECT: Extension of Contract for the Post of Littlehampton Town Centre Regeneration Officer

OFFICER CONTACT: Denise Vine EXTN: 37846 E-Mail: denise.vine@arun.gov.uk

EXECUTIVE SUMMARY:
In December 2012 Cabinet agreed to use S106 monies to recruit a Regeneration Officer for Littlehampton Town Centre for a period of around 5 years. This report seeks an extension of the existing contract to October 2018 or further if additional funds can be identified to continue to deliver a programme of work in Littlehampton Town Centre to improve trading conditions and mitigate against the impact of increasing competition from out of town retailers.

DECISION:
The Cabinet Member approves the use of the remaining S106 monies (£68k) and Economic Regeneration existing revenue budget (£20-25k) to extend the contract of the Littlehampton Town Centre Regeneration Officer.

REASONS FOR THE DECISION:
To maintain Town Centre Management in Littlehampton and support the local economy

OPTIONS CONSIDERED BUT REJECTED:
To not extend the post of the Littlehampton Town Centre Regeneration Officer. Should this option be selected, Town Centre management would no longer be provided in Littlehampton.

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member
Leader of Cabinet
PART B: INDIVIDUAL CABINET MEMBER DECISION

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<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr Paul Wotherspoon</td>
</tr>
<tr>
<td>SUBJECT: Trialling of Pay by Phone in Arun Districts Councils Off Street Car Parks.</td>
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</tr>
<tr>
<td>OFFICER CONTACT: Calvin Baylis EXTN: 37649 E-Mail: <a href="mailto:Calvin.baylis@arun.gov.uk">Calvin.baylis@arun.gov.uk</a></td>
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EXECUTIVE SUMMARY:
The Outdoor Services Manager is investigating the option of operating Pay By Phone in the Arun District Council Off Street car parks and would like to carry out an 18 month trial with Cobalt Telephone Technologies Ltd who provides the RingGo mobile phone based parking service.

DECISION:
18 month trial
To approve the of Pay by Phone in the Arun District Council Off Street car parks.

REASONS FOR THE DECISION:
To obtain approval of the Cabinet Member for carrying out a trial of Pay By Phone.

OPTIONS CONSIDERED BUT REJECTED:
None
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member P.M. Wotherspoon DATE: 22 June 2017
Leader of Cabinet