ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 12 SEPTEMBER 2019

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/093/120919</td>
<td>Contract award for the refurbishment of the boiler plant room at the Hamlets, Bognor Regis</td>
<td>Cllr Mrs Gregory</td>
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</tbody>
</table>

THE EFFECTIVE DATE OF THESE DECISIONS IS FRIDAY, 20 SEPTEMBER 2019 UNLESS THE CALL-IN PROCESS IS APPLIED

If a Councillor wishes to request a call-in of any of the decisions taken above, they will need to take the following steps in line with the Scrutiny Procedure Rules at Part 6 of the Constitution – Scrutiny Procedure Rules (Other)

They will need to:
- Submit their request in writing for a Call-In to the Group Head of Policy and identify who will act as the lead Member of the Call-In
- Specify which decision is to be the subject of the Call-In
- Explain which of the criteria for the Call-In apply
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Cllr Pauline Gregory

SUBJECT: Contract award for the refurbishment of the gas boiler plant room at The Hamlet, Bognor Regis

OFFICER CONTACT:
Satnam Kaur – Group Head of Residential Services
EXTN:37718 E-Mail: Satnam.Kaur@arun.gov.uk
Adrian Wilgoss – Repairs and maintenance Manager
EXTN:37740 E-Mail: Adrian.Wilgoss@arun.gov.uk

EXECUTIVE SUMMARY:
The Hamlets is sheltered Housing accommodation comprising 42 flats in Bognor Regis
The boiler plant room requires refurbishment and improvement works to provide safe and reliable heating and hot water for the 42 properties.
The refurbishment works have been tendered and it is recommended that the contract for the works is awarded to the successful tenderer.

DECISION: To award the contract for the refurbishment of The Hamlet plant room to Contractor A who have demonstrated best value that gives us comfort in awarding the contract. Their tendered figure of £81,745.07 is some £8,000 less than the nearest tender.

REASONS FOR THE DECISION: Contractor A submitted the most economically advantageous tender and a contract award is necessary to meet provide essential heating and hot water services for residents.

OPTIONS CONSIDERED BUT REJECTED: Not to award the contract will lead to a risk of not being able to provide essential heating services for residents s the boiler plant is currently unserviceable.

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING
<table>
<thead>
<tr>
<th>DECISION BY:</th>
<th>SIGNATURE:</th>
<th>DATE:</th>
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<tbody>
<tr>
<td>Relevant Cabinet Member</td>
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<td>12 Sept 2019</td>
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<td>Leader of Cabinet [in the</td>
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<td>absence of the appropriate Cabinet</td>
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<td>Member – if relevant]</td>
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<td>Effective Date [the date the</td>
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<td>Insert here</td>
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<tr>
<td>decision is implemented]</td>
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