

Our Ref.: X4J143782/1/JS2/MS4/ISP

Date: 14th February 2019

**DOVE LODGE COMMUNITY RESOURCE CENTRE**  
**49 Beach Road**  
**Littlehampton**  
**West Sussex**  
**BN17 5JG**

**For the attention of Mike Clayden**

Inspection Details

Type : Contract  
Number : X4J143782-1 Report Nos. : 001-003  
Class : Lifting & Handling Plant  
Surveyor : Mr J Saldanha  
Date : 13th February 2019  
Location : As above

Dear Sirs

Our Engineer Surveyor attended as above in order to carry out the examination detailed.

Observations and comments made in our reports are for your own consideration as to the extent of repair or other maintenance work which you intend to undertake. The company has no liability for instructions to undertake work on any item other than those which require action to prevent imminent danger.

In accordance with our accreditation procedures, you may reproduce the attached report in whole, or in part for use by yourselves or a third party. The examination methods and procedures used to comply with the detailed particular Statutory Regulations, which are applicable to the Plant, are stated in the method statements documented in Section 13.5 of the Company Quality Procedures.

We trust that you continue to find our services to your satisfaction.

Yours faithfully

HSB Customer Solutions Centre.

**Risk Solutions**

**HSB Engineering Insurance Services Limited**  
Chancery Place, 50 Brown Street,  
Manchester M2 2JT  
Telephone: 0845 345 5510  
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Registered in England and Wales: 03010292  
Registered office: New London House,  
6 London Street, London EC3R 7LP  
Registered as a branch in Ireland: 906105



**HSB Engineering Insurance**

# REPORT OF PERIODIC THOROUGH EXAMINATION OF HOIST OR LIFT

as required by the Lifting Operation and Lifting Equipment Regulations 1998;  
or the Lifting Operations and Lifting Equipment Regulations (Northern Ireland) 1999;  
or the Safety, Health and Welfare at Work (General Application) Regulations 2007 S.I. No. 299.

Policy: X4L0143782

Plant Code: L27AHH

Previous Report: 031018-002-0016CC4

Site: 00001

Schedule: L0001

Report Number: 140219-001-0017MS4

L0L54

Employer (or owner) of premises	DOVE LODGE COMMUNITY RESOURCE CENTRE
Address	49 Beach Road, Littlehampton West Sussex, BN17 5JG
1. (a) Type of hoist or lift and identification number and description	Passenger/Goods Lift                      Hydraulic
(b) Date of construction or reconstruction (if ascertainable)	Oakland Elevators Serial No.:- 8013 1997
2. (a) Is this the first thorough examination following installation of the equipment at the above site/location?	No
(b) Were examinations in accordance with an examination scheme?	No
3. Maintenance Are the following parts of the hoist or lift properly maintained and in good working order? If not, state what defects have been found or tests required to confirm continued safe use.	
(a) Enclosure of hoistway or liftway.	Yes
(b) Landing gates and cage gate(s).	Yes
(c) Interlocks on the landing gates and cage gate(s).	Yes
(d) Other gate fastenings.	Yes
(e) Cage or platform and fittings, cage guides, buffers, interior of hoistway or liftway.	Yes
(f) Over-running devices.	Yes
(g) Suspension ropes or chains, and their attachments.	N/a
(h) Safety gear, i.e. arrangements for preventing fall of platform or cage.	See Plant Report Continuation
(j) Brakes.	N/a
(k) Worm or spur gearing.	N/a
(l) Other electrical equipment.	Upper shaft light should be returned to service.
(m) Other parts.	No - An approved warning notice should be fitted to motor room door - stating lift motor room.
4. What parts (if any) were inaccessible?	All concealed parts
5. Repairs, renewals, tests or alterations required to enable the hoist or lift to continue to be operated with safety (if none enter "None") :-	
(a) defects found which give rise to imminent danger and require attention immediately.	None
(b) defects found which could, in time, give rise to danger and require attention or tests required within the specified time period.	None
6. Maximum safe working load subject to repairs, renewals or alterations (if any) specified at 5.	630 kg/8 Persons
7. Other observations	See Plant Report Continuation

This is to certify that on the date of examination the hoist or lift was thoroughly examined and unless, otherwise indicated above, was safe to operate, and if the first examination following installation, was installed correctly.

Date of Examination: 13 Feb 2019

Date of Last Examination: 13 Sep 2018

Inspecting Engineer: Mr J Saldanha

Date of Next Examination: 13 Aug 2019

Signature:



Qualification: Engineer Surveyor

**PLANT REPORT CONTINUATION**

**Policy:** X4J0143782

**Plant Code:** L27AHH

**Previous Report:** ---

**Site :** 00001

**Schedule:** L0001

**Report Number :** 140219-001-0017MS4

**Occupier** DOVE LODGE COMMUNITY RESOURCE CENTRE

**Address** 49 Beach Road, Littlehampton  
West Sussex, BN17 5JG

**PRC1**


Section	Remarks
3(h)	Yes - Visual Examination Due to either the condition, known issue(s) or usage of lift, SAFed Supplementary Test 4.11.2 should be completed before the next Thorough Examination. The associated test certificates and full results should be made available for our Engineer Surveyor.
7	Last service 21.12.18 Oil reservoir should be contained in the event of a leak. Ram seal weeps oil - renew.

**Date of Examination:** 13 Feb 2019

**Date of Last Examination:** 13 Sep 2018

**Inspecting Engineer:** Mr J Saldanha

**Date of Next Examination:** 13 Aug 2019

**Signature:** 

**Qualification:** Engineer Surveyor

# REPORT OF PERIODIC THOROUGH EXAMINATION

Policy: X4L0143782

Previous Report: 110518-001-0015PB2

Site : 00001

Report Number : 140219-002-0017MS4

LOLP1

The Lifting Operations and Lifting Equipment Regulations 1998, Regulation 9(3).  
The Lifting Operations and Lifting Equipment Regulations (Northern Ireland) 1999, Regulation 9(3).  
The Safety, Health & Welfare at Work (General Application) Regulations 2007 S.I. No. 299.

**Employer** DOVE LODGE COMMUNITY RESOURCE CENTRE

**Address** 49 Beach Road, Littlehampton  
West Sussex, BN17 5JG

Were examinations in accordance with an examination scheme? No

(a) Defects found which give rise to imminent danger and require attention immediately.

(b) Defects found which could, in time, give rise to danger and require attention within the specified time period.

Sched No.	Plant Code	Item	SWL	Particulars of any defect
L0003	L42A11	Runway Track Locn.:Lift Shaft	1400 kg	a) None b) None General: No apparent defects.

This is to certify that, on the date of examination the items described above were thoroughly examined and unless otherwise indicated, were safe to operate.

**Date of Examination:** 13 Feb 2019

**Date of Last Examination:** 14 Mar 2018

**Inspecting Engineer:** Mr J Saldanha

**Date of Next Examination:** 13 Feb 2020

**Signature:**



**Qualification:** Engineer Surveyor

# REPORT OF PERIODIC THOROUGH EXAMINATION

Policy: X4L0143782

Previous Report: 031018-001-0016CC4

Site : 00001

Report Number : 140219-003-0017MS4

LOLP1

The Lifting Operations and Lifting Equipment Regulations 1998, Regulation 9(3).  
The Lifting Operations and Lifting Equipment Regulations (Northern Ireland) 1999, Regulation 9(3).  
The Safety, Health & Welfare at Work (General Application) Regulations 2007 S.I. No. 299.

**Employer** DOVE LODGE COMMUNITY RESOURCE CENTRE

**Address** 49 Beach Road, Littlehampton  
West Sussex, BN17 5JG

Were examinations in accordance with an examination scheme? No

(a) Defects found which give rise to imminent danger and require attention immediately.

(b) Defects found which could, in time, give rise to danger and require attention within the specified time period.

Sched No.	Plant Code	Item	SWL	Particulars of any defect
L0002	L30AHH	Stair Lift S.No.:M09092141 Minivator	115 kg	a) None b) None General: No apparent defects. All safety stops: tested - satisfactory.

This is to certify that, on the date of examination the items described above were thoroughly examined and unless otherwise indicated, were safe to operate.

Date of Examination: 13 Feb 2019

Date of Last Examination: 13 Sep 2018

Inspecting Engineer: Mr J Saldanha

Date of Next Examination: 13 Aug 2019

Signature:



Qualification: Engineer Surveyor