## ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 31 MAY 2018

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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<tbody>
<tr>
<td>ICM/004/310518</td>
<td>Housing Benefit Write Offs to the value of £15,081.76 [Exempt – Paragraph 3 – Information Relating to Business Affairs]</td>
<td>Bence</td>
</tr>
<tr>
<td>ICM/005/310518</td>
<td>Housing Benefit Write Offs to the value of £145,654.84 [Exempt – Paragraph 3 – Information Relating to Business Affairs]</td>
<td>Bence</td>
</tr>
</tbody>
</table>

PLEASE NOTE THAT THE DECISION TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY, 1 JUNE 2018 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B : INDIVIDUAL CABINET MEMBER DECISION

<table>
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<tr>
<th>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?</th>
<th>NO</th>
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<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Councillor Bence</td>
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</table>

SUBJECT: Housing Benefit Overpayment Write Offs
OFFICER CONTACT: Andrew Dale, Revenues & Benefits Manager
EXTN: 37630 E-Mail: Andrew.dale@arun.gov.uk
or Janet Lewis Overpayment Team Leader
EXTN: 37574 E-Mail: janet.lewis@arun.gov.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Housing Benefit Overpayment.

DECISION:
To agree to write off overpaid Housing Benefit to the value of £15,081.76 (Net cost to the Authority £9,049.05) in respect of 47 cases. Between 01/12/2017 – 31/04/2018

REASONS FOR THE DECISION:
The overpaid Housing Benefit has been deemed unrecoverable under the recovery policy which was previously agreed by members in 2014.

OPTIONS CONSIDERED BUT REJECTED:
None

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE: [Signature]

DATE: 31.05.18

Leader of Cabinet
PART B : INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Councillor Bence |
| SUBJECT: Housing Benefit Overpayment Write Offs |
| OFFICER CONTACT: Andrew Dale, Revenues & Benefits Manager  |  E-Mail: Andrew.dale@arun.gov.uk |
| or Janet Lewis Overpayment Team Leader  |  E-Mail: janet.lewis@arun.gov.uk |

**EXECUTIVE SUMMARY:** The report lists each case where authorisation is sought to write off the Housing Benefit Overpayment.

**DECISION:**
To agree to write off overpaid Housing Benefit to the value of £145,645.84 (Net cost to the Authority £87,387.50) in respect of 104 cases. Between 01/04/2017 – 30/11/2017

**REASONS FOR THE DECISION:**
The overpaid Housing Benefit has been deemed unrecoverable under the recovery policy which was previously agreed by members in 2014.

**OPTIONS CONSIDERED BUT REJECTED:**
None

**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:**
Relevant Cabinet Member  
Leader of Cabinet

**SIGNATURE:**

**DATE:**
31.05.18