ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY, 18 OCTOBER 2018

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<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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<td>ICM/034/181018</td>
<td>Housing Benefit Overpayment Write-Offs [Exempt - Paragraph 3 - Information Relating to the Financial of Business Affairs of Any Particular Person]</td>
<td>Bence</td>
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THE EFFECTIVE DATE OF THESE DECISIONS IS FRIDAY, 26 OCTOBER 2018 UNLESS THE CALL-IN PROCESS IS APPLIED

If a Councillor wishes to request a call-in of any of the decisions taken above, they will need to take the following steps in line with the Scrutiny Procedure Rules at Part 6 of the Constitution – Scrutiny Procedure Rules (Other)

They will need to:
- Submit their request in writing for a Call-In to the Group Head of Policy and identify who will act as the lead Member of the Call-In
- Specify which decision is to be the subject of the Call-In
- Explain which of the criteria for the Call-In apply
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Councillor Bence

SUBJECT: Housing Benefit Overpayment Write Offs

OFFICER CONTACT: Andrew Dale, Revenues & Benefits Manager
EXTN: 37630 E-Mail: Andrew.dale@arun.gov.uk or Janet Lewis Overpayment Team Leader
EXTN: 37574 E-Mail: janet.lewis@arun.gov.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Housing Benefit Overpayment.

DECISION:
To agree to write off overpaid Housing Benefit to the value of £1958.69 (Net cost to the Authority £1566.96 in respect of 9 cases. Between 28/07/2018 – 08/10/2018

REASONS FOR THE DECISION:
The overpaid Housing Benefit has been deemed unrecoverable under the recovery policy which was previously agreed by members in 2014.

OPTIONS CONSIDERED BUT REJECTED:
None

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE: [Signature]

DATE: 18.10.18

Leader of Cabinet