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<th>REFERENCE NO.</th>
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<th>CABINET MEMBER</th>
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| ICM/166/140313  | Lower Tidal River Arun Strategy – Consultation Response  
This ICM remains deferred                                                                                                                                  | Dendle          |
| ICM/201/230513  | Service Delivery Plan Annual End of Year Performance Report for the Period 1 April 2012 to 31 March 2013 for the Cabinet Member for Council Strategy                                                        | Mrs Brown       |
| ICM/202/230513  | Service Delivery Plan Annual End of Year Performance Report for the Period 1 April 2012 to 31 March 2013 for the Cabinet Member for Corporate Governance                                                        | Wensley         |
| ICM/203/230513  | Service Delivery Plan Annual End of Year Performance Report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Council Strategy                                                        | Dendle          |
| ICM/204/230513  | Service Delivery Plan Annual End of Year Performance Report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Planning & Infrastructure                                                               | Bower           |
| ICM/205/230513  | Service Delivery Plan Annual End of Year Performance Report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Environmental Services                                                                  | Dendle          |
| ICM/206/230513  | Service Delivery Plan Annual End of Year Performance Report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Community Development                                                                 | Wotherspoon     |
| ICM/207/230513  | Service Delivery Plan Annual End of Year Performance Report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Housing                                                                 | Elkins          |
| ICM/208/230513  | Discretionary Rate Relief                                                                                                                                                                                  | Dingemans       |
| ICM/209/230513  | Reinvestment of reserve to upgrade Ocella Local Land Charge Software to Browser Version                                                                                                                    | Bower           |
| ICM/210/230513  | Provision of Arboricultural Advice for the South Downs National Park Authority as part of their Statutory Planning Service                                                                                  | Dendle          |

PLEASE NOTE THE SIGNED DECISION WILL COME INTO EFFECT AS FROM 10.00AM ON THURSDAY 30 MAY 2013 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B: INDIVIDUAL CABINET MEMBER DECISION

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**URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?**

NO

**CABINET MEMBER RESPONSIBLE:**

Cabinet Member for Council Strategy

**SUBJECT:**

Service Delivery Plan Annual End of Year performance report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Council Strategy

**OFFICER CONTACT:** Karl Roberts **EXTN:** 37760 **e-mail:** karl.roberts@arun.gov.uk

**EXECUTIVE SUMMARY:** This report explains current performance against the key measures, indicators, activities and projects for this Portfolio as set out in the Service Delivery Plans (SDPs) for 2012/13.

**DECISION:**

It is recommended that the performance report for the period 1 April 2012 to 31 March 2013 be approved and that the Portfolio Holder request remedial actions by the relevant service area for any falling indicators, if appropriate and required.

**REASONS FOR THE DECISION:**

It is proposed that the Cabinet Member considers and agrees the attached performance report for the period 1 April 2012 to 31 March 2013, so that SDP performance can be noted, approved and any remedial actions can be carried out by the relevant service area.

**OPTIONS CONSIDERED BUT REJECTED:**

To reject the attached performance report for the period under review and in doing so request further information.

**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:**

Relevant Cabinet Member

Leader of Cabinet

**SIGNATURE:**

**DATE:**

23/5/13
### URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?

| NO |

### CABINET MEMBER RESPONSIBLE:

| Cabinet Member for Corporate Governance |

### SUBJECT:

Service Delivery Plan Annual End of Year performance report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Corporate Governance.

### OFFICER CONTACT:

Nigel Croad EXTN: 37800  
<e-mail> nigel.croad@arun.gov.uk</e-mail>

### EXECUTIVE SUMMARY:

This report explains current performance against the key measures, indicators, activities and projects for this Portfolio as set out in the Service Delivery Plans (SDPs) for 2012/13.

### DECISION:

It is recommended that the performance report for the period 1 April 2012 to 31 March 2013 be approved and that the Portfolio Holder request remedial actions by the relevant service area for any failing indicators, if appropriate and required.

### REASONS FOR THE DECISION:

It is proposed that the Cabinet Member considers and agrees the attached performance report for the period 1 April 2012 to 31 March 2013, so that SDP performance can be noted, approved and any remedial actions can be carried out by the relevant service area.

### OPTIONS CONSIDERED BUT REJECTED:

To reject the attached performance report for the period under review and in doing so request further information.

### CABINET MEMBER(S)

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

### ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

### DECISION BY:

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PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Cllr Norman Dingemans

SUBJECT:
Service Delivery Plan Annual End of Year performance report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Customer Services

OFFICER CONTACT: Paul Warters  EXTN: 37510  e-mail: paul.warters@arun.gov.uk

EXECUTIVE SUMMARY: This report explains current performance against the key measures, indicators, activities and projects for this Portfolio as set out in the Service Delivery Plans (SDPs) for 2012/13.

DECISION:
It is recommended that the performance report for the period 1 April 2012 to 31 March 2013 be approved and that the Portfolio Holder request remedial actions by the relevant service area for any failing indicators, if appropriate and required.

REASONS FOR THE DECISION:
It is proposed that the Cabinet Member considers and agrees the attached performance report for the period 1 April 2012 to 31 March 2013, so that SDP performance can be noted, approved and any remedial actions can be carried out by the relevant service area.

OPTIONS CONSIDERED BUT REJECTED:
To reject the attached performance report for the period under review and in doing so request further information.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE:  DATE:  23 May 2013

Leader of Cabinet
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?  
ICM No.  204/230513  
NO

CABINET MEMBER RESPONSIBLE:  
Cabinet Member for Planning and Infrastructure

SUBJECT:  
Service Delivery Plan Annual End of Year performance report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Planning and Infrastructure

OFFICER CONTACT: Karl Roberts EXTN: 37760 e-mail: karl.roberts@arun.gov.uk

EXECUTIVE SUMMARY: This report explains current performance against the key measures, indicators, activities and projects for this Portfolio as set out in the Service Delivery Plans (SDPs) for 2012/13.

DECISION:  
It is recommended that the performance report for the period 1 April 2012 to 31 March 2013 be approved and that the Portfolio Holder request remedial actions by the relevant service area for any failing indicators, if appropriate and required.

REASONS FOR THE DECISION:  
It is proposed that the Cabinet Member considers and agrees the attached performance report for the period 1 April 2012 to 31 March 2013, so that SDP performance can be noted, approved and any remedial actions can be carried out by the relevant service area.

OPTIONS CONSIDERED BUT REJECTED:  
To reject the attached performance report for the period under review and in doing so request further information.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:  
Relevant Cabinet Member  
Leader of Cabinet

SIGNATURE:  
[Signature]

DATE:  
23 May 2013
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Cabinet Member for Environmental Services

SUBJECT: Service Delivery Plan Annual End of Year performance report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Environmental Services

OFFICER CONTACT: Philippa Dart EXTN: 37811 e-mail: philippa.dart@arun.gov.uk

EXECUTIVE SUMMARY: This report explains current performance against the key measures, indicators, activities and projects for this Portfolio as set out in the Service Delivery Plans (SDPs) for 2012/13.

DECISION: It is recommended that the performance report for the period 1 April 2012 to 31 March 2013 be approved and that the Portfolio Holder request remedial actions by the relevant service area for any failing indicators, if appropriate and required.

REASONS FOR THE DECISION: It is proposed that the Cabinet Member considers and agrees the attached performance report for the period 1 April 2012 to 31 March 2013, so that SDP performance can be noted, approved and any remedial actions can be carried out by the relevant service area.

OPTIONS CONSIDERED BUT REJECTED: To reject the attached performance report for the period under review and in doing so request further information.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:

Relevant Cabinet Member

Leader of Cabinet

23/5/13
**PART B: INDIVIDUAL CABINET MEMBER DECISION**

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**CABINET MEMBER RESPONSIBLE:** Cabinet Member for Community Development

**SUBJECT:**

Service Delivery Plan Annual End of Year performance report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Community Development

**OFFICER CONTACT:** Nigel Croad EXTN: 37800 e-mail: nigel.croad@arun.gov.uk

**EXECUTIVE SUMMARY:** This report explains current performance against the key measures, indicators, activities and projects for this Portfolio as set out in the Service Delivery Plans (SDPs) for 2012/13.

**DECISION:**

It is recommended that the performance report for the period 1 April 2012 to 31 March 2013 be approved and that the Portfolio Holder request remedial actions by the relevant service area for any failing indicators, if appropriate and required.

**REASONS FOR THE DECISION:**

It is proposed that the Cabinet Member considers and agrees the attached performance report for the period 1 April 2012 to 31 March 2013, so that SDP performance can be noted, approved and any remedial actions can be carried out by the relevant service area.

**OPTIONS CONSIDERED BUT REJECTED:**

To reject the attached performance report for the period under review and in doing so request further information.

**CABINET MEMBER(S)**

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**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

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Relevant Cabinet Member: 

Releader of Cabinet: 

**Signature:** C.M. Nottage

**Date:** 23 May 2013
PART B : INDIVIDUAL CABINET MEMBER DECISION

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**URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?**
NO

**CABINET MEMBER RESPONSIBLE:**
Cllr Roger Elkins

**SUBJECT:**
Service Delivery Plan Annual End of Year performance report for the period 1 April 2012 to 31 March 2013 for the Cabinet Member for Housing

**OFFICER CONTACT:**
Paul Warters  **EXTN:** 37510  **e-mail:** paul.warters@arun.gov.uk

**EXECUTIVE SUMMARY:**
This report explains current performance against the key measures, indicators, activities and projects for this Portfolio as set out in the Service Delivery Plans (SDPs) for 2012/13.

**DECISION:**
It is recommended that the performance report for the period 1 April 2012 to 31 March 2013 be approved and that the Portfolio Holder request remedial actions by the relevant service area for any failing indicators, if appropriate and required.

**REASONS FOR THE DECISION:**
It is proposed that the Cabinet Member considers and agrees the attached performance report for the period 1 April 2012 to 31 March 2013, so that SDP performance can be noted, approved and any remedial actions can be carried out by the relevant service area.

**OPTIONS CONSIDERED BUT REJECTED:**
To reject the attached performance report for the period under review and in doing so request further information.

**CABINET MEMBER(S)**

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: |
| DISPENSATIONS GRANTED: |

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:**
Relevant Cabinet Member  
Leader of Cabinet

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PART B: INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Cllr Norman Dingemans |
| SUBJECT: | Discretionary Rate Relief – Acceptance of new awards |
| OFFICER CONTACT: | Iain Bell | EXTN: 37633 | E-Mail: iain.bell@arun.gov.uk |

EXECUTIVE SUMMARY:
Decision to award Discretionary Rate relief for the period 1st April 2013 to 31st March 2014

DECISION:
That the recommendation be agreed.

REASONS FOR THE DECISION:
To award Discretionary Rate Relief for the applications marked on the attached schedule for the period 1st April 2013 to 31st March 2014 in accordance with the agreed criteria as approved by Cabinet on the 26th July 2010.

OPTIONS CONSIDERED BUT REJECTED:
To not award Discretionary Rate Relief to those organisations shown on the attached schedule for the period 1st April 2013 to 31st March 2014.

CABINET MEMBER(S)

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: |
| DISPENSATIONS GRANTED: |

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

| DECISION BY: | SIGNATURE: | DATE: |
| Relevant Cabinet Member | [Signature] | 23 May 2013 |
| Leader of Cabinet | | |
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO
CABINET MEMBER RESPONSIBLE: Councillor Bower
SUBJECT: Reinvestment of Reserve to Upgrade Ocella Local Land Charge Software to Browser Version
OFFICER CONTACT: Christine Bardwell  EXTN: 37781  E-Mail: christine.bardwell@arun.gov.uk

EXECUTIVE SUMMARY:
The Local Land Charge Service operates on a cost recovery basis in accordance with the Charging Regulations 2008 which indicates that the service should be cost neutral on a rolling three year basis.
The software for this service is provided by Ocella and they have indicated that they will no longer be providing free support to the form based system that is still being used by Arun. It is therefore prudent to reinvest some of the reserve to update to the browser based system which has been developed by Ocella and has been installed at most user sites across the country over the last 2 years.

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member -

REASONS FOR THE DECISION:
Details

OPTIONS CONSIDERED BUT REJECTED:
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member
SIGNATURE: [Signature]
DATE: 23 may 2013
Leader of Cabinet
**PART B: INDIVIDUAL CABINET MEMBER DECISION**

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Cllr P Dendle |
| SUBJECT: | Provision of arboricultural advice for the South Downs National Park Authority as part of their statutory planning service |
| OFFICER CONTACT: | Joe Russell-Wells EXTN: 37914 E-Mail: joe.russell-wells@arun.gov.uk |

**EXECUTIVE SUMMARY:**

The South Downs National Park Authority (SDNPA) require an arboricultural expert to fulfil the statutory Planning function for the provision of tree advice within areas of Arun, Brighton and Hove, Eastbourne and Wealden.

This report seeks approval to provide the advice from the Arun District Council's Arboricultural Officer. A Service Level Agreement has been drawn up between the parties to agree details of the provision. The SDNPA will pay for this service providing an income to the Authority.

**DECISION:**

To approve the provision of an arboricultural consultancy service and related planning advice for the SDNPA and authority to sign the Service Level Agreement.

**REASONS FOR THE DECISION:**

To provide the SDNPA with a high quality tree advice service towards the retention and sustainability of good trees and landscapes providing an income to Arun District Council.

**OPTIONS CONSIDERED BUT REJECTED:**

Not to approve the provision of tree related advice for the SDNPA.

| CABINET MEMBER(S) |
| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: |
| DISPENSATIONS GRANTED: |
| ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION: |

| DECISION BY: | SIGNATURE: | DATE: |
| Relevant Cabinet Member | | 23 May 2013 |
| Leader of Cabinet | | |