## ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 16 NOVEMBER 2017

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/023/161117</td>
<td>Sale of a Property to recover an overpayment of Housing and Council Tax Benefit.</td>
<td>Haymes</td>
</tr>
<tr>
<td>ICM/024/161117</td>
<td>Addition of a scheme, to review the Shoreline Management Plan into the Capital Programme.</td>
<td>Haymes</td>
</tr>
</tbody>
</table>

PLEASE NOTE THAT THE DECISION TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY, 24 NOVEMBER 2017 UNLESS THE CALL-IN PROCESS IS APPLIED
THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED

PART B: INDIVIDUAL CABINET MEMBER DECISION

<table>
<thead>
<tr>
<th>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Councillor Wensley</td>
</tr>
<tr>
<td>SUBJECT: Sundry Debtor Write Offs</td>
<td></td>
</tr>
<tr>
<td>OFFICER CONTACT: Carolin Martlew, Financial Services Manager</td>
<td>DATE: October 2017</td>
</tr>
<tr>
<td>EXT: 37568 E-Mail: <a href="mailto:carolin.martlew@arun.gov.uk">carolin.martlew@arun.gov.uk</a></td>
<td></td>
</tr>
</tbody>
</table>

EXECUTIVE SUMMARY: The report lists cases where authorisation is sought to write off miscellaneous sundry debt.

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member - To write off Sundry Debts to the value of £1851.15 in respect of 1 case and to note that under Delegated authority £860.94 has been written off in respect of 10 cases.

REASONS FOR THE DECISION:
To ensure that write offs are carried out in accordance with the Council’s recovery policy. The sundry debtors accounts listed in the report have been pursued applying the Council’s Recovery Policy and have been found unrecoverable. The policy ensures that the recovery of sundry debts prioritises recovery action to cases of collectable debt.

OPTIONS CONSIDERED BUT REJECTED:
n/a
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member 16.11.17
Leader of Cabinet
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? Delete yes or no YES/NO
CABINET MEMBER RESPONSIBLE: Cllr Stephen Haymes
SUBJECT: Sale of a Property to Recover an Overpayment of Housing and Council Tax Benefit
OFFICER CONTACT: Helen Atkinson EXTN: 37665 E-mail: helen.atkinson@arun.gov.uk

EXECUTIVE SUMMARY:
This report explains the background to the Council obtaining an order for sale of a property purchased by a person who fraudulently obtained Housing and Council Tax Benefit. An ICM is required to put into force a Court Order obtained by the Council at Portsmouth County Court on 14 September 2017.

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member –
To proceed with the sale of the property as set out in the Court Order of 14 September 2017.

REASONS FOR THE DECISION:
1) The Council has no other reasonable prospect of recovering the overpayment if the owner does not make full payment as specified by the Court.
2) The Council has sought the permission of the court to take this action.
3) The owner has been given every opportunity to make the repayment but has failed to do so.

OPTIONS CONSIDERED BUT REJECTED:
Pursuing recovery action against the owner herself as opposed to the sale of her only substantial asset. This is because the owner has no other asset of value, a history of failing to make any payment or accepting that any payment should be made up until the court made the order on 14 September 2014.
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:
Relevant Cabinet Member
Leader of Cabinet
SIGNATURE:

DATE: 13-11-17
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Cllr S Haymes

SUBJECT: ADDITION OF A SCHEME, TO REVIEW OF THE SHORELINE MANAGEMENT PLAN, INTO THE CAPITAL PROGRAMME.

OFFICER CONTACT: Roger Spencer  EXTN: 37812  E-Mail: roger.spencer@arun.gov.uk

Executive Services Manager

EXECUTIVE SUMMARY:
The report seeks authority for the Council to take the lead role in undertaking a 'light touch' review of the Shoreline Management Plan (Beachy Head to Selsey Bill). The cost of the work would be subject to Flood Defence Grant in Aid from the Environment agency thus making the project cost neutral to Arun District Council.

DECISION:
As recommended in report:

- Include a new scheme in the Capital Programme: Review of the SMP (Light touch) (NB name may change subject to EA advice)
- Authorise the Engineering Services Manager to undertake the necessary preparatory and application procedures and subject to grant aid to undertake a light touch review of the Beachy Head to Selsey Bill Shoreline Management Plan, in line with the requirements of the Environment Agency.

REASONS FOR THE DECISION:
To allow a fit for purpose Plan to be developed

OPTIONS CONSIDERED BUT REJECTED:
Defer to the Environment Agency or another Local Authority to undertake the lead role
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member Cllr S Haymes 13-11-17
Leader of Cabinet

[Signature]