ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 3 AUGUST 2017

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/013/030817</td>
<td>Miscellaneous Sundry Debt Write Offs (Exempt – Paragraph 3 – information relating to financial or business affairs)</td>
<td>Councillor Wensley</td>
</tr>
</tbody>
</table>

PLEASE NOTE THAT THE DECISION TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY 12 AUGUST 2017 UNLESS THE CALL-IN PROCESS IS APPLIED

PLEASE NOTE THAT THERE ARE NO DECISIONS PRE-LISTED ‘TO BE TAKEN’ ON 10 AUGUST 2017
PART B : INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Councillor Wensley |
| SUBJECT: | Sundry Debtor Write Offs |
| OFFICER CONTACT: | Carolin Martlew, Financial Services Manager |
| DATE: | June 2017 |
| E-Mail: | carolin.martlew@arun.gov.uk |

EXECUTIVE SUMMARY: The report lists cases where authorisation is sought to write off miscellaneous sundry debt.

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member -
To write off Sundry Debts to the value of £2,785.60 in respect of 3 cases and to note that under delegated authority £2,033.14 has been written off in respect of 28 cases

REASONS FOR THE DECISION:
To ensure that write offs are carried out in accordance with the Council's recovery policy. The sundry debtors accounts listed in the report have been pursued applying the Councils Recovery Policy and have been found unrecoverable. The policy ensures that the recovery of sundry debts prioritises recovery action to cases of collectable debt.

OPTIONS CONSIDERED BUT REJECTED:
n/a
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: | SIGNATURE: | DATE:
---|---|---
Relevant Cabinet Member | [Signature] | 03.08.17
Leader of Cabinet | | |