

Arun Planning Services Pre-Application Enquiry Service Schedule of Charges

1 October 2018

CATEGORY	FEE (INCLUSIVE OF V.A.T.)
Householder	
Development within the curtilage of a dwelling house. (Not new residential units within the curtilage)	£30.00 for enquiry and £30.00 for a meeting following a written response.
Minor Residential Developments	
1 - 2 residential units	£204.00 for enquiry and £30.00 for a meeting following a written response
3 – 9 residential units or residential development on sites less than 0.5 hectare.	£380.00 for enquiry and £200.00 for a meeting following a written response.
Smallscale Major Developments-small residential	
10 – 99 residential units, or site area between 0.5 hectare and less than 2 hectare	£700.00 for enquiry and £200.00 for a meeting following a written response.
Smallscale Major Developments- large residential	
100 – 199 residential units, or site area between 2 hectares and less than 4 hectares	£1500.00 for enquiry to include a meeting.
Largescale Major Development-residential	
200 residential units and over, or site area greater than 4 hectares.	Minimum charge of £1500.00 plus £300.00 for every 50 dwellings up to a maximum of £3000 to include a meeting.
Shop Fronts	No charge at present (to be reviewed)
Commercial Schemes (Excluding Food Retailing)	No charge at present (to be reviewed)
Food Retailing Schemes Under 500 sq.m.	No charge at present (to be reviewed)
Food Retail Schemes between 500 and 9999 sq.m.	
Floor space between 500 and 9,999 sq. m. or site area is between 1 hectare and less than 2 hectares	£700.00 for enquiry and £200.00 for a meeting following a written response.
Food Retail Schemes greater than 10,000 sq.m.	
Floor space greater than 10,000 sq.m. or site area greater than 2 hectares	Minimum charge of £1500.00 plus £300.00 for every 1000 sq.m. to a maximum of £3000.00 to include a meeting

All charges are inclusive of V.A.T. @ 20%.

A fee is payable for each proposal, so if you require advice on more than one scenario a fee is payable for each one.

Where a change of use is involved it will be charged on the basis of either the number of residential units created or the amount of floor space involved if it is commercial and or retail.

In cases where your proposal falls within one or more categories, the fee applicable will be taken as the higher of those indicated.

There are some exemptions to these charges:

All charitable organisations and Local Parish/Town Council's are exempt from charges.

Additionally, enquiries for the carrying out of works solely to provide access for disabled persons into/within a building/premises to which members of the public are admitted are exempt. In case of doubt, please contact the Planning Department for further advice.

The Council reserves the right to waive charges at its discretion.