

ARUN DISTRICT COUNCIL
DISTRICT & TOWN/PARISH ELECTIONS – 2 MAY 2019

[Shaded boxes are part of the statutory timetable]

Date	Note/Deadline	Electoral Event
Tuesday 26 February 2019		Candidate and Election Agent Briefing ✓ Start time – 4pm for Trevor Leggo (ADALC) Presentation (for Parish Clerks only) ✓ Venue – Council Chamber, Arun Civic Centre, Littlehampton ✓ Start time – 6pm for ADC Presentation ✓ Venue – Council Chamber, Arun Civic Centre
Wednesday 27 February 2019		Candidate and Election Agent Briefing ✓ Start time – 4pm ✓ Venue – Bognor Regis Library, London Road ✓ Start time – 6pm ✓ Venue – Council Chamber, Bognor Regis Town Hall
Monday 18 March 2019	<i>Extended nomination period within Arun</i>	Publication of Notice of Election
Tuesday 19 March 2019	Nominations must be delivered by hand within normal office hours	1 st date to deliver nomination papers to the Returning Officer at Arun District Council
Monday 18 March – Wednesday 3 April 2019		Poll Card hand delivery
Wednesday 3 April 2019	<i>Not later than 4pm</i>	Deadline for the delivery of nomination papers to the Returning Officer at Arun District Council
	<i>Not later than 4pm</i>	Deadline for withdrawals of nomination
	<i>Not later than 4pm</i>	Deadline for Appointment of Election Agents Publication of Notice of Election Agents
		Publication of 1 st interim Notice of Alteration to Register of Electors
Thursday 4 April 2019	<i>Not later than 4pm</i>	Publication of Statement of Persons Nominated In an uncontested election, Returning Officer to: Declare elected the person remaining validly nominated Give public notice of the name of the person elected
Friday 12 April 2019	- 12	Deadline for registration applications to vote in the election
Monday 15 April 2019	<i>Not later than 5pm</i> - 11	Deadline for requests for new postal votes or to change or cancel an existing postal vote or proxy appointment
Tuesday 16 April 2019		Post out of postal vote packs – 1 st issue
Tuesday 16 April 2019	<i>Publish between -18 and -6 days</i>	Publication of 2 nd interim Notice of Alteration to Register of Electors
Thursday 18 April 2019		Post out of postal vote packs – 2 nd issue
Friday 19 April – Monday 22 April 2019		Easter bank holiday weekend
Tuesday	2.30pm	Postal vote opening starts (1)

23 April 2019		
Wednesday 24 April 2019	- 6	Publication of Notice of Poll and Notice of Polling Stations
	<i>Not later than 5pm</i> - 6	Deadline for new applications to vote by proxy (except for emergencies)
Wednesday 24 April 2019	2.30pm	Postal vote opening (2)
Thursday 25 April 2019	2.30pm	Postal vote opening (3)
Thursday 25 April 2019	- 5	Publication of final Notice of Alteration of Register for late applications
	- 5	Deadline for appointment of Counting and Polling Agents
Friday 26 April 2019	2.30pm	Postal vote opening (4)
Friday 26 April 2019	- 4	First day to issue replacement postal ballot papers where lost
Monday 29 April 2019	2.30pm	Postal vote opening (6)
Tuesday 30 April 2019	2.30pm	Postal vote opening (7)
Wednesday 1 May 2019	2.30pm	Postal vote opening (8)
Thursday 2 May 2019	<i>Hrs of Poll -7am to 10pm</i> <i>Not later than 5pm</i> <i>Not later than 5pm</i> <i>Not later than 9pm</i>	POLLING DAY Deadline for new applications to vote by proxy on grounds of emergency Deadline to issue replacement postal ballot papers where lost or spoilt Deadline to make alterations to the Register due to clerical error
Thursday 2 May 2019	11.00am 9.00pm – final session	Postal vote opening (9), Civic Centre Postal Vote Opening (Final) (10), Arun Leisure Centre
Friday 3 May 2019	9am start	VERIFICATION AND COUNT <ul style="list-style-type: none"> • Verification and count for all ballot boxes at Arun Leisure Centre
Monday 6 May 2019		Bank holiday Monday
Tuesday 7 May 2019		Existing councillors retire from office and new councillors take up office as District/Parish Councillor
Monday 27 May 2019		Bank holiday Monday
Thursday 30 May 2019	28 calendar days after polling day	Town/Parish - Deadline for Returns of Election Expenses to Returning Officer of Arun District Council
Friday 7 June 2019	35 calendar days after result declared	District - Deadline for Returns of Election Expenses to Returning Officer of Arun District Council
Thursday 1 August 2019	Within 3 months beginning with the date of poll	Last day to send postal vote identifier rejection notices