ARUN DISTRICT COUNCIL  
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 07 JUNE 2018

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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PLEASE NOTE THAT THE DECISION TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY, 15 JUNE 2018 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B : INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Councillor Wensley |
| SUBJECT: Sundry Debtor Write Offs | |
| OFFICER CONTACT: | Carolin Martlew, Financial Services Manager |
| DATE: | May 2018 |
| EXTN: | 37568 |
| E-Mail: carolin.martlew@arun.gov.uk |

EXECUTIVE SUMMARY: The report lists cases where authorisation is sought to write off miscellaneous sundry debt.

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member -
To write off Sundry Debts to the value of £7,450.82 in respect of 8 cases and to note that under delegated authority £4,898.02 has been written off in respect of 25 cases

REASONS FOR THE DECISION:
To ensure that write offs are carried out in accordance with the Council’s recovery policy. The sundry debtors accounts listed in the report have been pursued applying the Council’s Recovery Policy and have been found unrecoverable. The policy ensures that the recovery of sundry debts prioritises recovery action to cases of collectable debt.

OPTIONS CONSIDERED BUT REJECTED:

n/a
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE: [Signature]

DATE: 07.06.18

Leader of Cabinet
THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED

PART B: INDIVIDUAL CABINET MEMBER DECISION

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<tr>
<th>ICM No.</th>
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<tbody>
<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Trevor Bence</td>
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<tr>
<td>SUBJECT: Council Tax Write Off</td>
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<tr>
<td>OFFICER CONTACT: Rachel Hills</td>
<td>EXTN: 37587</td>
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</tbody>
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**EXECUTIVE SUMMARY:** Outstanding council tax charges which are included in a Debt Relief Order. The Debt Relief Order prohibits the Council by law from pursuing the customer for the debt.

**DECISION:**
To agree to write off the outstanding council tax charges as they are unrecoverable.

**REASONS FOR THE DECISION:**
The Council are unable to pursue the customer for any outstanding charges included in the Debt Relief Order.

**OPTIONS CONSIDERED BUT REJECTED:**
None
(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:** Relevant Cabinet Member

**SIGNATURE:**

**DATE:** 7 June 2018

Leader of Cabinet
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?  YES/NO

CABINET MEMBER RESPONSIBLE: Trevor Bence

SUBJECT: Council Tax Write Off

OFFICER CONTACT: Rachel Hills  EXTN: 37587  E-Mail: rachel.hills@arun.gov.uk

EXECUTIVE SUMMARY: Outstanding business rates/council tax charges

DECISION:
To agree to write off the outstanding business rates/council tax charges as they are unrecoverable.

REASONS FOR THE DECISION:
The debt is deemed as unrecoverable under the Recovery Policy which was agreed by Members in 2014.

OPTIONS CONSIDERED BUT REJECTED:
Option A  The Council would be liable for the practitioners costs, and there is no likelihood of recovery of the debt.

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE: 7 June 2018

Leader of Cabinet