

This Licence is in substitution for Licence No. T/271/83 dated 4.7.83

ARUN DISTRICT COUNCIL
CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT, 1960

LICENCE AUTHORISING LAND TO BE USED AS A
CARAVAN SITE

No. of licence. A/352/89

The Council, in pursuance of the powers conferred upon them by Sections 3 and 5 of the Caravan Sites and Control of Development Act, 1960,

hereby Licence¹

~~Mr. N. P. Bridge~~

Holly Lodge (Kingswood) Ltd

27/09/01 cc

of ~~21 Lilian Road, Burnham-on-Crouch, Essex CM0 8DS~~
Lower Kingswood, Tadworth, Surrey, KT20 6SP

to allow the land situate at² Havenwood Park, Chichester Road, Arundel, W. Sussex

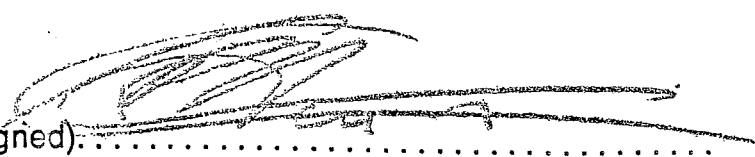
to be used as a caravan site subject to the following conditions, that is to say,³

See attached conditions.

Dated this 27th day of April

one thousand nine hundred and 89.

(Signed).....



Director of Environment & Leisure

For notes as to penalties, appeals, transfers of licence etc., see overleaf.

1. Insert full name and address of licensee., 2. Describe the land. 3. Insert conditions attached to the licence.

to which
is attached

HAVENWOOD PARK, CHICHESTER ROAD, ARUNDEL

SITE LICENCE CONDITIONS

TYPES OF CARAVAN

1. No caravans other than caravans complying with Section 29(1) of the Caravan Sites & Control of Development Act 1960, and Section 13 of the Caravan Sites Act 1968, and any other Acts or Regulations amending or extending the said Acts shall be stationed or kept on the site.
2. No huts, sheds, tents, porches, verandas, fences, or other structures or buildings or vehicles (other than privately licensed vehicles, which shall be parked within the parking spaces provided in accordance with these Conditions) shall be erected, placed or kept on the site unless prior approval in writing is obtained from the Council.

Exemption

All huts, sheds, porches, fences and other structures existing on the site on the 4th July 1983, are approved.

LAYOUT OF CARAVANS

3. No caravan shall be less than 6 metres from
 - (i) any other caravan in separate occupation; and
 - (ii) any building other than a building required to be provided in accordance with Condition 15 hereof.

Without prejudice to the above, the number of caravans on the site shall not at any time exceed ~~fifty-nine~~ *sixty-one* (varied 16/12/03)

No caravan shall be less than 3 metres from a carriageway or from the site boundary, unless approval in writing is obtained from the Council.

Exemption

Caravans may be stationed within 3 metres of the site boundary. This is a relaxation of the Council's approved standard and takes into account the character of the site and other local conditions.

HARDSTANDINGS

4. Every caravan shall stand on a hardstanding of suitable material (see Appendix B) which should extend over the whole area occupied by the caravan placed upon it, and should project not less than 1 metre outwards from the entrance or entrances of the caravan.

ROADS AND FOOTPATHS

5. Each standing shall be connected to a carriageway by a suitably surfaced footpath.

Footpaths should be not less than 0.75 metres wide.

Roads of suitable material (see Appendix C) shall be provided. Carriageways shall be not less than 4 metres wide, or, if they form part of a one-way traffic system, 2.75 metres wide.

FIRE-FIGHTING APPLIANCES

6. Facilities shall be provided and maintained on the site for fire-fighting purposes in accordance with Appendix A to these Conditions.

ELECTRICAL INSTALLATIONS

7. All electrical installations shall satisfy the requirements of Appendix A of these Conditions.

WATER SUPPLY

8. Each caravan shall be provided with an internal piped water supply, which shall be from a mains supply where reasonably practicable.

An adequate supply of water shall be maintained at all times.

The provision of these facilities shall comply with British Standard Code of Practice CP.310 (1965).

DRAINAGE, SANITATION AND WASHING FACILITIES

9. Provision shall be made for foul drainage from the site and such drainage shall be connected to a public sewer where such is available and the connection is physically possible.

All drainage manholes, connections and inlets shall be so constructed and maintained as

- (i) to prevent any extraneous matter gaining access to the drainage system or the Council's sewer;
- (ii) not to admit subsoil water.

The standing for each caravan shall be provided with a connection to the foul drainage system, such connection being capable of being made airtight when not in use.

The provision of separate laundry facilities is not necessary on this site.

This is a relaxation of the Council's approved standard and takes into account the character of the site and other local conditions.

Suitable and sufficient means of internal and external artificial lighting shall be provided and maintained for all communal facilities.

All fixtures and fittings provided for communal use shall at all times be maintained in proper working order and a clean condition.

Adequate surface water drainage to footpaths and other paved areas for the site generally shall be provided and properly maintained.

The use of chemical closets shall be permitted only where express approval in writing has been given by the Council. The design and positioning of chemical closet disposal points must be approved by the Council.

REFUSE DISPOSAL

10. Every caravan shall be provided with a refuse bin with a close fitting lid or other such facilities as the Council shall approve in writing. Suitable arrangements shall also be made for the siting and regular emptying of such refuse bins.

VEHICLE PARKING

11. Parking spaces properly surfaced to the satisfaction of the Council shall be provided on the site for at least one vehicle for every caravan standing.

The siting and layout of such parking spaces shall be approved by the Council in writing.

Vehicles shall not be parked on the site other than on approved parking spaces.

The siting and layout of parking spaces in existence on the 4th July 1983 shall be deemed approved.

MAINTENANCE

12. Each caravan, building, hut, shed, porch, veranda or other structure, together with hardstandings, roads and footpaths, on the site shall be maintained in good repair and condition at all times.

GENERAL LAYOUT AND AMENITY OF SITE

13. The site shall be so laid out, managed and maintained as to enhance and preserve the amenities thereof.

RECREATIONAL SPACE

14. Space equivalent to at least one tenth (or such smaller proportion as the Council may approve) of the total site area shall be provided and allocated for children's games and other recreational purposes.

~~A recreational space of .25 acres is approved.~~

Deleted 16/12/03

STORAGE SPACE

15. The provision of separate storage space for each caravan is not necessary on this site.

This is a relaxation of the Council's approved standard and takes into account the character of the site and other local conditions.

DISPLAY OF LICENCE

16. At all times when caravans are stationed or kept on the site for the purposes of human habitation, a copy of the Licence and of these Conditions shall be displayed in a conspicuous position.

As an alternative to this Condition, all residents should be provided with a copy of the Site Licence.

N.B.

All applications for approval under the terms of this Licence shall be made by the Site Licensee and such approval by the Council is subject to any necessary consents under the Town & Country Planning Acts and the Building Regulations.

Fire fighting appliances

Fire Points

1) These shall be established so that no caravan or site building is more than 30 metres from a fire point. They shall be easily accessible and clearly and conspicuously marked "FIRE POINT".

Fire Fighting Equipment

2) Where water standpipes are provided and there is a water supply of sufficient pressure and flow to project a jet of water approximately 5 metres from the nozzle, such water standpipes shall be situated at each fire point together with a reel of small diameter hose of not less than 30 metres in length, having a means of connection to a water standpipe (preferably a screw thread connection) and terminating in a small hand control nozzle. Hoses shall be housed in a box painted red and marked "HOSE REEL".

3) Where standpipes are not provided or the water pressure or flow is not sufficient, each fire point shall be provided with either water extinguishers (2 x 9 litre) or a water tank of at least 500 litres capacity fitted with a hinged cover, 2 buckets and 1 hand pump or bucket pump.

Fire Warning

4) A means of raising the alarm in the event of a fire shall be provided at each fire point. This could be by means of a manually operated sounder, e.g. metal triangle with a striker, gong or hand operated siren.

Maintenance

5) All alarm and fire fighting equipment shall be maintained in working order and available for inspection by or on behalf of the licensing authority.

6) All equipment susceptible to damage by frost shall be suitably protected.

Fire Notices

7) A clearly written and conspicuous notice shall be provided and maintained at each fire point to indicate the action to be taken in case of fire and the location of the nearest telephone. This notice shall include the following:

"On discovering a fire

- i. ensure the caravan or site building involved is evacuated
- ii. raise the alarm
- iii. call the fire brigade (the nearest telephone is sited
- iv. attack the fire using the fire fighting equipment provided.

It is in the interest of all occupiers of this site to be familiar with the above routine and the method of operating the fire alarm and fire fighting equipment."

Fire Hazards

8) Long grass and vegetation should be cut at frequent and regular intervals to prevent it becoming a fire hazard. Any such cuttings shall be removed from the vicinity of caravans.

9) Provision shall be made for the storage of liquefied petroleum gas and regard shall be had to the Health and Safety Executive Code of Practice for the keeping of Liquefied Petroleum Gas in Cylinders and Similar Containers.

Telephones

10) A telephone shall be available on the site for calling the police, fire brigade, ambulance or other services in an emergency.

Note on Fire Hydrants

Where there is a water supply of sufficient pressure and flow, there may be a requirement to install a fire hydrant to conform with BSS 750 within 100 metres of every caravan standing.

Electrical Installations

1) Sites shall be provided with an electricity supply sufficient in all respects to meet all reasonable demands of the caravans situated thereon.

2) Such electrical installation other than Electricity Board works and circuits subject to regulations made by the Secretary of State for Energy, under Section 60 of the Electricity Act 1947, shall be installed and maintained in accordance with the requirements of the Institution of Electrical Engineers Regulations for the Electrical Equipment of Buildings (the IEE Wiring Regulations) for the time being in force, and where appropriate to the standard which would be acceptable for the purposes of the Electricity (Overhead Lines) Regulations 1970, SI 1970 No. 1355.

3) The installation shall be inspected not less than once in every 12 months (in the case of underground installations 3 years) or in such longer period as may be recommended by a person who shall be one of the following:-

- A professionally qualified electrical engineer;
- A member of the Electrical Contractors' Association;
- A member of the Electrical Contractors' Association of Scotland;
- A certificate holder of the National Inspection Council for Electrical Installation Contracting; or
- A qualified person acting on behalf of one of these (in which case it should be stated for whom he is acting).

Such person shall within 1 month of such an inspection issue an inspection certificate in the form prescribed in the IEE Wiring Regulations which shall be retained by the site operator and displayed with the site licence.

HARDSTANDING CONSTRUCTION

- 1.0 This Appendix specifies a minimum acceptable standard for the construction of hardstandings. Other forms of construction to an equivalent or better standard may be used, subject to approval by the Council in writing.
- 1.1 The site of the standing shall be cleared of any turf or vegetable growth and a 150 mm consolidated thickness of hardcore shall be laid thereon, suitably blinded to receive precast concrete (1:2:6) 100 mm thick spread over site and properly levelled; or suitably blinded to receive a covering of heavy 1000 gauge polythene sheeting properly lapped and finally graded with a covering of at least 50 mm thickness of 6 mm pea shingle laid to a level and even surface.
- 1.2 Each caravan standing which incorporates a connection to the foul drainage system shall comply with the following minimum standard:

Where the foul drainage connections are external to the caravan standing, the drainage connection shall be provided with dishing and kerbing in accordance with good drainage practice.

ROAD CONSTRUCTION

- 1.0 This Appendix specifies a minimum acceptable standard for the construction of roads. Other forms of construction to an equivalent or better standard may be used subject to approval by the Council in writing.
- 1.1 Site of road to be excavated below level of any turf or vegetation and a sub-base of 75 mm consolidated thickness of clinker should be laid thereon and thoroughly compacted. Where the natural soil provides a hard granular formation, the clinker may be dispensed with, but where the soil is soft or clay, the clinker shall be laid to such greater thickness than 75 mm as is necessary.
- 1.2 A base of 150 mm consolidated thickness of wall ballast shall be laid on the clinker, consolidated by a roller weighing at least 6 tonnes. The wall ballast should be surfaced with an approved hoggin on DoE Type 2 filling material of 75 mm thickness. Surface dressing to be tar spray and pea shingle or chips. This surface dressing shall be repeated as necessary to maintain a well sealed impervious surface. As an alternative to tar, suitable bituminous emulsion may be used.
- 1.3 Road to be cambered on the crossfall, depending on the terrain, to a gradient of 1 in 36, with longitudinal falls of at least 1 in 200. Adequate provision shall be made for surface water drainage by means of 460 mm diameter x 920 mm road gullies (one gully to every 160 sq.m. of road surface) discharging into surface water drains with all necessary manholes and made to connect to the Council's surface water sewer where practicable. If there is no suitable outfall, other means of disposal shall be provided. If soakaways are provided for road drainage, they shall be of permanent construction, capable of being cleansed and wherever practicable should be of such capacity as to store 12 mm of rain over the area discharging to each soakaway. The base of the soakaway should be carried down to a pervious stratum.



ARUN DISTRICT COUNCIL

VARIATION OF SITE LICENCE CONDITIONS

LICENCE NO. A/352/89

HAVENWOOD MOBILE HOME PARK

In Pursuance of their powers under Section 8 of the Caravan Sites & Control of Development Act 1960, the Council hereby consent to the variation of this Licence as follows:

- A) To vary condition 3 of the Site Licence to increase the maximum permitted number of caravans from fifty-nine to sixty one;
- B) To vary condition 14 to delete the requirement to provide recreational space .

Such variation to take effect on and from the 28th November 2003

Dated this 16th day of December 2003

Signed: C.R. Combs
for Head of Environmental Health

Arun District Council
Environmental Health
Arun Civic Centre
Maltravers Road
LITTLEHAMPTON
West Sussex
BN17 5LF

Tel: (01903) 737500