<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/085/120315</td>
<td>Approval of Major Repair to CASE Excavator/Loader Used by the Multi Skilled Team</td>
<td>Chapman</td>
</tr>
</tbody>
</table>

PLEASE NOTE THAT THE DECISIONS TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY 20 MARCH 2015 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Cllr Mrs Gillian Brown

SUBJECT: Non-Domestic Rate Write-Offs

OFFICER CONTACT: Iain Bell, Revenues Manager EXTN: 37633 E-Mail: iainbell@arun.go.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Non-Domestic Rate debt.

DECISION: To write off Non-Domestic Rates to the value of £69,806.70 in respect of 6 cases. To note that under delegated powers the amount of £-1,942.26 has been written off in respect of 9 cases.

REASONS FOR THE DECISION: The Non-Domestic Rate has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:

Relevant Cabinet Member

Leader of Cabinet
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

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<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr Mrs Gillian Brown</td>
</tr>
<tr>
<td>SUBJECT: Sundry Debit Write Offs</td>
<td></td>
</tr>
<tr>
<td>OFFICER CONTACT:</td>
<td>Name of Officer: Iain Bell, Revenues Manager</td>
</tr>
<tr>
<td></td>
<td>Ext:37633 e-mail: <a href="mailto:iain.bell@arun.gov.uk">iain.bell@arun.gov.uk</a></td>
</tr>
</tbody>
</table>

**EXECUTIVE SUMMARY:** The report lists each case where authorisation is sought to write off the Sundry Debt.

**DECISION:** To write off Sundry Debts to the value of £27,671.68 in respect of 14 cases. To note that under delegated powers the amount of £8,292.64 has been written off in respect of 51 cases.

**REASONS FOR THE DECISION:** The Sundry Debts have been deemed unrecoverable under the Recovery Policy which was previously agreed by members in March 2008

**OPTIONS CONSIDERED BUT REJECTED:** None

(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

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</tr>
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</table>

**DECISION BY:** Relevant Cabinet Member Leader of Cabinet

**SIGNATURE:**

**DATE:** 12/3/15
THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED

PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?  
ICM No. 1CM094120315  NO

CABINET MEMBER RESPONSIBLE:  
Cllr Mrs Gillian Brown

SUBJECT: Council Tax Write Offs

OFFICER CONTACT: Iain Bell, Revenues Manager EXTN:37633  E-Mail: iainbell@arun.gov.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Council Tax debt.

DECISION: To write off Council Tax to the value of £25,909.06 in respect of 26 cases. To note that under delegated powers the amount of £4,495.58 has been written off in respect of 300 cases.

REASONS FOR THE DECISION: The Council Tax has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008.

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:  
Relevant Cabinet Member

SIGNATURE:  
G Brown

DATE:  
2/8/15

Leader of Cabinet
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

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<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr Chapman</td>
</tr>
<tr>
<td>SUBJECT: Approval of major repair to CASE excavator / loader used by the Multi Skilled Team (MST)</td>
<td></td>
</tr>
<tr>
<td>OFFICER CONTACT: Name of Officer:</td>
<td>Joe Russell-Wells</td>
</tr>
<tr>
<td>Ext: 37914</td>
<td>e-mail: <a href="mailto:joe.russell-wells@arun.gov.uk">joe.russell-wells@arun.gov.uk</a></td>
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</table>

**EXECUTIVE SUMMARY:**

The Council owns a CASE excavator which was transferred with the Multi Skilled Team based at Hotham Yard in Bognor Regis. The vehicle is used for vital beach repair work as directed by the Council’s Engineers amongst other tasks, and is in need of major repairs following its failure of the Lifting Operations and Lifting Equipment Regulations 1998 (LOLER). The purchase of a new or second hand machine formed part of a review, the repair of the existing machine has been determined as the most economically viable option.

**DECISION:**

As recommended in report -

To approve expenditure of up to £12,000 from the corporate underspend for the major repair of the CASE excavator.

**REASONS FOR THE DECISION:**

Approval is required to enable expenditure of the corporate reserve.

**OPTIONS CONSIDERED BUT REJECTED:**

Not to provide approval for the expenditure of the funding.

**CABINET MEMBER(S)**

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: |
| DISPENSATIONS GRANTED: |
| ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION: |
| DECISION BY: Relevant Cabinet Member |
| SIGNATURE: |
| DATE: 12-3-15 |
| Leader of Cabinet |