### ARUN DISTRICT COUNCIL
### NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 29 NOVEMBER 2018

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/039/151118</td>
<td>Former Tenant Arrears/Credit Write-Offs</td>
<td>Bence</td>
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<td></td>
<td>NOTE: This ICM had been deferred from 15 November 2018</td>
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<tr>
<td>ICM/043/291118</td>
<td>Award of Contract for Demolition and Reinstatement at Littlehampton Leisure Centre</td>
<td>Clayden</td>
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<td></td>
<td>NOTE: This ICM has been deferred</td>
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</tbody>
</table>

THE EFFECTIVE DATE OF THESE DECISIONS IS FRIDAY 7 DECEMBER 2018 UNLESS THE CALL-IN PROCESS IS APPLIED

If a Councillor wishes to request a call-in of any of the decisions taken above, they will need to take the following steps in line with the Scrutiny Procedure Rules at Part 6 of the Constitution – Scrutiny Procedure Rules (Other)

They will need to:
- Submit their request in writing for a Call-In to the Group Head of Policy and identify who will act as the lead Member of the Call-In
- Specify which decision is to be the subject of the Call-In
- Explain which of the criteria for the Call-In apply
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | No |
| CABINET MEMBER RESPONSIBLE: | Councillor T Bence |

**SUBJECT:** Former Tenant Arrears/Credit Write-Offs

**OFFICER CONTACT:** Neil Jerram **EXTN:** 37851  **E-Mail:** neil.jerram@arun.gov.uk  
Finance & Home Ownership Manager

**EXECUTIVE SUMMARY:**
Authorisation is sought to write-off the Council’s Former Tenant Arrears debt.

**DECISION:**
1. To authorise the write-off of the net Former Tenant Debt to the value of £9,757.48
2. To note that, under delegated powers, the net amount of £39,111.27 has been written off in respect of 230 cases.

**REASONS FOR THE DECISION:**
All reasonable processes for the recovery of the Former Tenant Debts have been exhausted.

**OPTIONS CONSIDERED BUT REJECTED:**
To retain the debts on the Housing Tenant Account despite further action no longer being cost-effective.

**CABINET MEMBER(S)**

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: |
| DISPENSATIONS GRANTED: |

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:** Relevant Cabinet Member  
**SIGNATURE:**  
**DATE:** 29.11.18

**Leader of Cabinet**  
[In the absence of the appropriate Cabinet Member – if relevant]

**Effective Date** [the date the decision is implemented]