<table>
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<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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| ICM/123/291112 | Flaxmean Pond De-silt  
**This decision remains deferred** | Elkins         |
| ICM/128/201212 | Institution of Legal Proceedings  
[Exempt – Paragraph 1 – Information relating to Individuals]  
**Deferred from 20 December 2012** | Dendle         |
| ICM/131/030113 | Neighbourhood Justice Panel – Arun Pilot | Wotherspoon     |
| ICM/132/030113 | Council Tax Write Offs  
[Exempt – Paragraph 1 – Information relating to Business Affairs] | Dingemans      |
| ICM/133/030113 | Sundry Debtor Write Offs  
[Exempt – Paragraph 1 – Information relating to Business Affairs] | Dingemans      |
| ICM/134/030113 | Non-Domestic Rate Write Offs  
[Exempt – Paragraph 1 – Information relating to Business Affairs] | Dingemans      |

PLEASE NOTE THE SIGNED DECISIONS WILL COME INTO EFFECT AS FROM 10AM ON THURSDAY 10 JANUARY 2013 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B: INDIVIDUAL CABINET MEMBER DECISION

ICM No.: 12512012

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?

CABINET MEMBER RESPONSIBLE: Councillor Dendle

SUBJECT: Institution of Legal Proceedings

OFFICER CONTACT: Nat Slade EXTN: 37683 e-mail: nat.slade@arun.gov.uk

EXECUTIVE SUMMARY:
This report recommends the institution of legal proceedings against the operator of a food business in the Arun district for non-compliance with food hygiene regulations and non-compliance with a food hygiene improvement notice.

DECISION:
As recommended in report/as amended by Cabinet Member –
The institution of legal proceedings against a food business in Arun in relation to food safety offences.

REASONS FOR THE DECISION:
In the public interest in order to uphold standards of public health.

OPTIONS CONSIDERED BUT REJECTED:
To take no further action.
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: 

DISPENSATIONS GRANTED: 

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION: 

DECISION BY: 

SIGNATURE: 

DATE: 20 December 2012

Leader of Cabinet
**PART B: INDIVIDUAL CABINET MEMBER DECISION**

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**URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?**

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<th>CABINET MEMBER RESPONSIBLE:</th>
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<tr>
<td>Cllr Womersloe</td>
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**SUBJECT:** Neighbourhood Justice Panel – Arun Pilot

**OFFICER CONTACT:** Roger Wood  **EXTN:** 37671  **e-Mail:** Roger.Wood@arun.gov

**EXECUTIVE SUMMARY:**
This report sets out the approach of Neighbourhood Justice Panels and outlines proposals for a pilot project to take place in Arun.

**DECISION:**
As recommended in report/as amended by Cabinet Member –

(i) to approve a pilot project to establish Neighbourhood Justice Panels in Arun and

(ii) to give authority to the Head of Neighbourhoods in accordance with the Council’s Constitution, to enter into agreements with delivery partners for services which support the establishment of Neighbourhood Justice Panels.

**REASONS FOR THE DECISION:**
To trial a process which can improve community safety.

**OPTIONS CONSIDERED BUT REJECTED:**
Not to agree to a pilot project to establish Neighbourhood Justice Panels.

(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

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<td>Relevant Cabinet Member</td>
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**DATE:**

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<td>P.M. Wood</td>
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<td>3/1/2013</td>
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THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED

PART B: INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | YES |
| CABINET MEMBER RESPONSIBLE: | Cllr Norman Dingemans |
| SUBJECT: Council Tax |
| OFFICER CONTACT: Judith Rhodes EXTN:37321 E-Mail:judith.rhodes@arun.go.uk |

**EXECUTIVE SUMMARY:** The report lists each case where authorisation is sought to write off the Council Tax debt.

**DECISION:** To write off Council Tax to the value of £22,138.29 in respect of 12 cases. To note that under delegated powers the amount of £2,996.95 has been written off in respect of 82 cases.

**REASONS FOR THE DECISION:** The Council Tax has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008

**OPTIONS CONSIDERED BUT REJECTED:** None

(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:** Relevant Cabinet Member Leader of Cabinet

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ICM No. 132030113
8. BACKGROUND PAPERS: Attached Schedule of Write offs

PART B: INDIVIDUAL CABINET MEMBER DECISION

<table>
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<tbody>
<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Councillor Dingemans</td>
</tr>
<tr>
<td>SUBJECT: Sundry Debtor Write Offs</td>
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<tr>
<td>OFFICER CONTACT:</td>
<td>Name of Officer: Judith Rhodes</td>
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EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Sundry Debt.

DECISION: To write off Sundry Debts to the value of £9,710.67 in respect of 9 cases. To note that under delegated powers the amount of £1,432.12 has been written off in respect of 46 cases.

REASONS FOR THE DECISION: The Sundry Debts have been deemed unrecoverable under the Recovery Policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member: [Signature] Date: 3.1.13
Leader of Cabinet

ICM No. Leave blank
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? Delete YES
CABINET MEMBER RESPONSIBLE: Cllr Norman Dingemans
SUBJECT: Non-Domestic Rate Write Off's
OFFICER CONTACT: Judith Rhodes EXTN: 37321 E-Mail: judith.rhodes@arun.go.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Non-Domestic Rate debt.

DECISION: To write off Non-Domestic Rates to the value of £870.68 in respect of 1 case. To note that under delegated powers the amount of £-714.94 has been written off in respect of 5 cases.

REASONS FOR THE DECISION: The Non-Domestic Rate has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: 

DISPENSATIONS GRANTED: 

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION: 

DECISION BY: Relevant Cabinet Member Leader of Cabinet

SIGNATURE: 

DATE: 3-1-13.