ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 7 FEBRUARY 2019

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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<tbody>
<tr>
<td>ICM/060/140219</td>
<td>Business Rates – Unrecoverable Debt</td>
<td>Bence</td>
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<tr>
<td>ICM/061/140219</td>
<td>Insolvency Council Tax Write Offs</td>
<td>Bence</td>
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THE EFFECTIVE DATE OF THESE DECISIONS IS FRIDAY 22 FEBRUARY 2019 UNLESS THE CALL-IN PROCESS IS APPLIED

If a Councillor wishes to request a call-in of any of the decisions taken above, they will need to take the following steps in line with the Scrutiny Procedure Rules at Part 6 of the Constitution – Scrutiny Procedure Rules (Other)

They will need to:
- Submit their request in writing for a Call-In to the Group Head of Policy and identify who will act as the lead Member of the Call-In
- Specify which decision is to be the subject of the Call-In
- Explain which of the criteria for the Call-In apply
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?

ICM No. ICM/061070219

CABINET MEMBER RESPONSIBLE: Cllr Trevor Bence

SUBJECT: Business Rates Insolvency Write Off

OFFICER CONTACT: Rachel Hills
EXTN: 37587     E-Mail: rachel.hills@arun.gov.uk

EXECUTIVE SUMMARY:
Outstanding business rates charges which have to be written off.

DECISION:
To agree to write off the outstanding business rates as they are unrecoverable.

REASONS FOR THE DECISION:
The debt is deemed as unrecoverable under the Recovery Policy which was agreed by Members in 2014.

OPTIONS CONSIDERED BUT REJECTED:
None

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:
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URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?  No

CABINET MEMBER RESPONSIBLE:  Cllr Trevor Bence

SUBJECT: Council Tax Insolvency Write Off

OFFICER CONTACT: Rachel Hills
EXTN: 37587    E-Mail: rachel.hills@arun.gov.uk

EXECUTIVE SUMMARY:
Outstanding council tax charges which are included in a Debt Relief Order, Individual Voluntary Arrangement or a Bankruptcy Order, prohibits the Council by law from pursuing the customer for the debt.

DECISION:
To agree to write off the outstanding council tax charges as they are unrecoverable.

REASONS FOR THE DECISION:
The Council are unable to pursue a debt which is included in either a Bankruptcy Order, Debt Relief Order or an IVA. As there is no possibility of collection of the outstanding charge, the only option available is to write off the debt.

OPTIONS CONSIDERED BUT REJECTED:
None

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

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---|---
CABINET MEMBER RESPONSIBLE: | Cllr Trevor Bence
SUBJECT: | Council Tax Insolvency Write Off
OFFICER CONTACT: | Rachel Hills
EXTN: | 37587
E-Mail: | rachel.hills@arun.gov.uk

EXECUTIVE SUMMARY:
The outstanding charges are unrecoverable as the debtor has either passed away or vacated the property and the Revenues Section have been unable to locate their current address.

DECISION:
To agree to write off the outstanding council tax charges as they are unrecoverable.

REASONS FOR THE DECISION:
Despite all avenues of recovery being sought, the debts are unrecoverable and there is no other option at the present time other than to write the debts off.

OPTIONS CONSIDERED BUT REJECTED:
None

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

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