## ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 14 MARCH 2013

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/165/070313</td>
<td>Variation to Parking Charges</td>
<td>Dendle</td>
</tr>
</tbody>
</table>
| ICM/166/140313 | Lower Tidal River Arun Strategy – Consultation Response  
This ICM has been deferred | Dendle |
| ICM/167/140313 | Cross Channel Declaration on Shipping Incidents  
This ICM has been deferred | Dendle |
| ICM/171/140313 | Anon-Domestic Rate Write Offs [Exempt – Paragraph 3 – Information Relating to Business Affairs] | Dingemans |

PLEASE NOTE THE SIGNED DECISIONS WILL COME INTO EFFECT AS FROM 10AM ON THURSDAY 21 MARCH 2013 UNLESS THE CALL-IN PROCESS IS APPLIED
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

<table>
<thead>
<tr>
<th>ICM No.</th>
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**URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?**

<table>
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<tr>
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**CABINET MEMBER RESPONSIBLE:**

<table>
<thead>
<tr>
<th>Councillor Paul Dendle</th>
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</thead>
</table>

**SUBJECT:** Variation to Parking Charges

<table>
<thead>
<tr>
<th>OFFICER CONTACT: Calvin Baylis</th>
<th>EXTN: 37649</th>
<th>E-Mail: <a href="mailto:calvin.baylis@arun.gov.uk">calvin.baylis@arun.gov.uk</a></th>
</tr>
</thead>
</table>

**EXECUTIVE SUMMARY:**

This report details the proposed variation to the Parking Charges and includes the responses received during the consultation period.

**DECISION:**

As recommended in report / as amended by Cabinet / Cabinet Member — Having considered the representations received the Cabinet Member is recommended to choose from one of the 3 options as set out below and agree that these charges are to take affect from the 1st April 2013.

1. Approve the proposed parking charges as outlined in Appendix A —
2. Approve the proposed parking charges outlined in Appendix A with the exception of the Mewbrook Car Park —
3. Approve the proposed charges outlined in Appendix A with the exception of Mewbrook car park and investigate the possibility of reintroducing the 2 hour tariff in that car park.

**REASONS FOR THE DECISION:**

Legal process required to amend the Parking Order to reflect the revised parking charges.

**OPTIONS CONSIDERED BUT REJECTED:**

Not to increase the charges as detailed in Appendix A and by doing so not achieve the savings required by the Council's Financial Strategy.

*(Add any further options which arise from the consideration of this decision)*

**CABINET MEMBER(S)**

<table>
<thead>
<tr>
<th>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</th>
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<tr>
<th>DISPENSATIONS GRANTED:</th>
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**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

<table>
<thead>
<tr>
<th>DECISION BY:</th>
<th>SIGNATURE:</th>
<th>DATE:</th>
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<tbody>
<tr>
<td>Relevant Cabinet Member</td>
<td>[Signature]</td>
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<tr>
<td>Leader of Cabinet</td>
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### ARUN DISTRICT COUNCIL
The Arun District Council (Civil Enforcement and Consolidation) Order 2010

NOTICE IS HEREBY GIVEN that the Council intends, under Section 35C of the Road Traffic Regulation Act 1984 and all other enabling powers, proposes to vary the charges set out in schedules to The Arun District Council (Civil Enforcement and Consolidation) Order 2010 as shown below, such variation to take effect from 1st April 2013.

<table>
<thead>
<tr>
<th>Parking Places</th>
<th>Period Of Parking</th>
<th>Present Charge</th>
<th>Proposed Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st April to 30th September</td>
<td>Up to 1 hour</td>
<td>£1.00</td>
<td>£2.00</td>
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<tr>
<td></td>
<td>Up to 4 hours</td>
<td>£3.00</td>
<td>£4.00</td>
</tr>
<tr>
<td></td>
<td>Over 4 hours</td>
<td>£6.00</td>
<td>£7.00</td>
</tr>
<tr>
<td>East Green, Littlehampton</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>West Green, Littlehampton</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mewsbrook, Littlehampton</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sea Road, Littlehampton</td>
<td></td>
<td></td>
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<tr>
<td>The Wall, Littlehampton</td>
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</tr>
<tr>
<td>West Beach, Littlehampton</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gloucester Rd, Bognor Regis</td>
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<tr>
<th>Parking Places</th>
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<th>Present Charge</th>
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</thead>
<tbody>
<tr>
<td>March &amp; October</td>
<td>Up to 1 hour</td>
<td>£0.60</td>
</tr>
<tr>
<td></td>
<td>Up to 2 hours</td>
<td>£1.20</td>
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<tr>
<td></td>
<td>Over 2 hours</td>
<td>£2.40</td>
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<tr>
<td>East Green, Littlehampton</td>
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In all other respects the provisions of the current order referred to above will remain in force.

Any comments on the above variation of the charges must be submitted in writing not later than the 22nd February 2013 quoting reference SER/CARP/CB to the address below:-

The Outdoor Services Manager
Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex, BN17 7RA
Ms Caroline Peace
Clerk
Aldingbourne Parish Council
aldingbourne.parishcouncil@yahoo.co.uk

Mrs Sue Batey
Clerk
Aldwick Parish Council
Aldwick Parish Office
88 Pryors Lane
Aldwick
Bognor Regis
West Sussex
PO21 4JF

Mr Rob Martin
Clerk
Angmering Parish Council
The Corner House
The Square
Angmering
Littlehampton
West Sussex
BN16 4EA

Mrs Sue Simpson
Town Clerk
Arundel Town Council
Town Hall
Maltravers Street
Arundel
West Sussex
BN18 9AP

Mr E Tarbard
Parish Clerk
Barnham Parish Council
2 Orchard Grange
Yapton Road
Barnham
Bognor Regis
West Sussex
PO22 0AX

Mrs Fiona Dobbs
Clerk
Bersted Parish Council
Council Office
Community Centre

Chalcraft Lane
North Bersted
Bognor Regis
West Sussex
PO21 5TU

Mrs Glenna Frost
Town Clerk
Bognor Regis Town Council
Town Hall
Clarence Road
Bognor Regis
West Sussex
PO21 1LD

Mr John Morris
Clerk
Clapham Parish Council
South House
Clapham
Worthing
West Sussex
BN13 3UU

Mr P J Bilbrough
Clerk
Clymping Parish Council
34A Thorn Road
Worthing
West Sussex
BN11 3ND

Mr Simon Cross
Clerk
East Preston Parish Council
Council Office
122 Sea Road
East Preston
Littlehampton
West Sussex
BN16 1NN

Mr G R Sleet
Clerk
Eastergate Parish Council

via e-mail:
g.sleet@btinternet.com
Mrs Juliet Harris  
Clerk  
Slindon Parish Council  
19 Netley Court  
Surrey Street  
Littlehampton  
West Sussex  
BN17 5DZ  

Mr R P Huskisson  
Clerk  
Walberton Parish Council  
Parish Council Office  
Recreation Ground  
The Street  
Walberton  
Arundel  
West Sussex  
BN18 0PJ  

Mr D H Tansley  
Clerk  
Yapton Parish Council  
12 The Loop  
Felpham  
Bognor Regis  
West Sussex  
PO22 7ND  

Mr. Paul Challen  
Riffards  
Burpham Parish Meeting  
The Street  
Burpham  
Arundel  
West Sussex  
BN18 9RJ  

Mr. P. Looker  
Chairman  
Houghton Parish Meeting  
Marsh Acres  
South Lane  
Houghton  
Arundel  
West Sussex  
BN18 9LN  

Mr. R. Green  
Chairman  

Madehurst Parish Meeting  
Dale Park House  
Madehurst  
Arundel  
West Sussex  
BN18 0NP  

Mr B. Curtis  
Chairman  
Poling Parish Meeting  
Northbrook Cottage  
Poling Street  
Poling  
Arundel  
West Sussex  
BN18 9PU  

Mr. Ryan Haydon  
Chairman  
South Stoke Parish Meeting  
Orchard Cottage  
Offham Farm  
Arundel  
West Sussex  
BN18 9PD  

Mr. John Brown  
Chairman  
Warningcamp Parish Meeting  
11 Council Cottages  
Warningcamp  
Arundel  
West Sussex  
BN18 9QQ
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Cllr Roger Elkins |
| SUBJECT: Housing Revenue Account - Funding for Tenant Engagement post | |
| OFFICER CONTACT: Richard Ayres | EXTN: 37824 | E-Mail: Richard.ayres@arun.gov.uk |

**EXECUTIVE SUMMARY:**
This report confirms the funding arrangements for the new Tenant Engagement post required to support the implementation of Tenant Scrutiny and other tenant engagement work.

**DECISION:**
Funding be drawn down from the provision made in the HRA contingency budget to enable the tenant engagement post to be permanently funded.

**REASONS FOR THE DECISION:**
To provide resources in the form of a full time permanent post of sufficient grade to take an important and leading role in implementing the new legislative requirements and other associated tenant engagement work.

**OPTIONS CONSIDERED BUT REJECTED:**
1. Do not draw down available funds for the tenant engagement. This is likely to lead to the Council not complying with legal requirements

**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:**
Relevant Cabinet Member

**SIGNATURE:**

**DATE:**
12th March 2013
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Cllr Norman Dingemans

SUBJECT: Council Tax

OFFICER CONTACT: Judith Rhodes EXTN:37321 E-Mail:judith.rhodes@arun.go.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Council Tax debt.

DECISION: To write off Council Tax to the value of £8,217.71 in respect of 9 cases. To note that under delegated powers the amount of £-1,480.90 has been written off in respect of 81 cases.

REASONS FOR THE DECISION: The Council Tax has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(CABy any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE: 

DATE: 14/3/2013

Leader of Cabinet
8. BACKGROUND PAPERS: Attached Schedule of Write offs

**PART B: INDIVIDUAL CABINET MEMBER DECISION**

<table>
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**URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?**

| NO |

**CABINET MEMBER RESPONSIBLE:**

| Councillor Dingemans |

**SUBJECT:** Sundry Debtor Write Offs

**OFFICER CONTACT:**

| Name of Officer: Judith Rhodes | Ext: 37321 | e-mail: judith.rhodes@arun.gov.uk |

**EXECUTIVE SUMMARY:** The report lists each case where authorisation is sought to write off the Sundry Debt.

**DECISION:** To write off Sundry Debts to the value of £7,178.86 in respect of 6 cases. To note that under delegated powers the amount of £5,163.81 has been written off in respect of 37 cases.

**REASONS FOR THE DECISION:** The Sundry Debts have been deemed unrecoverable under the Recovery Policy which was previously agreed by members in March 2008

**OPTIONS CONSIDERED BUT REJECTED:** None

(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: |
| DISPENSATIONS GRANTED: |
| ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION: |

**DECISION BY:**

| Relevant Cabinet Member | Signature: | DATE: |
| Leader of Cabinet | | 14/3/2013 |
PART B: INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Cllr Norman Dingemans |
| SUBJECT: Non-Domestic Rate Write Off’s | |
| OFFICER CONTACT: Judith Rhodes EXT: 37321 | E-Mail: judith.rhodes@arun.gov.uk |

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Non-Domestic Rate debt.

DECISION: To write off Non-Domestic Rates to the value of £45,821.12 in respect of 9 cases. To note that under delegated powers the amount of £-1,217.76 has been written off in respect of 5 cases.

REASONS FOR THE DECISION: The Non-Domestic Rate has been deemed unrecoverable under the recovery policy which was previously agreed by members in March 2008

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

LEADER OF CABINET

SIGNATURE:  

DATE: 14 March 2013