

## Contact us for further information

If you live in the Arun area you can get further advice from **Neighbourhood Housing Officers** for all your tenancy and neighbourhood issues on 01903 737500.

This leaflet is also available on the website **[www.arun.gov.uk/housing](http://www.arun.gov.uk/housing)** or from the Arun District Council Offices in Littlehampton.

**Website:** **[www.arun.gov.uk/housing](http://www.arun.gov.uk/housing)**

**By e-mail:** [housing@arun.gov.uk](mailto:housing@arun.gov.uk)

**By telephone:** Monday – Thursday from 8.45am to 5.15pm and Friday from 8.45am to 4.45pm on 01903 737570 / 737796 / 737791

**In writing:** Neighbourhood Team,  
Arun Housing Services, Arun Civic Centre,  
Maltravers Road, Littlehampton,  
West Sussex BN17 5LF

**In person:** Arun Housing Services, Arun Civic Centre,  
Maltravers Road, Littlehampton BN17 5LF

Monday from 8.45am to 5.15pm  
Tuesday – Thursday from 8.45am to 5.15pm  
and Friday from 8.45am to 4.45pm

**or** Bognor Regis Town Hall, Clarence Road,  
Bognor Regis  
Monday – Tuesday from 8.45am to 5.15pm  
Wednesday from 9.30am to 5.15pm  
Thursday from 8.45am to 5.15pm and  
Friday from 8.45am to 4.45pm

### **Get Advice**

CAB (Citizens Advice Bureau)  
Bognor Regis and Littlehampton

0844 477 1171

This leaflet is available in large print, on request.

**Arun Housing Services**

## Parking Regulations for your neighbourhood



## Introduction

This leaflet provides information about the parking regulations that apply to all car parking areas and land owned by Arun Housing Services.

These regulations are in place to ensure the effective control and management of parking problems in our car parks and on land within our ownership.

Any vehicle parked in our car parking areas must display a current road tax disc on its windscreen.

The car parking areas are inspected on a regular basis and any untaxed vehicles will be reported directly to the Police who will take the appropriate action, which could result in your vehicle being removed and dismantled.

## Where can I park?

- You can park in any of the designated areas on the estate
- You cannot park in areas where road markings or signs indicate that parking is not permitted
- Vehicles parked in a way that blocks an emergency access or causes an obstruction are liable to be towed away by the Police
- Please note that if you rent a garage you should not park in front of it

## My vehicle has been declared Statutory Off Road

We will not allow untaxed vehicles to park on our land. If you are in receipt of a SORN (Statutory Off Road Notification) from the DVLA declaring the vehicle off road this must be clearly displayed on the dashboard of the vehicle.

- You should not carry out major repairs to vehicles in our car parks

## Parking Permits?

- Parking permits are issued at Arun Housing Services, Arun Civic Centre, Littlehampton or Bognor Regis Town Hall, Bognor Regis, on production of proof of residence (i.e. utility bill showing householder's name and address) and proof the vehicle is registered to the household making the application
- Only one permit will be issued per household
- Permits are free

## Who deals with parking disputes?

The Neighbourhood Housing Team will attempt to answer any query that you may have to resolve a parking dispute. They can be contacted on 01903 737500.

## Caravans, boats and trailers

You must get written permission from the Council's Housing Services if you wish to keep a caravan, boat, trailer or similar vehicle, or a commercial vehicle, in a car park or within the bounds of your property.

You may also need planning permission for drop kerbs and footway crossing where appropriate.