



Arun District Council

Revenue Estimates  
and  
Capital Estimates  
**2014 - 2015**

Arun District Council  
Resources Department  
Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF



# ARUN DISTRICT COUNCIL

## BUDGET 2014/15

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### CONTENTS

	Page(s)
Report by Head of Finance	1-9
General Fund Revenue Budget Summary	10
Housing Revenue Account Budget Summary	11
Capital Budget Summary	12
Capital Budget Details	13-19
Community Development Portfolio Summary	20
Community Development Portfolio Detail	21-22
Corporate Governance Portfolio Summary	23
Corporate Governance Portfolio Detail	24
Council Strategy Portfolio Summary	25
Council Strategy Portfolio Detail	26
Customer Services Portfolio Summary	27
Customer Services Portfolio Detail	28
Environmental Services Portfolio Summary	29
Environmental Services Portfolio Detail	30-35
Housing Portfolio Summary	36
Housing Portfolio Detail	37-38
Planning & Infrastructure Portfolio Summary	39
Planning & Infrastructure Portfolio Detail	40-42
Support Services Summary	43
Corporate Governance (Support Services) Portfolio	44-48
Council Strategy (Support Services) Portfolio	49-51
Establishment	52-53
Utilities and Rates	54

# **ARUN DISTRICT COUNCIL BUDGET 2014/15**

## **REPORT BY THE HEAD OF FINANCE AND PROPERTY**

### **1. Introduction**

1.1 This report sets out the Capital, Housing Revenue and General Fund Revenue budget for 2014/15. These budgets have been prepared taking account of the following:

- The Medium Term Financial Strategy
- The provisional Local Government Finance settlement issued by the Department of Communities and Local Government (DCLG) in December 2013
- Housing Revenue Account business plan

1.2 The Local Government Act 2003 requires the Chief Financial Officer to report on the robustness of the estimates made for the purposes of calculating Council Tax and housing rent levels, and the adequacy of the proposed financial balances. I am satisfied that the estimates, as presented in the draft budget, are sufficiently robust and that the reserve balances proposed for 2014/15 are adequate, although, due to factors outlined in the report, the Housing Revenue Account will need to be closely monitored throughout the year.

### **2. Local Government Finance Settlement and Council Tax**

2.1 The provisional Local Government Finance Settlement issued by the Department of Communities and Local Government (DCLG) in December 2013 is the second year of funding under the new Business Rates Retention scheme.

2.2 The scheme focuses on promoting economic growth through retention of business rates. This is a significant change in the way Central Government financially supports Local Councils from 2013/14 onwards.

2.3 The table below summarises the changes in DCLG grant income. Total Formula Grant is comprised of Formula Baseline Funding, Revenue Settlement Funding and Arun's share of the retained growth in business rates above the baseline. Certain specific grants in 2013/14 have been subsumed into the 2014/15 baseline funding, such as Council Tax Benefit support, Council Tax freeze 2013/14 and Homelessness.

<b>DCLG Grant Income incorporating Business Rates Retention</b>			
	<b>2013/14</b>	<b>2014/15</b>	<b>Change</b>
	<b>£`000</b>	<b>£`000</b>	<b>£`000</b>
Formula Baseline Funding	2,524	3,268	744
Revenue Settlement Grant (RSG)	3,793	3,767	(26)
<b>Total Local Government Finance settlement:</b>	<b>6,317</b>	<b>7,035</b>	<b>718</b>
Business rates retention - predicted growth	470	1,404	934
<b>Total Formula Grant:</b>	<b>6,787</b>	<b>8,439</b>	<b>1,652</b>
<b>New Homes Bonus</b>	<b>2,065</b>	<b>2,549</b>	<b>484</b>
<b>Other non-ring-fenced grants:</b>			
<i>Specific grants rolled into Formula Baseline:</i>			
Council Tax benefit support	1,606	0	(1,606)
Council tax freeze (2013/14 settlement)	101	0	(101)
Homelessness Prevention	99	0	(99)
	1,806	0	(1,806)
<i>Other Specific grants:</i>			
Benefits Administration Grant (within service Budget )	1,125	1,007	(116)
Business rates collection allowance (within service Budget )	0	175	175
Individual Electoral Registration (within service Budget )	0	65	65
Council tax freeze (2014/15 settlement)	0	103	103
	1,125	1,350	227
<b>Total Other Non-ring-fenced grants:</b>	<b>2,931</b>	<b>1,350</b>	<b>(1,579)</b>
<b>Total: DCLG grant income</b>	<b>11,783</b>	<b>12,339</b>	<b>557</b>

- 2.4 Under the Business Rates Retention scheme, Arun is predicted to receive £1,404k (2013/14 £470k) of growth in business rates above the baseline. This growth is predominantly due to new supermarkets opening.
- 2.5 The Business Rates Retention scheme has transferred a considerable risk to the council by linking DCLG support directly to the local economy. This is a strong incentive for the Council to ensure that the business ratings list is fully inclusive. It is also important to note any significant negative changes in the value of the ratings list will directly reduce the level of funding received in future, such as schools becoming academies and therefore falling out of the rates listing.
- 2.6 In the DCLG grant income table, the Council Tax support grant (£1,606k) is shown separately in 2013/14 and has been subsumed within Formula Grant from 2014/15 and therefore not separately identifiable.
- 2.7 The New Homes Bonus was a new Grant from 2011/12 onwards paid by the DCLG as part of the Governments initiative to resolve the austerity issues through encouraging housing market development. The basis of the grant is that for each

new housing unit developed a bonus of £1,500 will be paid for six years. In addition, a £350 bonus is also paid for each affordable housing enhancement.

- 2.8 Overall for 2014/15 the New Homes Bonus has increased by £484k (2013/14 £1m increase) due to the increase in house completions. The current value of the New Homes Bonus is shown below. The New Homes Bonus directly links the ambition and achievement of the Local Plan with a significant proportion of Arun's future finances. The 2014/15 level of grant will be enhanced by growth achieved in 2015/16 and 2016/17. From 2017/18 the grant value will reach a steady state and require a year on year sustained growth in new units to replace the lost grant as earlier years fall out of payment, such as the £509k from Year 1.

<b>New Homes Bonus</b>							
	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>New Dwellings As Per Ctb1</b>							
Year 1	509	509	509	509	509	509	0
Year 2	0	503	503	503	503	503	503
Year 3	0	0	908	908	908	908	908
Year 4	0	0	0	438	438	438	438
	509	1,011	1,920	2,358	2,358	2,358	1,849
<b>Affordable Housing Enhancement</b>							
Year 1	0	0	0	0	0	0	0
Year 2	0	53	53	53	53	53	53
Year 3	0	0	92	92	92	92	92
Year 4	0	0	0	46	46	46	46
	0	53	145	191	191	191	191
<b>Total New Homes Bonus</b>	<b>509</b>	<b>1,065</b>	<b>2,065</b>	<b>2,549</b>	<b>2,549</b>	<b>2,549</b>	<b>2,040</b>

- 2.9 The DCLG has awarded Councils that do not increase their Council Tax with another Freeze grant, payable for two years.

### **3. Budget Assumptions**

- 3.1 The budget for 2014/15 has been prepared on the assumption that there will be a 1% salary award for April 2014. As in previous years, no provision has been made for price increases in goods, services and contracts except where there is clear evidence of the need for it.
- 3.2 With regard to fees and charges, increases have been applied either in accordance with statutory provisions, or, where the Council has discretion, having regard to specific service circumstances.

### **4. General Fund Revenue Budget**

- 4.1 A summary of the General Fund Revenue budget showing 2013/14 Original Budget and 2014/15 proposed budget, summarised by Service Portfolio is shown on page 10 and a summary of the movement on General Fund Reserve is shown in the table below.

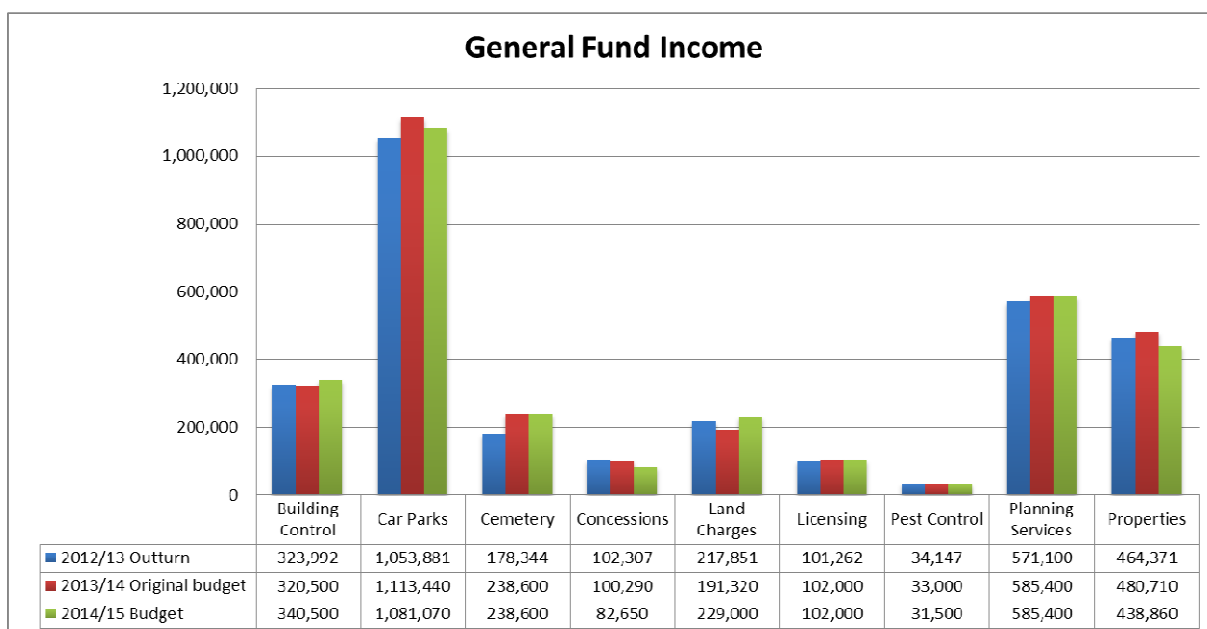
<b>General Fund Reserve Movement</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>2014/15 Budget</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Net budget Requirement</b>	<b>23,699</b>	<b>26,598</b>	<b>25,382</b>
<b>Financed by:</b>			
Government Grants and Support	(11,783)	(12,083)	(12,339)
Council Tax	(12,542)	(12,542)	(12,520)
<b>Taken from/(Added to) Balances</b>	<b>(626)</b>	<b>1,973</b>	<b>523</b>
<b>General fund balance</b>	<b>13,364</b>	<b>13,364</b>	<b>12,300</b>
Supplementary estimates	-	(2,599)	-
Overtturn on General Fund	626	626	(523)
Current budget variation as at November 2013		909	-
<b>General fund balance</b>	<b>13,990</b>	<b>12,300</b>	<b>11,777</b>

4.2 The proposed 2014/15 budget draws (£523k) from reserves, a change of (£1,149k) from the 2013/14 original budget. Budget monitoring as at November is showing a budget variation of £909k being returned to reserves for 2013/14 after several supplementary estimates totalling (£2,599k).

4.3 A summary of headline changes is given below.

<b>General Fund Budget 2014/15</b>	<b>Changes +/- 50k</b>	<b>£'000</b>
<b>Service changes:</b>		
HRA Rent Rebates and Allowances aligned to outturn		(160)
Re-negotiated Contract Management fee with Inspire and inflation		(60)
Discretionary Rate Relief change in statute on Collection Fund		(50)
New bins and contract inflation		52
Place de St Maur rent reduction and lower income on concessions		54
Recycling bins and loss of recycling income from WSCC		69
Other net service changes in service budgets <50k		288
Establishment budget inflation and employers pension increase		378
<b>Net change in service budgets</b>		<b>572</b>
Change in required Contingencies		(1,256)
Council Tax Income increase in tax base		(123)
Contribution to Local Development Framework earmarked reserve		172
Reduction in Collection Fund surplus		224
Interest & investment income lower rates of return		224
Other non-ring-fenced grants subsumed into Baseline		1,806
Change in Formula Grant		(1,652)
Council Tax freeze Grant 2014/15		(103)
Additional New Homes Bonus		(484)
Capital expenditure financed from revenue increase in capital programme		1,769
<b>Net change in budgeted reserve movement</b>		<b>1,149</b>
Reserve 2013/14 budgeted surplus		626
Reserve 2014/15 budgeted deficit		(523)
<b>Net reserve change</b>		<b>(1,149)</b>

- 4.4 The headline changes show that overall the service budgets have not significantly changed from last year. The changes have all been specific with minimal general upward drift in cost of service delivery. The single biggest increase has been in the cost of establishment inflationary increases through pay award and change in employers' pension contributions and reduction in the establishment savings target. The target has been revised down to £450k from £613k to reflect the nature of turnover across the structure of the establishment base.
- 4.5 The contingency budget is assessed each year as a provision for known possible service changes that have not been sufficiently developed to fully cost into the budget.
- 4.6 Income from fees, charges and rents are included within net cost of service. In total this amounts to an overall financing of £3 million. Income is a key risk area to the budget as it is predominantly externally influenced, without direct link to service cost and each source is unique.
- 4.7 The graph below shows income by source and value, and demonstrates trend. The income estimates included in 2014/15 appear robust.



## 5. Earmarked Reserves

- 5.1 Earmarked Reserves are amounts of money specifically identified for operational purposes and held alongside the General Fund for drawdown as required. The total value of earmarked reserves at the end of 2012/13 financial year was £6,336k, with approved in-year virements of £3,241k during 2013/14. The carry forward balance into 2014/15 will therefore be a minimum of £3,095k depending upon the amount of budget variation during 2013/14. Budget expenditure relating to these reserves is isolated from the cost of service for General Fund financing purposes. Earmarked reserves are drawn down into budget as required through the virement approval process.

## **6. Risk analysis**

- 6.1 Corporate and Operational risk registers have been reviewed for financial implications as part of the budget process on the criteria of probability of occurrence and materiality of impact upon balances. No significant risks have been identified.
- 6.2 Some lesser risks however are inherent within the overall budget. These are discussed below.
- 6.3 Income: the budget includes £3 million from fees, charges and rents; these have been set on the basis of achievement of the level of predicted income and previous outturn, including known changes in environment. Potential risk could be a poor summer resulting in lower car park income, deepening of the recession reducing demand for sundry property/seasonal concessions. A review of income has been undertaken and is considered to be achievable.
- 6.4 Vacancy management factor: has been set at £450k for 2014/15 (£613k 2013/14). During 2012/13 there were some significant changes in the service and management establishments, this has now settled down resulting in a stable cost of establishment for 2014/15 comparable to 2013/14. The achievement of the target is dependent upon strict control of vacancies due to the low rate of staff turnover.
- 6.5 Council Tax Benefit: is now awarded as a discount to claimants and was funded by a grant representing 90% of the cost to the Council in 2013/14, this grant has now been subsumed within the baseline funding. The assumption is that the value of Council Tax Benefit will remain stable; however, any change will have an impact on the General Fund.
- 6.6 Homelessness: The number of people presenting as homeless is increasing, resulting in financial pressures on the Council. The mitigation is to ensure strict application of the eligibility criteria, sign posting to other more appropriate organisations and getting people onto Housing Benefit as soon as possible.
- 6.7 HRA: A key risk to the HRA is the significant increase in Right to Buy (RTB) disposals as the loss of rent income will have a significant impact on the HRA financial model.
- 6.8 The Council has gained substantial benefit from business rate growth, particularly due to the opening of new supermarkets in the district. However, there are a number of significant rating appeals outstanding and these could have an adverse effect on the Council's finances.

## **7. Housing Revenue Account Budget**

- 7.1 A summary of the Housing Revenue Account (HRA) budget, including Major Repairs Reserve, is shown on page 11. For 2013/14 the significant increase in total expenditure is due to supplementary approvals and the net effect of capital slippage.
- 7.2 The key features of the HRA budget for 2014/15 are:



- a) An average rent increase of 4.6% (£3.91), calculated in accordance with the Government's rent restructuring methodology.
- b) A deficit of £1,823k, as opposed to the small surplus anticipated in the HRA financial model. The deficit is chiefly due to the £2 million new build programme approved in 2013/14

7.3 A key risk for the HRA is the surge in Right to Buy (RTB) disposals due to the Government's relaxation of the discount rules (there were no RTB disposals in 2011/12, 9 in 2012/13 and 14 in the first 9 months of 2013/14). It is too early to forecast future sale levels with any degree of certainty but the situation will need to be closely monitored as the loss of rent income will have a significant impact on the HRA financial model. The risk to the HRA is likely to increase in the light of the Government's recent announcement regarding the further relaxation of the discount rules.

7.4 The budgeted level of HRA balance at 31<sup>st</sup> March 2015 is £2,157k. In practice it is likely to be higher than this as any "one for one replacement" receipts accruing between now and 31<sup>st</sup> March 2015 will be used to finance the acquisition of and new build programmes, reducing the required level of revenue contributions (the Council adopts a prudent approach of using only "banked" capital receipts to fund expenditure).

## 8. Capital, Asset Management and other projects Budget

8.1 A summary of the Capital, Asset Management and other projects budget is included on page 12.

8.2 The new capital programme for 2014/15 is £6,544k, a significant increase from previous years and the start of a major investment programme spanning a number of years (as approved by Cabinet at its November 2013 meeting). The new programme, together with the proposed method of financing is set out below.

<b>2014/15 Capital Programme</b>	<b>£'000</b>
<b>General Fund Capital:</b>	
First phase of new investment programme	2,210
Asset management	735
Disabled facilities grant	1,000
Other	305
<b>Total General Fund Capital:</b>	<b>4,250</b>
<b>Housing Revenue Account Capital:</b>	
Improvements (including decent homes)	2,294
<b>Total all capital schemes:</b>	<b>6,544</b>
<b>Financed By:</b>	
Charges to General Fund	3,250
Government capital grants (disabled facilities)	627
Capital receipts	373
Charges to Housing Revenue Account	2,294
<b>Total Financing</b>	<b>6,544</b>

- 8.3 Total expenditure for 2014/15 is estimated at £10,976k of which £4,432k relates to commitments for ongoing projects (including £2,300k in respect of the Housing Revenue Account acquisition and new build programmes) and £6,544k relates to new schemes.
- 8.4 For 2015/16 and future years the capital, asset management and other projects budget will be enhanced by the remaining phases of the new investment programme approved by the Cabinet in November 2013. The full programme is summarised in the table below.

Enhanced Capital Programme	£`000
Phase 1 - 2014/15	2,210
Phase 2 - 2015/16	1,975
Phase 3 - 2016/17	600
Phase 4 – 2017/18	500
<b>Total</b>	<b>5,285</b>

This new investment is in addition to the Council's core annual programme of asset management, Disabled Facilities Grants and Council House improvements.

## 9. Conclusion

- 9.1 The General Fund revenue budget and Capital budgets are set robustly within the medium term financial strategy. Housing balances are of some concern and require close monitoring during the year.

## 10. Recommendations:

- 10.1 Cabinet is requested to note that the Head of Finance and Property, in consultation with the Deputy Leader of the Council and Cabinet member for Corporate Governance, has approved a Council Tax base of 55,894 for 2014/15.
- 10.2 Cabinet is requested to recommend to Full Council that:
- i. The General Fund Revenue budget is approved.
  - ii. The Council Tax freeze grant is accepted in lieu of a Council Tax increase.
  - iii. Arun's Council Tax Requirement for 2014/15, based on a Band D Council Tax of £161.37, is set at £9,019,615 plus parish precepts as demanded, to be transferred to the General Fund in accordance with statutory requirements.
  - iv. The HRA budget is approved.
  - v. Rents for the Council's tenants are increased/decreased in line with Central Government's rent restructuring methodology, giving an average increase of 4.6%

- vi. HRA hostel rents are increased by 3%, garage rents increased by 5% and heating and water/sewerage charges increased on a scheme by scheme basis, with a view to balancing costs with income.
- vii. The Capital budget is approved.

## **11. Background Papers**

Correspondence from DCLG and Department for Work and Pensions  
Budget working papers held by Accountancy

Contact: Alan Peach, Head of Finance and Property Ext: 37558

## General Fund Revenue Budget Summary

Item	Budget 2013/14	Budget 2014/15
	£,000	£,000
<b>Cost of Service</b>		
Community Development	232	(94)
Corporate Governance	(287)	(191)
Council Strategy	49	41
Customer Services	(10)	99
Environmental Services	4,412	4,575
Housing	313	325
Planning & Infrastructure	(706)	(704)
Support Services	2,089	2,084
Establishment	10,915	11,779
Utilities and rates	704	724
Recharges	(1,003)	(1,050)
<b>Total Cost of Service</b>	<b>16,708</b>	<b>17,588</b>
<b>Corporate costs</b>		
Parish precepts	3,321	3,440
Grant payments to parishes	431	431
Other precepts and levies	243	251
Interest and investment income	(564)	(339)
Contingencies / miscellaneous	1,873	542
Contribution to / (from) earmarked reserves	(2,263)	(2,166)
Capital expenditure financed from revenue	2,746	4,475
Pension deficit contributions	1,204	1,200
<b>Total Corporate costs</b>	<b>6,991</b>	<b>7,834</b>
<b>Total Net Budget Requirement</b>	<b>23,699</b>	<b>25,422</b>
<b>Financed By</b>		
Revenue Support Grant/ Retained Business Rates	(8,492)	(8,438)
New Homes Bonus	(2,065)	(2,549)
Other non ringfenced grants	(1,226)	(1,352)
Council Tax income:		
Arun excluding Parish/Town Councils	(8,897)	(9,020)
Parish/Town Councils	(3,321)	(3,440)
Collection Fund deficit/(surplus)	(324)	(100)
<b>Total External Finance</b>	<b>(24,325)</b>	<b>(24,899)</b>
<b>Transfer (to)/from General Fund Reserve</b>	<b>(626)</b>	<b>523</b>

## Housing Revenue Account Budget Summary

Item	Budget 2013/14		Budget
	Original	Revised	2014/15
	£,000	£,000	£,000
Expenditure			
Supervision and management	4,582	4,264	4,507
Repairs and maintenance	3,432	3,489	3,498
Financing of capital expenditure	2,943	4,642	5,244
Net loan charges	5,385	5,385	5,316
<b>Total Expenditure</b>	<b>16,342</b>	<b>17,780</b>	<b>18,565</b>
Income			
Rents (dwellings, garages, hostels, other property)	(15,706)	(15,756)	(16,113)
Charges for services and facilities	(569)	(569)	(585)
Interest on balance	(80)	(60)	(44)
<b>Total Income</b>	<b>(16,355)</b>	<b>(16,385)</b>	<b>(16,742)</b>
<b>HRA (surplus) / deficit</b>	<b>(13)</b>	<b>1,395</b>	<b>1,823</b>
Balances brought forward	(3,872)	(5,375)	(3,980)
<b>Balances carried forward</b>	<b>(3,885)</b>	<b>(3,980)</b>	<b>(2,157)</b>

## Capital, Asset Management and other projects Budget Summary

Item	Budget 2013/14		Budget
	Original	Revised	2014/15
	£,000	£,000	<b>£,000</b>
Capital expenditure by portfolio			
Corporate Governance	1,281	1,026	3,254
Council Strategy	0	327	250
Customer Services	465	576	506
Environmental Services	1,000	2,384	450
Housing	3,943	5,965	6,244
Planning & Infrastructure	0	0	272
<b>Total Expenditure</b>	<b>6,689</b>	<b>10,278</b>	<b>10,976</b>
Summary			
GENERAL FUND	3,746	5,353	5,732
HOUSING REVENUE ACCOUNT	2,943	4,925	5,244
	<b>6,689</b>	<b>10,278</b>	<b>10,976</b>
Capital receipts			
Sale of Council Dwellings	(500)	(1,594)	(1,540)
Other	0	(69)	0
<b>Total Receipts</b>	<b>(500)</b>	<b>(1,663)</b>	<b>(1,540)</b>
Less			
Transferred to Government under pooling arrangements	218	251	275
Applied to finance capital expenditure	402	771	380
<b>Movement in year</b>	<b>120</b>	<b>(641)</b>	<b>(885)</b>
Balance brought forward	(6,696)	(7,155)	(7,796)
<b>Balance carried forward</b>	<b>(6,576)</b>	<b>(7,796)</b>	<b>(8,681)</b>

**Capital, Asset Management and other projects Budget Details**

<b>Ref.</b>	<b>Corporate Governance Portfolio</b>	<b>Total Cost</b>	<b>Budget 2013/14</b>	<b>Revised 2013/14</b>	<b>Budget 2014/15</b>
		£,000	£,000	£,000	<b>£,000</b>
	<b>ASSET MANAGEMENT</b>				
01	Planned/Reactive Maintenance	RP	1,281	975	3,254
02	<b>Total Expenditure</b>		<b>1,281</b>	<b>975</b>	<b>3,254</b>
	<b>EMPTY HOMES INITIATIVES</b>				
03	Property Purchase	-	0	51	-
04	<b>Total Expenditure</b>		<b>0</b>	<b>51</b>	<b>0</b>
5	<b>PORTFOLIO TOTAL</b>		<b>1,281</b>	<b>1,026</b>	<b>3,254</b>

***Capital, Asset Management and other projects Budget Details***

<b><i>Ref.</i></b>	<b><i>Council Strategy Portfolio</i></b>	<b><i>Total Cost</i></b>	<b><i>Budget 2013/14</i></b>	<b><i>Revised 2013/14</i></b>	<b><i>Budget 2014/15</i></b>
		£,000	£,000	£,000	<b>£,000</b>
	<b>ECONOMIC REGENERATION</b>				
<i>01</i>	Public Realm works, Bognor Regis	577	0	327	250
<i>02</i>	<b>Total Expenditure</b>		<b>0</b>	<b>327</b>	<b>250</b>
<i>03</i>	<b>PORTFOLIO TOTAL</b>		<b>0</b>	<b>327</b>	<b>250</b>



**Capital, Asset Management and other projects Budget Details**

<b>Ref.</b>	<b>Customer Services Portfolio</b>	<b>Total Cost</b>	<b>Budget 2013/14</b>	<b>Revised 2013/14</b>	<b>Budget 2014/15</b>
		£,000	£,000	£,000	£,000
	<b>IT SERVICES</b>				
01	IT Rolling Programme	RP	200	261	105
02	Storage Area Network	359	0	103	0
03	WAN	24	0	12	0
04	Wireless Infrastructure	35	0	0	35
05	Arun Improvement Programme	RP	265	200	366
06	<b>Total Expenditure</b>		<b>465</b>	<b>576</b>	<b>506</b>
07	<b>PORTFOLIO TOTAL</b>		<b>465</b>	<b>576</b>	<b>506</b>

**Capital, Asset Management and other projects Budget Details**

<b>Ref.</b>	<b>Environment Services Portfolio</b>	<b>Total Cost</b>	<b>Budget 2013/14</b>	<b>Revised 2013/14</b>	<b>Budget 2014/15</b>
		£,000	£,000	£,000	£,000
	<b>PARKS &amp; GREEN SPACES</b>				
01	Purchase of Chipper	28	0	28	0
02	Public Shelter Hotham Park	22	0	22	0
03	<b>Total Expenditure</b>		<b>0</b>	<b>50</b>	<b>0</b>
	<b>COAST PROTECTION</b>				
04	Pagham Env Impact Assessment	50	0	50	0
05	Pagham Scour Mitigation Scheme	562	0	562	0
06	<b>Total Expenditure</b>		<b>0</b>	<b>612</b>	<b>0</b>
	<b>LAND DRAINAGE</b>				
07	East Bank Flood Defence Works	1,803	1,000	1,324	450
08	<b>Total Expenditure</b>		<b>1,000</b>	<b>1,324</b>	<b>450</b>
	<b>SPORTS CENTRES</b>				
09	Astroturf at Arun Leisure Centre	360	0	360	0
10	<b>Total Expenditure</b>		<b>0</b>	<b>360</b>	<b>0</b>
	<b>CULTURE &amp; HERITAGE</b>				
11	Heritage Centre - Arundel "Big Picture"	385	0	38	0
12	<b>Total Expenditure</b>		<b>0</b>	<b>38</b>	<b>0</b>
13	<b>PORTFOLIO TOTAL</b>		<b>1,000</b>	<b>2,384</b>	<b>450</b>

**Capital, Asset Management and other projects Budget Details**

<b>Ref.</b>	<b>Housing</b>	<b>Total Cost</b>	<b>Budget 2013/14</b>	<b>Revised 2013/14</b>	<b>Budget 2014/15</b>
		£,000	£,000	£,000	£,000
	<b>PUBLIC HOUSING SERVICES</b>				
	<b>Rolling Programme</b>				
01	Disabled facilities grants	RP	600	400	600
02	Council House New Build	RP	0	0	2,000
03	Stock Development	RP	500	1,159	300
04	Site Development	RP	0	20	0
05	20 Year Heating Programme	RP	150	150	150
06	Re-roofing programme	RP	500	680	390
07	Decent Homes	RP	400	400	400
	<b>Improvements – Current Schemes</b>				
08	Playground Equipment	-	0	27	0
09	Lift Replacement	-	0	0	50
10	Buggy Stores	-	0	20	20
11	Insulation – Trees Estate	-	0	27	0
12	Home Security Works	-	70	70	70
13	Subsidence works Canada Grove	152	0	152	0
14	Works to Flaxmean	218	0	218	0
15	Works to Glenlogie	600	0	600	0
16	CCTV Camera/Door Entry Maintenance	-	30	41	30
17	Howard House room conversion	100	0	100	0
18	Decent Homes – Voids	-	100	100	100
19	Digital TV	-	24	24	24
20	Fire Precaution Works	-	50	50	80
21	Walls	-	200	75	200
22	Windows	-	30	84	30
23	Environment & Estate Improvements	-	265	298	150
24	<b>Total Expenditure</b>		<b>2,919</b>	<b>4,695</b>	<b>4,594</b>
	<b>General</b>				
25	Simdell Replacement	750	0	158	650
26	Laptops, Simdell enhancements	RP	24	51	0
27	IT issues	RP	0	21	0
28	<b>Total Expenditure</b>		<b>24</b>	<b>230</b>	<b>650</b>
29	<b>PUBLIC HOUSING TOTAL</b>		<b>2,943</b>	<b>4,925</b>	<b>5,244</b>

**Capital, Asset Management and other projects Budget Details**

<b>Ref.</b>	<b>Housing</b>	<b>Total Cost</b>	<b>Budget 2013/14</b>	<b>Revised 2013/14</b>	<b>Budget 2014/15</b>
		£,000	£,000	£,000	£,000
	<b>PRIVATE HOUSING SERVICES</b>				
	<b>Renovation Grants</b>				
	Disabled Facilities Grants				
01	- 2013/14 Programme	RP	1,000	1,000	0
02	- 2014/15 Programme	RP	0	0	1,000
03	Discretionary Grants	-	0	40	0
04	Renewable Energy Loans	-	0	0	0
05	<b>Total Expenditure</b>		<b>1,000</b>	<b>1,040</b>	<b>1,000</b>
06	<b>PRIVATE HOUSING TOTAL</b>		<b>1,000</b>	<b>1,040</b>	<b>1,000</b>
07	<b>PORTFOLIO TOTAL</b>		<b>3,943</b>	<b>5,965</b>	<b>6,244</b>

*Capital, Asset Management and other projects Budget Details*

<i>Ref.</i>	<i>Planning &amp; Infrastructure Portfolio</i>	<i>Total Cost</i>	<i>Budget 2013/14</i>	<i>Revised 2013/14</i>	<i>Budget 2014/15</i>
		£,000	£,000	£,000	£,000
	<b>REGISTERED SOCIAL LANDLORDS</b>				
01	Covered Market, Littlehampton	296	0	0	0
02	Balance of programme	-	0	0	107
03	<b>Total Expenditure</b>		<b>0</b>	<b>0</b>	<b>107</b>
	<b>GYPSY &amp; TRAVELLER SITES</b>				
04	Gypsy & Traveller sites	165	0	0	165
05	<b>Total Expenditure</b>		<b>0</b>	<b>0</b>	<b>165</b>
06	<b>PORTFOLIO TOTAL</b>		<b>0</b>	<b>0</b>	<b>272</b>

**Community Development Portfolio**

**Budget Summary**

<b>Page Ref.</b>	<b>Account Details</b>	<b>Budget 2013/14</b>	<b>Budget 2014/15</b>
		<b>£,000</b>	<b>£,000</b>
	<b>Total Controllable Cost of Service:</b>		
21	Arun Lifeline	(205)	(199)
21	Community Safety/Development	18	18
22	Day Centres	191	179
22	Voluntary Sector	228	(92)
	 <b>PORTFOLIO TOTAL</b>	 232	 (94)

### *Community Development Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>ARUN LIFELINE</i></b>		
<i>1</i>	31	Employee costs non salary	4	5
<i>2</i>	-	Premises	-	-
<i>3</i>	10	Transport	11	11
<i>4</i>	33	Supplies and Services	31	31
<i>5</i>	44	Third Party Payments	49	54
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(315)	Income	(300)	(300)
	(197)	<b>Total Controllable Cost of Service</b>	<b>(205)</b>	<b>(199)</b>
		<b><i>COMMUNITY SAFETY/DEVELOPMENT</i></b>		
<i>1</i>	7	Employee costs non salary	7	7
<i>2</i>	-	Premises	1	1
<i>3</i>	5	Transport	6	6
<i>4</i>	211	Supplies and Services	34	34
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(93)	Income	(30)	(30)
	130	<b>Total Controllable Cost of Service</b>	<b>18</b>	<b>18</b>

### *Community Development Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>DAY CENTRES</i></b>		
<i>1</i>	-	Employee costs non salary	-	-
<i>2</i>	28	Premises	<b>2</b>	<b>2</b>
<i>3</i>	-	Transport	-	-
<i>4</i>	10	Supplies and Services	<b>1</b>	<b>1</b>
<i>5</i>	210	Third Party Payments	<b>188</b>	<b>176</b>
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	-	Income	-	-
	<b>248</b>	<b>Total Controllable Cost of Service</b>	<b>191</b>	<b>179</b>
		<b><i>VOLUNTARY SECTOR</i></b>		
<i>1</i>	-	Employee costs non salary	-	-
<i>2</i>	-	Premises	-	-
<i>3</i>	7	Transport	<b>1</b>	<b>1</b>
<i>4</i>	818	Supplies and Services	<b>227</b>	<b>272</b>
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(403)	Income	-	<b>(365)</b>
	<b>422</b>	<b>Total Controllable Cost of Service</b>	<b>228</b>	<b>(92)</b>



## Corporate Governance Portfolio

### Budget Summary

<i>Page Ref.</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
		£,000	£,000
	<b><i>Total Controllable Cost of Service:</i></b>		
24	Registration of Electors and Elections	56	151
24	Sundry Properties	(343)	(342)
	<b>PORTFOLIO TOTAL</b>	<b>(287)</b>	<b>(191)</b>

*Corporate Governance Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>REGISTRATION OF ELECTORS AND ELECTIONS</i></b>		
<i>1</i>	3	Employee costs non salary	<b>3</b>	<b>3</b>
<i>2</i>	-	Premises	<b>0</b>	<b>0</b>
<i>3</i>	2	Transport	<b>1</b>	<b>1</b>
<i>4</i>	83	Supplies and Services	<b>64</b>	<b>159</b>
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(18)	Income	<b>(12)</b>	<b>(12)</b>
	70	<b>Total Controllable Cost of Service</b>	<b>56</b>	<b>151</b>
		<b><i>SUNDRY PROPERTIES</i></b>		
<i>1</i>	-	Employee costs non salary	-	-
<i>2</i>	76	Premises	<b>9</b>	<b>10</b>
<i>3</i>	-	Transport	-	-
<i>4</i>	36	Supplies and Services	<b>8</b>	<b>8</b>
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	79	Capital Charges	-	-
<i>8</i>	(335)	Income	<b>(360)</b>	<b>(360)</b>
	(144)	<b>Total Controllable Cost of Service</b>	<b>(343)</b>	<b>(342)</b>

*Council Strategy Portfolio*

*Budget Summary*

<i>Page Ref.</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
		<b>£,000</b>	<b>£,000</b>
26	<i>Total Controllable Cost of Service:</i> Economic Regeneration	49	41
	<b>PORTFOLIO TOTAL</b>	<b>49</b>	<b>41</b>

*Council Strategy Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>ECONOMIC REGENERATION</i></b>		
<i>1</i>	5	Employee costs non salary	1	1
<i>2</i>	-	Premises	-	-
<i>3</i>	3	Transport	3	3
<i>4</i>	321	Supplies and Services	45	84
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(172)	Income	-	(47)
	<b>157</b>	<b>Total Controllable Cost of Service</b>	<b>49</b>	<b>41</b>

*Customer Services Portfolio*

*Budget Summary*

<i>Page Ref.</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
		<b>£,000</b>	<b>£,000</b>
28	<i>Total Controllable Cost of Service:</i> Revenues and Benefits	(10)	99
	<b>PORTFOLIO TOTAL</b>	<b>(10)</b>	<b>99</b>

*Customer Services Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>REVENUES AND BENEFITS</i></b>		
<i>1</i>	142	Employee costs non salary	45	45
<i>2</i>	-	Premises	-	-
<i>3</i>	27	Transport	30	29
<i>4</i>	453	Supplies and Services	297	393
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	62,887	Transfer Payments	51,346	53,081
<i>7</i>	6	Capital Charges	-	-
<i>8</i>	(63,504)	Income	(51,728)	(53,449)
	<b>11</b>	<b>Total Controllable Cost of Service</b>	<b>(10)</b>	<b>99</b>

## *Environmental Services Portfolio*

### *Budget Summary*

<i>Page Ref.</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
		<b>£,000</b>	<b>£,000</b>
	<i><b>Total Controllable Cost of Service:</b></i>		
30	Car Parks	(1,047)	(1,019)
30	Cemeteries & Churchyards	(70)	(63)
31	Cleansing Services	3,891	4,025
31	Coast Protection & Land Drainage	95	121
32	Cultural & Heritage	106	95
32	Emergency Planning & Support	24	24
33	Environmental Health & Protection	(134)	(108)
33	Parks & Green Spaces	413	434
34	Promenades & Foreshores	(1)	54
34	Recreation & Sport	1,038	934
35	Tourism	97	78
	 <b>PORTFOLIO TOTAL</b>	 <b>4,412</b>	 <b>4,575</b>

***Environmental Services Portfolio***

<b><i>Ref.</i></b>	<b><i>Actual 2012/13</i></b>	<b><i>Account Details</i></b>	<b><i>Budget 2013/14</i></b>	<b><i>Budget 2014/15</i></b>
	£,000		<b>£,000</b>	<b>£,000</b>
		<b><i>CAR PARKS</i></b>		
<i>1</i>	3	Employee costs non salary	2	2
<i>2</i>	128	Premises	27	28
<i>3</i>	17	Transport	32	26
<i>4</i>	38	Supplies and Services	53	58
<i>5</i>	193	Third Party Payments	188	194
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(1,402)	Income	(1,349)	(1,327)
	<b>(1,023)</b>	<b>Total Controllable Cost of Service</b>	<b>(1,047)</b>	<b>(1,019)</b>
		<b><i>CEMETERIES &amp; CHURCHYARDS</i></b>		
<i>1</i>	1	Employee costs non salary	1	1
<i>2</i>	167	Premises	154	161
<i>3</i>	6	Transport	7	7
<i>4</i>	17	Supplies and Services	7	7
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	(34)	Capital Charges	-	-
<i>8</i>	(178)	Income	(239)	(239)
	<b>(21)</b>	<b>Total Controllable Cost of Service</b>	<b>(70)</b>	<b>(63)</b>



*Environmental Services Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>CLEANSING SERVICES</i></b>		
<i>1</i>	42	Employee costs non salary	13	13
<i>2</i>	58	Premises	3	3
<i>3</i>	31	Transport	24	24
<i>4</i>	68	Supplies and Services	39	94
<i>5</i>	5,398	Third Party Payments	4,879	4,950
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	(12)	Capital Charges	-	-
<i>8</i>	(1,668)	Income	(1,067)	(1,059)
	<b>3,917</b>	<b>Total Controllable Cost of Service</b>	<b>3,891</b>	<b>4,025</b>
		<b><i>COAST PROTECTION &amp; LAND DRAINAGE</i></b>		
<i>1</i>	-	Employee costs non salary		
<i>2</i>	62	Premises	46	62
<i>3</i>	-	Transport	-	-
<i>4</i>	71	Supplies and Services	68	78
<i>5</i>	2	Third Party Payments	2	2
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	-	Income	(21)	(21)
	<b>135</b>	<b>Total Controllable Cost of Service</b>	<b>95</b>	<b>121</b>

*Environmental Services Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>CULTURE &amp; HERITAGE</i></b>		
<i>1</i>	1	Employee costs non salary	-	-
<i>2</i>	9	Premises	1	1
<i>3</i>	1	Transport	1	1
<i>4</i>	329	Supplies and Services	-	-
<i>5</i>	108	Third Party Payments	104	93
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	-	Income	-	-
	<b>448</b>	<b>Total Controllable Cost of Service</b>	<b>106</b>	<b>95</b>
		<b><i>EMERGENCY PLANNING &amp; SUPPORT</i></b>		
<i>1</i>	15	Employee costs non salary	16	16
<i>2</i>	-	Premises	-	-
<i>3</i>	3	Transport	3	3
<i>4</i>	18	Supplies and Services	5	5
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(2)	Income	-	-
	<b>34</b>	<b>Total Controllable Cost of Service</b>	<b>24</b>	<b>24</b>

*Environmental Services Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>ENVIRONMENTAL HEALTH &amp; PROTECTION</i></b>		
<i>1</i>	12	Employee costs non salary	<b>18</b>	<b>19</b>
<i>2</i>	-	Premises	-	-
<i>3</i>	32	Transport	<b>39</b>	<b>40</b>
<i>4</i>	88	Supplies and Services	<b>82</b>	<b>97</b>
<i>5</i>	27	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(301)	Income	<b>(273)</b>	<b>(264)</b>
	<b>(142)</b>	<b>Total Controllable Cost of Service</b>	<b>(134)</b>	<b>(108)</b>
		<b><i>PARKS &amp; GREEN SPACES</i></b>		
<i>1</i>	25	Employee costs non salary	<b>14</b>	<b>11</b>
<i>2</i>	600	Premises	<b>528</b>	<b>561</b>
<i>3</i>	61	Transport	<b>60</b>	<b>59</b>
<i>4</i>	352	Supplies and Services	<b>276</b>	<b>302</b>
<i>5</i>	6	Third Party Payments	<b>7</b>	<b>7</b>
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	(1)	Capital Charges	-	-
<i>8</i>	(597)	Income	<b>(472)</b>	<b>(506)</b>
	<b>446</b>	<b>Total Controllable Cost of Service</b>	<b>413</b>	<b>434</b>

*Environmental Services Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>PROMENADES &amp; FORESHORES</i></b>		
<i>1</i>	106	Employee costs non salary	<b>64</b>	<b>56</b>
<i>2</i>	58	Premises	<b>21</b>	<b>22</b>
<i>3</i>	11	Transport	<b>8</b>	<b>8</b>
<i>4</i>	60	Supplies and Services	<b>69</b>	<b>77</b>
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	(5)	Capital Charges	-	-
<i>8</i>	(173)	Income	<b>(163)</b>	<b>(109)</b>
	<b>57</b>	<b>Total Controllable Cost of Service</b>	<b>(1)</b>	<b>54</b>
		<b><i>RECREATION &amp; SPORT</i></b>		
<i>1</i>	6	Employee costs non salary	-	-
<i>2</i>	283	Premises	<b>264</b>	<b>278</b>
<i>3</i>	3	Transport	<b>2</b>	<b>3</b>
<i>4</i>	186	Supplies and Services	<b>118</b>	<b>68</b>
<i>5</i>	701	Third Party Payments	<b>668</b>	<b>599</b>
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	81	Capital Charges	-	-
<i>8</i>	(16)	Income	<b>(14)</b>	<b>(14)</b>
	<b>1,244</b>	<b>Total Controllable Cost of Service</b>	<b>1,038</b>	<b>934</b>

*Environmental Services Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>TOURISM</i></b>		
<i>1</i>	1	Employee costs non salary	1	1
<i>2</i>	-	Premises	-	-
<i>3</i>	2	Transport	2	2
<i>4</i>	84	Supplies and Services	87	68
<i>5</i>	17	Third Party Payments	17	17
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(8)	Income	(10)	(10)
	<b>96</b>	<b>Total Controllable Cost of Service</b>	<b>97</b>	<b>78</b>

***Housing Portfolio***  
***General Fund Budget Summary***

<b><i>Page Ref.</i></b>	<b><i>Account Details</i></b>	<b><i>Budget 2013/14</i></b>	<b><i>Budget 2014/15</i></b>
		<b>£,000</b>	<b>£,000</b>
	<b><i>Total Controllable Cost of Service:</i></b>		
37	Homelessness & Housing Advice	275	278
37	Pest Control	(12)	(10)
38	Private Sector Housing	50	57
	 <b>PORTFOLIO TOTAL</b>	 313	 325

## *Housing Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>HOMELESSNESS &amp; HOUSING ADVICE</i></b>		
<i>1</i>	37	Employee costs non salary	5	9
<i>2</i>	-	Premises	-	-
<i>3</i>	6	Transport	8	8
<i>4</i>	368	Supplies and Services	322	344
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(135)	Income	(60)	(83)
	<b>276</b>	<b>Total Controllable Cost of Service</b>	<b>275</b>	<b>278</b>
		<b><i>PEST CONTROL</i></b>		
<i>1</i>	2	Employee costs non salary	1	1
<i>2</i>	-	Premises	-	-
<i>3</i>	14	Transport	14	15
<i>4</i>	7	Supplies and Services	6	6
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(39)	Income	(33)	(32)
	<b>(16)</b>	<b>Total Controllable Cost of Service</b>	<b>(12)</b>	<b>(10)</b>

### *Housing Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>PRIVATE SECTOR HOUSING</i></b>		
<i>1</i>	11	Employee costs non salary	<b>5</b>	<b>4</b>
<i>2</i>	-	Premises	-	-
<i>3</i>	16	Transport	<b>17</b>	<b>15</b>
<i>4</i>	761	Supplies and Services	<b>21</b>	<b>36</b>
<i>5</i>	10	Third Party Payments	<b>10</b>	<b>10</b>
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(52)	Income	<b>(3)</b>	<b>(8)</b>
	<b>746</b>	<b>Total Controllable Cost of Service</b>	<b>50</b>	<b>57</b>



## *Planning & Infrastructure Portfolio*

### *Budget Summary*

<i>Page Ref.</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
		<b>£,000</b>	<b>£,000</b>
	<b><i>Total Controllable Cost of Service:</i></b>		
40	Building Control	(220)	(240)
40	Bus Shelters & Street Nameplates	27	30
41	Housing Strategy & Registered Social Landlords	(1)	7
41	Land Charges	(140)	(171)
42	Planning Policy & Development Control	(372)	(330)
	 <b>PORTFOLIO TOTAL</b>	 <b>(706)</b>	 <b>(704)</b>

**Planning & Infrastructure Portfolio**

<b>Ref.</b>	<b>Actual 2012/13</b>	<b>Account Details</b>	<b>Budget 2013/14</b>	<b>Budget 2014/15</b>
	£,000		£,000	£,000
		<b><i>BUILDING CONTROL</i></b>		
<i>1</i>	28	Employee costs non salary	3	3
<i>2</i>	-	Premises	-	-
<i>3</i>	19	Transport	24	24
<i>4</i>	73	Supplies and Services	73	74
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	2	Capital Charges	-	-
<i>8</i>	(324)	Income	(320)	(341)
	<b>(202)</b>	<b>Total Controllable Cost of Service</b>	<b>(220)</b>	<b>(240)</b>
		<b><i>BUS SHELTERS &amp; STREET NAMEPLATES</i></b>		
<i>1</i>	-	Employee costs non salary	-	-
<i>2</i>	17	Premises	11	11
<i>3</i>	-	Transport	-	-
<i>4</i>	21	Supplies and Services	17	20
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(7)	Income	(1)	(1)
	<b>31</b>	<b>Total Controllable Cost of Service</b>	<b>27</b>	<b>30</b>

**Planning & Infrastructure Portfolio**

<b>Ref.</b>	<b>Actual 2012/13</b>	<b>Account Details</b>	<b>Budget 2013/14</b>	<b>Budget 2014/15</b>
	£,000		£,000	£,000
		<b>HOUSING STRATEGY &amp; REGISTERED SOCIAL LANDLORDS</b>		
1	1	Employee costs non salary	1	1
2	-	Premises		
3	-	Transport	-	-
4	364	Supplies and Services	6	6
5	-	Third Party Payments	-	-
6	-	Transfer Payments	-	-
7	-	Capital Charges	-	-
8	(2)	Income	(8)	-
	<b>363</b>	<b>Total Controllable Cost of Service</b>	<b>(1)</b>	<b>7</b>
		<b>LAND CHARGES</b>		
1	2	Employee costs non salary	-	-
2	-	Premises	-	-
3	-	Transport	-	-
4	23	Supplies and Services	19	20
5	-	Third Party Payments	-	-
6	-	Transfer Payments	-	-
7	-	Capital Charges	-	-
8	(183)	Income	(159)	(191)
	<b>(158)</b>	<b>Total Controllable Cost of Service</b>	<b>(140)</b>	<b>(171)</b>

***Planning & Infrastructure Portfolio***

<b><i>Ref.</i></b>	<b><i>Actual 2012/13</i></b>	<b><i>Account Details</i></b>	<b><i>Budget 2013/14</i></b>	<b><i>Budget 2014/15</i></b>
	£,000		<b>£,000</b>	<b>£,000</b>
		<b><i>PLANNING POLICY &amp; DEVELOPMENT CONTROL</i></b>		
<i>1</i>	68	Employee costs non salary	<b>20</b>	<b>32</b>
<i>2</i>	3	Premises	-	-
<i>3</i>	34	Transport	<b>38</b>	<b>38</b>
<i>4</i>	697	Supplies and Services	<b>200</b>	<b>230</b>
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	8	Capital Charges	-	-
<i>8</i>	(708)	Income	<b>(630)</b>	<b>(630)</b>
	<b>102</b>	<b>Total Controllable Cost of Service</b>	<b>(372)</b>	<b>(330)</b>

### *Support Services Summary*

<i>Page Ref.</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
		<b>£,000</b>	<b>£,000</b>
	<b><i>Total Controllable Cost of Service:</i></b>		
	Arun Improvement Board	15	50
	Communications	25	25
	Corporate Management	24	25
	Customer Services	26	32
	Democratic Services	542	547
	Engineering & Infrastructure Services	30	30
	Facilities	211	225
	Finance & Property	318	330
	Human Resources	82	116
	Information & Communication Technology	340	340
	Legal & Administration	43	45
	Policy & Partnerships	35	36
	Print Unit & Post Room	210	97
	Staff Support	173	174
	Senior Management	15	12
	<b>TOTAL SUPPORT SERVICES</b>	<b>2,089</b>	<b>2,084</b>
	<b>Total Support Services recharged to Services</b>	<b>(1,086)</b>	<b>(1,034)</b>
	<b>Total Support Services recharged to HRA</b>	<b>(1,003)</b>	<b>(1,050)</b>

*Corporate Governance (Support Services) Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b>ARUN IMPROVEMENT BOARD</b>		
<i>1</i>	7	Employee costs non salary	1	1
<i>2</i>	-	Premises	-	-
<i>3</i>	-	Transport	1	1
<i>4</i>	21	Supplies and Services	13	48
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(1)	Income	-	-
	<b>27</b>	<b>Total Controllable Cost of Service</b>	<b>15</b>	<b>50</b>
		<b>COMMUNICATIONS</b>		
<i>1</i>	3	Employee costs non salary	1	1
<i>2</i>	-	Premises	-	-
<i>3</i>	3	Transport	3	3
<i>4</i>	36	Supplies and Services	29	29
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(6)	Income	(8)	(8)
	<b>36</b>	<b>Total Controllable Cost of Service</b>	<b>25</b>	<b>25</b>

*Corporate Governance (Support Services) Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>CORPORATE MANAGEMENT</i></b>		
<i>1</i>	15	Employee costs non salary	3	3
<i>2</i>	-	Premises	-	-
<i>3</i>	10	Transport	11	11
<i>4</i>	10	Supplies and Services	10	11
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	-	Income	-	-
	<b>35</b>	<b>Total Controllable Cost of Service</b>	<b>24</b>	<b>25</b>
		<b><i>CUSTOMER SERVICES</i></b>		
<i>1</i>	23	Employee costs non salary	15	15
<i>2</i>	-	Premises	-	-
<i>3</i>	1	Transport	1	1
<i>4</i>	6	Supplies and Services	10	16
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	-	Income	-	-
	<b>30</b>	<b>Total Controllable Cost of Service</b>	<b>26</b>	<b>32</b>

*Corporate Governance (Support Services) Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>DEMOCRATIC SERVICES</i></b>		
<i>1</i>	9	Employee costs non salary	2	2
<i>2</i>	-	Premises	-	-
<i>3</i>	16	Transport	16	17
<i>4</i>	557	Supplies and Services	525	529
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	-	Income	(1)	(1)
	<b>582</b>	<b>Total Controllable Cost of Service</b>	<b>542</b>	<b>547</b>
		<b><i>ENGINEERING &amp; INFRASTRUCTURE SERVICES</i></b>		
<i>1</i>	13	Employee costs non salary	12	12
<i>2</i>	-	Premises	-	-
<i>3</i>	13	Transport	13	13
<i>4</i>	4	Supplies and Services	5	5
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(3)	Income	-	-
	<b>27</b>	<b>Total Controllable Cost of Service</b>	<b>30</b>	<b>30</b>



*Corporate Governance (Support Services) Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>FACILITIES</i></b>		
<i>1</i>	21	Employee costs non salary	17	22
<i>2</i>	290	Premises	162	180
<i>3</i>	14	Transport	15	14
<i>4</i>	57	Supplies and Services	50	52
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	11	Capital Charges	-	-
<i>8</i>	(40)	Income	(33)	(43)
	<b>353</b>	<b>Total Controllable Cost of Service</b>	<b>211</b>	<b>225</b>
		<b><i>FINANCE &amp; PROPERTY</i></b>		
<i>1</i>	26	Employee costs non salary	20	20
<i>2</i>	-	Premises	2	2
<i>3</i>	14	Transport	15	15
<i>4</i>	313	Supplies and Services	281	293
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(22)	Income	-	-
	<b>331</b>	<b>Total Controllable Cost of Service</b>	<b>318</b>	<b>330</b>

*Corporate Governance (Support Services) Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>HUMAN RESOURCES</i></b>		
<i>1</i>	46	Employee costs non salary	<b>58</b>	<b>85</b>
<i>2</i>	-	Premises	-	-
<i>3</i>	3	Transport	<b>4</b>	<b>4</b>
<i>4</i>	22	Supplies and Services	<b>21</b>	<b>28</b>
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(1)	Income	<b>(1)</b>	<b>(1)</b>
	<b>70</b>	<b>Total Controllable Cost of Service</b>	<b>82</b>	<b>116</b>
		<b><i>INFORMATION &amp; COMMUNICATION TECHNOLOGY</i></b>		
<i>1</i>	29	Employee costs non salary	<b>24</b>	<b>24</b>
<i>2</i>	-	Premises	-	-
<i>3</i>	4	Transport	<b>4</b>	<b>4</b>
<i>4</i>	479	Supplies and Services	<b>319</b>	<b>319</b>
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(15)	Income	<b>(7)</b>	<b>(7)</b>
	<b>497</b>	<b>Total Controllable Cost of Service</b>	<b>340</b>	<b>340</b>

*Corporate Governance (Support Services) Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b><i>LEGAL AND ADMINISTRATION</i></b>		
<i>1</i>	68	Employee costs non salary	7	7
<i>2</i>	-	Premises	-	-
<i>3</i>	2	Transport	4	3
<i>4</i>	57	Supplies and Services	39	42
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(6)	Income	(7)	(7)
	<b>121</b>	<b>Total Controllable Cost of Service</b>	<b>43</b>	<b>45</b>
		<b><i>POLICY &amp; PARTNERSHIP</i></b>		
<i>1</i>	-	Employee costs non salary	3	3
<i>2</i>	-	Premises	-	-
<i>3</i>	3	Transport	4	4
<i>4</i>	29	Supplies and Services	28	29
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(2)	Income	-	-
	<b>30</b>	<b>Total Controllable Cost of Service</b>	<b>35</b>	<b>36</b>

**Corporate Governance (Support Services) Portfolio**

<b>Ref.</b>	<b>Actual 2012/13</b>	<b>Account Details</b>	<b>Budget 2013/14</b>	<b>Budget 2014/15</b>
	£,000		£,000	£,000
		<b>PRINT UNIT &amp; POSTAL SERVICES</b>		
<i>1</i>	4	Employee costs non salary	1	1
<i>2</i>	-	Premises	-	-
<i>3</i>	-	Transport	-	-
<i>4</i>	175	Supplies and Services	188	197
<i>5</i>	43	Third Party Payments	55	48
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(186)	Income	(34)	(149)
	<b>36</b>	<b>Total Controllable Cost of Service</b>	<b>210</b>	<b>97</b>
		<b>STAFF SUPPORT</b>		
<i>1</i>	23	Employee costs non salary	24	24
<i>2</i>	-	Premises	-	-
<i>3</i>	90	Transport	90	90
<i>4</i>	103	Supplies and Services	60	61
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	(1)	Income	(1)	(1)
	<b>215</b>	<b>Total Controllable Cost of Service</b>	<b>173</b>	<b>174</b>

*Corporate Governance (Support Services) Portfolio*

<i>Ref.</i>	<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
	£,000		£,000	£,000
		<b>SENIOR MANAGEMENT</b>		
<i>1</i>	22	Employee costs non salary	1	2
<i>2</i>	-	Premises	-	-
<i>3</i>	9	Transport	13	9
<i>4</i>	1	Supplies and Services	1	1
<i>5</i>	-	Third Party Payments	-	-
<i>6</i>	-	Transfer Payments	-	-
<i>7</i>	-	Capital Charges	-	-
<i>8</i>	-	Income	-	-
	<b>32</b>	<b>Total Controllable Cost of Service</b>	<b>15</b>	<b>12</b>

### *Establishment*

<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
£,000		£,000	£,000
79	Arun Lifeline	102	99
215	Community Safety/Development	213	223
6	Day Centres	6	6
207	Voluntary Sector	43	409
<b>507</b>	<b>Community Development Total</b>	<b>364</b>	<b>737</b>
52	Registration of Electors & Elections	53	58
<b>52</b>	<b>Corporate Governance Total</b>	<b>53</b>	<b>58</b>
183	Economic Regeneration	168	214
<b>183</b>	<b>Council Strategy Total</b>	<b>168</b>	<b>214</b>
1,485	Revenues & Benefits	1,423	1,427
<b>1,485</b>	<b>Customer Services Total</b>	<b>1,423</b>	<b>1,427</b>
143	Car Parks	153	144
55	Cemeteries & Churchyards	67	65
265	Cleansing Services	222	233
16	Culture & Heritage	16	29
54	Emergency Planning & Support	50	50
499	Environmental Health & Protection	546	610
505	Parks & Green Spaces	467	477
53	Promenades & Foreshores	50	51
38	Recreation & Sport	46	140
65	Tourism	60	73
<b>1,693</b>	<b>Environmental Services Total</b>	<b>1,677</b>	<b>1,872</b>
247	Homelessness & Housing Advice	223	261
57	Pest Control	58	60
299	Private Sector Housing	241	308
<b>603</b>	<b>Housing Total</b>	<b>522</b>	<b>629</b>

### *Establishment*

<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
£,000		<b>£,000</b>	<b>£,000</b>
332	Building Control	344	348
80	Housing Strategy & RSLs	78	80
94	Land Charges	93	95
1,226	Planning Policy & Development Control	1,304	1,297
<b>1,732</b>	<b>Planning &amp; Infrastructure Total</b>	<b>1,819</b>	<b>1,820</b>
102	Democratic Services	117	121
1,034	Finance & Property	964	1,009
226	Human Resources	192	229
617	Legal & Administration	565	431
4	Staff Support	2	3
420	Corporate management	560	496
174	Arun Improvement Board	220	248
121	Communications	149	155
582	Senior Management	658	661
217	Policy & Partnerships	108	109
627	Customer Services	637	643
729	Information & Communication Technology	698	712
181	Print Unit & Post Room	150	153
218	Engineering & Infrastructure Services	248	267
116	Facilities	127	124
	Corporate Vacancy Allowance	(506)	(339)
<b>5,368</b>	<b>Support Services Total</b>	<b>4,889</b>	<b>5,022</b>
<b>11,623</b>	<b>ESTABLISHMENT TOTAL</b>	<b>10,915</b>	<b>11,779</b>

*Utilities and Rates*

<i>Actual 2012/13</i>	<i>Account Details</i>	<i>Budget 2013/14</i>	<i>Budget 2014/15</i>
£,000		£,000	£,000
50	<b>Corporate Governance</b> Sundry Properties	30	38
	<b>Corporate Governance Total</b>	<b>30</b>	<b>38</b>
	<b>Environmental Services</b>		
215	Car Parks	225	239
14	Cemeteries & Churchyards	16	15
100	Cleansing Services	104	105
0	Culture & Heritage	-	-
24	Parks & Green Spaces	28	28
8	Promenades & Foreshores	6	9
9	Recreation & Sport	12	12
0	Tourism	-	-
	<b>Environmental Services Total</b>	<b>391</b>	<b>408</b>
	<b>Housing Services</b>		
278	Premises	283	277
	<b>Housing Services Total</b>	<b>283</b>	<b>277</b>
	<b>UTILITIES AND RATES TOTAL</b>	<b>704</b>	<b>723</b>