ARUN DISTRICT COUNCIL  
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 31 JANUARY 2019

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/057/240119</td>
<td>Land Drainage Minor Works Frameworks</td>
<td>Haymes</td>
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THE EFFECTIVE DATE OF THESE DECISIONS IS FRIDAY 1 FEBRUARY 2019 UNLESS THE CALL-IN PROCESS IS APPLIED

If a Councillor wishes to request a call-in of any of the decisions taken above, they will need to take the following steps in line with the Scrutiny Procedure Rules at Part 6 of the Constitution – Scrutiny Procedure Rules (Other)

They will need to:
- Submit their request in writing for a Call-In to the Group Head of Policy and identify who will act as the lead Member of the Call-In
- Specify which decision is to be the subject of the Call-In
- Explain which of the criteria for the Call-In apply
PART B : INDIVIDUAL CABINET MEMBER DECISION

ICM No. ICM/057/240119

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? No

CABINET MEMBER RESPONSIBLE: Cllr Haymes

SUBJECT:

OFFICER CONTACT: Paul Cann EXTN: 37819 E-Mail: paul.cann@arun.gov.uk
Laura Gibbons EXTN: 37818 E-Mail: laura.gibbons@arun.gov.uk

EXECUTIVE SUMMARY: This report seeks authority to introduce two minor works framework agreements for undertaking Land Drainage works and investigations. One framework agreement will be for civil construction works and ditch clearance, the other for investigations/culvert cleaning and specialist repairs.

Each framework is targeted at contractors whom have the relevant skill set to undertake the works, without the need to employ specialised sub-contractors.

The overall award criteria for this procurement will be; Price 60%; Quality 40%.

A maximum of two successful contractors will be appointed to each agreement, in order to provide primary and secondary options in the event that the primary contractor is unable to undertake specified works within a desired timescale.

DECISION:

1) To adopt both framework agreements and publicly advertise in accordance with the Council’s procurement policy (Constitution Part 6 Section 6).

2) Upon completion of the procurement process, that the successful contractors are awarded the appropriate contract.

3) The contract will run for a period of 3 years from the date of signing of the agreement/s.

REASONS FOR THE DECISION:

To improve current methods of working to provide an efficient and robust procedure, as well as achieve value for money.

OPTIONS CONSIDERED BUT REJECTED:

To continue with current methods of working, ie. obtaining quotations or formal tenders for each individual job.
**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**  

<table>
<thead>
<tr>
<th>Dispensations Granted:</th>
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**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**  

<table>
<thead>
<tr>
<th>Decision By:</th>
<th>Signature:</th>
<th>Date:</th>
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<tbody>
<tr>
<td>Relevant Cabinet Member</td>
<td>[Signature]</td>
<td>31st Jan 2019</td>
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**Decision By:**  

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<tr>
<th>Leader of Cabinet [in the absence of the appropriate Cabinet Member – if relevant]</th>
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<tr>
<td>Effective Date [the date the decision is implemented]</td>
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