ARUN DISTRICT COUNCIL  
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 14 DECEMBER 2017

<table>
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<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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PLEASE NOTE THAT THE DECISION TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY, 22 DECEMBER 2017 UNLESS THE CALL-IN PROCESS IS APPLIED.
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?  No

CABINET MEMBER RESPONSIBLE:  Cllr Haymes

SUBJECT: Lease Extension

OFFICER CONTACT: Theresa Gurney  Finance/Home Ownership Officer
EXTN:  37724  E-Mail: Theresa.gurney@arun.gov.uk

EXECUTIVE SUMMARY:
The property is one of in a block of four flats. It is a ground floor flat comprising of living/dining room, two double bedrooms, kitchen, bathroom/wc. There is a brick store at ground floor level in a terrace of 4 under a felt roof, the freehold ownership of which is owned by Arun District Council. The Property was leased under the Right to Buy scheme on 1st March 1982 for a term of 125 years from 4 January 1982. Member approval is sought on a request to extend the lease of this Property.

DECISION:
1. A new lease for a term of 215 years from 4 January 1982 is granted to the leaseholder for a premium which will simultaneously surrender the current lease.
2. That the leaseholder will also pay the Council’s reasonable costs including the surveyor’s valuation fees and all legal and administrative fees associated with the grant of the lease.
3. To execute all necessary documentation required to complete the new lease as outlined above.

REASONS FOR THE DECISION:
To voluntarily comply with the leaseholder’s statutory right to extend the lease.

OPTIONS CONSIDERED BUT REJECTED:
To refuse the request of the leaseholder to extend the lease and await a statutory notice from the leaseholder exercising the right to extend.
THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS AMENDED

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<th>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</th>
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<td>DISPENSATIONS GRANTED:</td>
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<th>ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:</th>
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<tr>
<td>Relevant Cabinet Member</td>
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<td>Cabinet Member for Residential Services</td>
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PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?

NO

CABINET MEMBER RESPONSIBLE:

Councillor Wensley

SUBJECT: Sundry Debtor Write Offs

OFFICER CONTACT: Carolin Martlew, Financial Services Manager

DATE: 2017

EXTN: 37568 E-Mail: carolin.martlew@arun.gov.uk

EXECUTIVE SUMMARY: The report lists cases where authorisation is sought to write off miscellaneous sundry debt.

DECISION:

As recommended in report / as amended by Cabinet / Cabinet Member -

To write off Sundry Debts to the value of £19,636.93 in respect of 10 cases and to note that under delegated authority £4,414.19 has been written off in respect of 31 cases

REASONS FOR THE DECISION:

To ensure that write offs are carried out in accordance with the Council’s recovery policy. The sundry debtors accounts listed in the report have been pursued applying the Council’s Recovery Policy and have been found unrecoverable. The policy ensures that the recovery of sundry debts prioritises recovery action to cases of collectable debt.

OPTIONS CONSIDERED BUT REJECTED:

n/a

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:

Relevant Cabinet Member

SIGNATURE:  

DATE: 14.12.17

Leader of Cabinet