ARUN DISTRICT COUNCIL  
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 21 FEBRUARY 2013

<table>
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<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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| ICM/153/140213 | Provision of Landscape and Biodiversity Advice  
This ICM had been deferred from 14 February 2013 | Bower |
| ICM/149/070213 | Duty to Cooperate – Local Strategic Statement  
Please note that due to an administrative error this decision, although signed, was withdrawn and re-issued and signed on 21 February 2012. | Bower |
| ICM/162/210213 | Joint Service Agreement with Chichester District Council re Telecare Health Services | Wotherspoon |

PLEASE NOTE THE SIGNED DECISIONS WILL COME INTO EFFECT AS FROM 10AM ON THURSDAY 28 FEBRUARY 2013 UNLESS THE CALL-IN PROCESS IS APPLIED
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

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<tr>
<th>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?</th>
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<tbody>
<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Councillor Richard Bower</td>
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<tr>
<td>SUBJECT: Provision of Landscape &amp; Biodiversity Advice</td>
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<tr>
<td>OFFICER CONTACT: Sue Bowley</td>
<td>EXTN: 37533</td>
</tr>
<tr>
<td>E-Mail: <a href="mailto:sue.bowley@arun.gov.uk">sue.bowley@arun.gov.uk</a></td>
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**EXECUTIVE SUMMARY:**
To facilitate effective working Arun District Council (ADC) wish West Sussex County Council (WSCC) to provide ADC with landscape and biodiversity service. The service is for Ecology, Archaeology and Landscape Architect advice for the Local Plan and Development Control. Authority is sought to transfer £11,000 from Reserves to cover the period 2012/13.

**DECISION:**
As recommended in report that permission be granted for WSCC to be employed to provide a landscape and biodiversity service at a charge of no more than £11,000 and that the money be transferred from Reserves.

**REASONS FOR THE DECISION:**
In order to continue to provide a landscape and biodiversity service.

**OPTIONS CONSIDERED BUT REJECTED:**
To source alternative options to provide landscape and biodiversity service.

(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: | |
| DISPENSATIONS GRANTED: | |

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

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<th>DECISION BY:</th>
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<tr>
<td>Relevant Cabinet Member</td>
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<td>21.2.13</td>
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<td>Leader of Cabinet</td>
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PART B: INDIVIDUAL CABINET MEMBER DECISION

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<th>SUBJECT:</th>
<th>Duty to Co-operate – Local Strategic Statement</th>
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<tr>
<th>OFFICER CONTACT:</th>
<th>Simon Meecham</th>
<th>EXTN: 37698</th>
<th>E-Mail: <a href="mailto:simon.meecham@arun.gov.uk">simon.meecham@arun.gov.uk</a></th>
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**EXECUTIVE SUMMARY:**

The four Coastal West Sussex Local Authorities (Adur, Arun, Chichester and Worthing) as well as Brighton and Hove City Council, Lewes District Council and the South Downs National Park Authority (with support from West Sussex County Council and the Coastal West Sussex Partnership) are looking to prepare a Local Strategic Statement (LSS) to provide evidence that they have complied with the Duty to Co-operate requirements in the Localism Act (2011) and the NPPF (2012).

This LSS will be jointly funded to a maximum cost of £12,000. Arun will be taking the lead on this commission and will reclaim proportional contributions from the other Local Planning Authorities. As part of this jointly funded LSS, Arun District Council will be required to contribute up to £2,000.

The authorities have received advice from Catriona Riddell Associates (CRA) on the preliminary work against the Duty to Co-operate. This has included advice on setting up the Coastal West Sussex Strategic Planning Board (CWSSPB), Terms of Reference and a Memorandum of Understating. The consultant team have also prepared a brief for the LSS. At the meeting of the CWSSPB on the 24th January, 2012 the board members voted to retain CRA to carry out work on the LSS. It was agreed that the expertise of the team derived from their regional strategic knowledge and their knowledge of the CWSSPB and geography would mean that retain CRA would provide best value for money. This ICM also therefore asks for the normal procurement process of obtaining three quotes for this level of contract is waived to derive efficiencies of time and process.

This report provides the draft brief for the study, seeks authorisation to spend up to the maximum amount of funding required for the study and to waive procurement standing orders in the Council’s Constitution.

**DECISION:**

1) To authorise expenditure of up to £12,000 from the Local Plan Contingency Fund;
2) To seek proportional contributions from appropriate Local Planning Authorise towards this expenditure;
3) To authorise up to £2,000 from recommendation 1 above as Arun’s contribution towards this expenditure; and
4) To waive procurement standing orders within Arun’s Constitution to provide a timely
and best value process for the procurement.

REASONS FOR THE DECISION:
This study will provide an important piece of evidence to support emerging strategic housing provision policies as part of the preparation of the Arun Local Plan and will help each authority to better understand the extent to which needs and demands can be met or not across the study area. The study will take into consideration the range of economic, environmental and social factors that differentiate each authority area. By undertaking this study, Arun District Council will be able to show evidence that work towards meeting the Duty to Cooperate requirements, as set out under 33A(1)(c) of the Planning and Compulsory Purchase Act 2004.

OPTIONS CONSIDERED BUT REJECTED:
Not to authorise sufficient funds from the Local Plan contingency fund to commission consultants to prepare a study which will aim to assess housing provision under the Duty to Co-operate for Coastal West Sussex, Brighton and Hove, Lewes District and relevant areas of the South Downs National Park. If the decision is made not to fund the work, the Local Plan policies would not be underpinned by a robust evidence base and as a result the Local Plan may be found unsound at Examination.

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: 

SIGNATURE: 

DATE: 

Relevant Cabinet Member

Leader of Cabinet

21/2/13
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?

NO

ICM No. 162/21 02/13

CABINET MEMBER RESPONSIBLE:

Councillor Wotherspoon

SUBJECT: Joint Service Agreement with CDC re Telecare Health Services

OFFICER CONTACT: Sally Sugden EXTN: 37742  E-Mail: sally.sugden@arun.gov.uk

EXECUTIVE SUMMARY: This report seeks the approval of the Cabinet Member for Community Development to approve the final Memorandum of Understanding and a joint service arrangement between the Council and Chichester District Council in relation to the provision of Community Alarm Services (Telecare Health Services), in consultation with the Director of Corporate Resources, the Head of Neighbourhoods and the Head of Finance.

DECISION:

As recommended in report / as amended by Cabinet / Cabinet Member –

The Cabinet Member for Community Development has consulted the officers referred to and approves the final Memorandum of Understanding and joint service arrangement between the Council and Chichester District Council in relation to the provision of Community Alarm Services (Telecare Health Services).

REASONS FOR THE DECISION:

To formalise the joint service working that has already commenced between Arun District Council and Chichester District Council.

OPTIONS CONSIDERED BUT REJECTED:

Not to approve the Memorandum of Understanding

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:

Relevant Cabinet Member  P.M. Wotherspoon  21st February 2013

Leader of Cabinet