ARUN DISTRICT COUNCIL  
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 1 NOVEMBER 2018

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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<tbody>
<tr>
<td>ICM/036/011118</td>
<td>Business Rates- Unrecoverable Debt</td>
<td>Bence</td>
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THE EFFECTIVE DATE OF THESE DECISIONS IS FRIDAY 9 NOVEMBER  
OCTOBER 2018 UNLESS THE CALL-IN PROCESS IS APPLIED

If a Councillor wishes to request a call-in of any of the decisions taken above, they will need to take the following steps in line with the Scrutiny Procedure Rules at Part 6 of the Constitution – Scrutiny Procedure Rules (Other)

They will need to:

- Submit their request in writing for a Call-In to the Group Head of Policy and identify who will act as the lead Member of the Call-In
- Specify which decision is to be the subject of the Call-In
- Explain which of the criteria for the Call-In apply
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? No

CABINET MEMBER RESPONSIBLE: Cllr Trevor Bence

SUBJECT: Council Tax Insolvency Write Off

OFFICER CONTACT: Rachel Hills
EXTN: 37587 E-Mail: rachel.hills@arun.gov.uk

EXECUTIVE SUMMARY:
Outstanding council tax charges which are included in a Debt Relief Order, Individual Voluntary Arrangement or a Bankruptcy Order, prohibits the Council by law from pursing the customer for the debt.

DECISION:
To agree to write off the outstanding council tax charges as they are unrecoverable.

REASONS FOR THE DECISION:
The Council are unable to pursue a debt which is included in either a Bankruptcy Order, Debt Relief Order or an IVA. As there is no possibility of collection of the outstanding charge, the only option available is to write off the debt.

OPTIONS CONSIDERED BUT REJECTED: None

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE: [Signature]

DATE: 1.11.18

Leader of Cabinet [in the absence of the appropriate Cabinet Member – if relevant]

Effective Date [the date the decision is implemented] 9.11.18
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

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<tr>
<td>OFFICER CONTACT:</td>
<td>Rachel Hills</td>
</tr>
<tr>
<td>EXTN: 37587</td>
<td>E-Mail: <a href="mailto:rachel.hills@arun.gov.uk">rachel.hills@arun.gov.uk</a></td>
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**EXECUTIVE SUMMARY:**

Outstanding business rates charges which have to be written off.

**DECISION:**

To agree to write off the outstanding business rates as they are unrecoverable.

**REASONS FOR THE DECISION:**

The debt is deemed as unrecoverable under the Recovery Policy which was agreed by Members in 2014.

**OPTIONS CONSIDERED BUT REJECTED:**

None

**CABINET MEMBER(S)**

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<tr>
<td>Relevant Cabinet Member</td>
<td>[Signature]</td>
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Leader of Cabinet  [in the absence of the appropriate Cabinet Member – if relevant]

Effective Date [the date the decision is implemented]  [9.11.18, Insert here]