<table>
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<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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| ICM/123/291112 | Flaxmean Pond De-silt  
*This decision remains deferred* | Elkins         |
| ICM/136/170113 | Former Tenants Arrears/Credit Write-Offs  
[Exempt – Paragraph 3 – Information relating to business affairs] | Elkins         |
| ICM/137/170113 | Surrender of Lease  
[Exempt – Paragraph 3 – Information relating to business affairs]  
*This decision has been deferred* | Wensley        |
| ICM/138/170113 | New Café/Restaurant in Hotham Park, Bognor Regis | Mrs Brown      |
| ICM/139/171012 | Council Tax Write Offs  
[Exempt – Paragraph 3 – Information relating to Business Affairs] | Dingemans       |
| ICM/140/170113 | Sundry Debtor Write Offs  
[Exempt – Paragraph 3 – Information relating to Business Affairs] | Dingemans       |
| ICM/141/170113 | Non-Domestic Rate Write Offs  
[Exempt – Paragraph 3 – Information relating to Business Affairs] | Dingemans       |

PLEASE NOTE THE SIGNED DECISIONS WILL COME INTO EFFECT AS FROM 10AM ON THURSDAY 24 JANUARY 2013 UNLESS THE CALL-IN PROCESS IS APPLIED
**PART B: INDIVIDUAL CABINET MEMBER DECISION**

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<tr>
<th>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?</th>
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**CABINET MEMBER RESPONSIBLE:**
Councillor R. Elkins

**SUBJECT:**
Former Tenant Arrears/Credit Write-Offs

**OFFICER CONTACT:**
Neil Jerram  
**EXTN:** 37851  
**e-Mail:** neil.jerram@arun.gov.uk

**EXECUTIVE SUMMARY:**
This report lists each case where authorisation is sought to write-off the Council’s Former Tenant Arrears debt.

**DECISION:**
As recommended in report/as amended by Cabinet Member –
1. To authorise the write-off of the net Former Tenant Debt to the value of £ 2,150.19
2. To note that, under delegated powers, the net amount of £ 6,730.69 has been written off in respect of 67 cases.

**REASONS FOR THE DECISION:**
All reasonable processes for the recovery of the Former Tenant Debts have been exhausted.

**OPTIONS CONSIDERED BUT REJECTED:**
To retain the debts on the Housing Tenant Account despite further action no longer being cost-effective.

(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

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**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

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Relevant Cabinet Member  
Leader of Cabinet  
[Signature]  
16th Jun 2013
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? YES

CABINET MEMBER RESPONSIBLE: Cllr Mrs Gillian Brown
SUBJECT: New restaurant in Hotham Park, Bognor Regis

OFFICER CONTACT: Caroline Gosford EXTN: 37854 E-Mail: caroline.gosford@arun.gov.uk

EXECUTIVE SUMMARY: This report recommends the next steps towards procuring a permanent restaurant in Hotham Park

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member –

1. Authority is given for the Council to contract with the preferred partner to design, build and operate a new restaurant in Hotham Park, such contract to commence on or around the date of this decision until the restaurant opening.

2. Authority is given for the Council to enter a long term lease, on best terms possible, with the appointed contractor commencing from the date of the restaurant opening for a period not exceeding 100 years.

3. Authority is given for a member of the Project Group to instruct shared service partners, currently Chichester District Council, to act on its behalf regarding the negotiation, execution and registration of the long term lease and any other ancillary matters deemed necessary for the progression of the contract by the Project Group.

4. It is agreed, in the interests of speed and efficiency, that this decision to continue the project with the preferred partner can be made on the basis of the considered submissions from the individual members of the Bognor Regis Regeneration Sub Committee and that there is no requirement for them to meet as a Committee before this decision takes effect.

REASONS FOR THE DECISION:
To create a new restaurant in Hotham Park that is an attraction in its own right, and will draw new and different people into the town.

OPTIONS CONSIDERED BUT REJECTED:
Not to proceed with the preferred partner
Not to negotiate or enter into a long term lease
Not to put in place a time-limited contract from the date of this decision to the restaurant opening

(CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:
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PART B : INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Cllr Norman Dingemans |
| SUBJECT: Council Tax |
| OFFICER CONTACT: Judith Rhodes EXTN:37321 E-Mail:judith.rhodes@arun.go.uk |

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Council Tax debt.

DECISION: To write off Council Tax to the value of £17,582.18 in respect of 16 cases. To note that under delegated powers the amount of £1,994.81 has been written off in respect of 85 cases.

REASONS FOR THE DECISION: The Council Tax has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008.

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: 
Relevant Cabinet Member Leader of Cabinet

SIGNATURE: Date: 

\[Signature\] 17 January 2013
THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED

8. BACKGROUND PAPERS: Attached Schedule of Write offs

PART B: INDIVIDUAL CABINET MEMBER DECISION

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URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Councillor Dingemans

SUBJECT: Sundry Debtor Write Offs

OFFICER CONTACT: Name of Officer: Judith Rhodes Ext:37321 e-mail:judith.rhodes@arun.gov.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Sundry Debt.

DECISION: To write off Sundry Debts to the value of £4,055.00 in respect of 2 cases. To note that under delegated powers the amount of £6,060.79 has been written off in respect of 49 cases.

REASONS FOR THE DECISION: The Sundry Debts have been deemed un recoverable under the Recovery Policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

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DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member
Leader of Cabinet

17 January 2013
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<tr>
<td>SUBJECT: Non-Domestic Rate Write Off's</td>
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<tr>
<td>OFFICER CONTACT: Judith Rhodes EXTN: 37321</td>
<td>E-Mail: <a href="mailto:judith.rhodes@arun.go.uk">judith.rhodes@arun.go.uk</a></td>
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**EXECUTIVE SUMMARY:** The report lists each case where authorisation is sought to write off the Non-Domestic Rate debt.

**DECISION:** To write off Non-Domestic Rates to the value of £22,593.91 in respect of 2 cases. To note that under delegated powers the amount of £-528.75 has been written off in respect of 2 cases.

**REASONS FOR THE DECISION:** The Non-Domestic Rate has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008.

**OPTIONS CONSIDERED BUT REJECTED:** None

(Add any further options which arise from the consideration of this decision)

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