<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/049/120913</td>
<td>Non-Domestic Rate Write Offs [Exempt – Paragraph 3 – Information Relating to Business Affairs]</td>
<td>Dingemans</td>
</tr>
<tr>
<td>ICM/051/120913</td>
<td>Cemeteries Record Administration Project – Scanning and Indexing of Burial Register <strong>This decision has been deferred</strong></td>
<td>Dendle</td>
</tr>
</tbody>
</table>

PLEASE NOTE THE SIGNED DECISION WILL COME INTO EFFECT AS FROM 10.00AM ON THURSDAY 19 SEPTEMBER 2013 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO
CABINET MEMBER RESPONSIBLE: Cllr Norman Dingemans
SUBJECT: Council Tax Write Off's
OFFICER CONTACT: Iain Bell EXTN:37633 E-Mail: iainbell@arun.gov.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Council Tax debt.

DECISION: To write off Council Tax to the value of £12,100.65 in respect of 14 cases. To note that under delegated powers the amount of £5,761.99 has been written off in respect of 134 cases.

REASONS FOR THE DECISION: The Council Tax has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member Leader of Cabinet 12.9.13
PART B: INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Cllr Norman Dingemans |
| SUBJECT: Non-Domestic Rate Write Off's | |
| OFFICER CONTACT: iain Bell  EXTN: 37633  E-Mail: iainbell@arun.go.uk | |

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Non-Domestic Rate debt.

DECISION: To write off Non-Domestic Rates to the value of £10,106.94 in respect of 3 cases. To note that under delegated powers the amount of £-815.65 has been written off in respect of 2 cases.

REASONS FOR THE DECISION: The Non-Domestic Rate has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

| DECISION BY: | SIGNATURE: | DATE: |
| Relevant Cabinet Member | | 12-9-13 |
| Leader of Cabinet | | |
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?

NO

CABINET MEMBER RESPONSIBLE:
Councillor Dingemans

SUBJECT: Sundry Debtor Write Offs

OFFICER CONTACT:
Name of Officer: Iain Bell
Ext: 37633
e-mail: iain.bell@arun.gov.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Sundry Debt.

DECISION: To write off Sundry Debts to the value of £17,878.52 in respect of 25 cases. To note that under delegated powers the amount of £4,163.12 has been written off in respect of 27 cases.

REASONS FOR THE DECISION: The Sundry Debts have been deemed unrecoverable under the Recovery Policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:
Relevant Cabinet Member
Leader of Cabinet

SIGNATURE: Dwayne
DATE: 12-9-13