# ARUN DISTRICT COUNCIL
## NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 19 JUNE 2014

<table>
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<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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<tr>
<td>ICM/002/190614</td>
<td>Discretionary Rate Relief – Acceptance of New Awards</td>
<td>Wensley</td>
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<tr>
<td>ICM/006/190614</td>
<td>Public Services Network – Firewalls (IT Security Hardware)</td>
<td>Wensley</td>
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PLEASE NOTE THIS DECISION WILL COME INTO EFFECT AS FROM 10.00 A.M. ON MONDAY 30 JUNE 2014 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?  
No

CABINET MEMBER RESPONSIBLE:  
Councillor R. Elkins

SUBJECT:  Former Tenant Arrears/Credit Write-Offs

OFFICER CONTACT:  Neil Jerram  
EXTN:  37851  
e-Mail:  neil.jerram@arun.gov.uk

EXECUTIVE SUMMARY:
This report lists each case where authorisation is sought to write-off the Council’s Former Tenant Arrears debt.

DECISION:
As recommended in report/as amended by Cabinet Member –
1. To authorise the write-off of the net Former Tenant Debt to the value of £ 3,452.73
2. To note that, under delegated powers, the net amount of £ 5,157.84 has been written off in respect of 51 cases.

REASONS FOR THE DECISION:
All reasonable processes for the recovery of the Former Tenant Debts have been exhausted.

OPTIONS CONSIDERED BUT REJECTED:
To retain the debts on the Housing Tenant Account despite further action no longer being cost-effective.

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:  
Relevant Cabinet Member  
Leader of Cabinet

SIGNATURE:  

DATE:  
10.06.2014
PART B: INDIVIDUAL CABINET MEMBER DECISION

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<tr>
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<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr Dudley Wensley</td>
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<tr>
<td>SUBJECT: Discretionary Rate Relief – Acceptance of new awards</td>
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<tr>
<td>OFFICER CONTACT:</td>
<td>iain Bell</td>
<td>EXTN: 37633</td>
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EXECUTIVE SUMMARY:
Decision to award Discretionary Rate relief for the period 1st April 2014 to 31st March 2015

DECISION:
That the recommendation be agreed.

REASONS FOR THE DECISION:
To award Discretionary Rate Relief for the applications marked on the attached schedule for the period 1st April 2014 to 31st March 2015 in accordance with the agreed criteria as approved by Cabinet on the 26th July 2010.

OPTIONS CONSIDERED BUT REJECTED:
To not award Discretionary Rate Relief to those organisations shown on the attached schedule for the period 1st April 2014 to 31st March 2015

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member

Leader of Cabinet

[Signature]

19/6/14
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Cllr Dudley Wensley

SUBJECT: Council Tax Write Off's

OFFICER CONTACT: Iain Bell, Revenues Manager  EXTN:37633  E-Mail: iainbell@arun.gov.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Council Tax debt.

DECISION:
To write off Council Tax to the value of £17,520.07 in respect of 14 cases. To note that under delegated powers the amount of £3,995.35 has been written off in respect of 137 cases – as per Recommendation

REASONS FOR THE DECISION: The Council Tax has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:

Relevant Cabinet Member

Leader of Cabinet
PART B: INDIVIDUAL CABINET MEMBER DECISION

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<td>CABINET MEMBER RESPONSIBLE:</td>
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<tr>
<td>SUBJECT: Non-Domestic Rate Write Off's</td>
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<tr>
<td>OFFICER CONTACT: Iain Bell, Revenues Manager  EXTN: 37633  E-Mail: <a href="mailto:iainbell@arun.gov.uk">iainbell@arun.gov.uk</a></td>
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**EXECUTIVE SUMMARY:** The report lists each case where authorisation is sought to write off the Non-Domestic Rate debt.

**DECISION:** To write off Non-Domestic Rates to the value of £22,380.73 in respect of 2 cases. To note that under delegated powers the amount of £6,318.03 has been written off in respect of 12 cases – as per Recommendation

**REASONS FOR THE DECISION:** The Non-Domestic Rate has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008

**OPTIONS CONSIDERED BUT REJECTED:** None

(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: |
| DISPENSATIONS GRANTED: |

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**DECISION BY:**

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**ICM No.** ICM\004\190614
PART B: INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Cllr Dudley Wensley |
| SUBJECT: Sundry Debtor Write Offs |

| OFFICER CONTACT: | Name of Officer: Iain Bell, Revenues Manager | Ext: 37633 | e-mail: iain.bell@arun.gov.uk |

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Sundry Debt.

DECISION: To write off Sundry Debts to the value of £6,844.42 in respect of 3 cases. To note that under delegated powers the amount of £2,507.41 has been written off in respect of 19 cases – as per Recommendation.

REASONS FOR THE DECISION: The Sundry Debts have been deemed unrecoverable under the Recovery Policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: |
| DISPENSATIONS GRANTED: |
| ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION: |

| DECISION BY: | SIGNATURE: | DATE: |
| Relevant Cabinet Member | [Signature] | 19/6/14 |
| Leader of Cabinet | | |
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

**URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?**

| ICM No. Leave blank | NO |

**CABINET MEMBER RESPONSIBLE:**

| Cllr Dudley Wensley |

**SUBJECT: Public Services Network – Firewalls (IT security hardware)**

**OFFICER CONTACT:** Chris Lawrence, ICT Manager  
EXTN: 37803  
Mail: chris.lawrence@arun.gov.uk

**EXECUTIVE SUMMARY:**

The report recommends the transfer of funding of £46,000 from the existing IT Rolling Programme (replacements / renewals) budget to the procurement of five new Security Firewalls for PSN Compliance.

**DECISION:**

As recommended in report / as amended by Cabinet / Cabinet Member -
To approve the transfer of £46,000 from the Rolling Programme budget to fund the procurement of five Firewalls.

**REASONS FOR THE DECISION:**

To confirm funding availability for the procurement of security hardware to maintain PSN Compliance.

**OPTIONS CONSIDERED BUT REJECTED:**

None

*(Add any further options which arise from the consideration of this decision)*

**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

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