<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/166/140313</td>
<td>Lower Tidal River Arun Strategy – Consultation Response</td>
<td>Dendle</td>
</tr>
<tr>
<td></td>
<td>This ICM remains deferred</td>
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<tr>
<td>ICM/005/060613</td>
<td>Cycling on the Prom in Bognor Regis</td>
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<tr>
<td>ICM/006/060613</td>
<td>Data Co-operation Agreement with GeoPlace LLP</td>
<td>Bower</td>
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<tr>
<td>ICM/007/060613</td>
<td>Arun Wellbeing and Health Partnership (AWHP) Small Grants Fund</td>
<td>Wotherspoon</td>
</tr>
<tr>
<td>ICM/008/060613</td>
<td>Approval of Procurement Process for Arun Wellbeing Project: Older People Wellbeing</td>
<td>Wotherspoon</td>
</tr>
<tr>
<td>ICM/009/060613</td>
<td>Licence for Use and maintenance of Election Systems Computer Software</td>
<td>Wensley</td>
</tr>
<tr>
<td>ICM/010/060613</td>
<td>Partnership Agreement – Albion in the Community</td>
<td>Wotherspoon</td>
</tr>
<tr>
<td>ICM/011/060613</td>
<td>Authority to Draw Down Expenditure to Purchase a Replacement Chipper for the Arboriculture Team</td>
<td>Dendle</td>
</tr>
<tr>
<td></td>
<td>This ICM has been deferred</td>
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</tbody>
</table>

PLEASE NOTE THE SIGNED DECISION WILL COME INTO EFFECT AS FROM 10.00AM ON THURSDAY 13 JUNE 2013 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | ICM No. 1CH001300513
---|---
No

CABINET MEMBER RESPONSIBLE: | Councillor Dendle

SUBJECT: Institution of Legal Proceedings

OFFICER CONTACT: Nat Slade  EXTN: 37683  e-Mail: nat.slade@arun.gov.uk

EXECUTIVE SUMMARY:

This report recommends the institution of legal proceedings against a food business in Arun in relation to food safety offences.

DECISION:

As recommended by Cabinet Member –
The institution of legal proceedings against a food business in Arun in relation to food safety offences.

REASONS FOR THE DECISION:

In the public interest in order to uphold standards of public health.

OPTIONS CONSIDERED BUT REJECTED:

To take no further action.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:  SIGNATURE:  DATE:

Relevant Cabinet Member  [Signature]  30 05 13

Leader of Cabinet  


PART B: INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | ICM No. ICN 002 300513 |
| CABINET MEMBER RESPONSIBLE: | Councillor Dendle |

**SUBJECT:** Institution of Legal Proceedings

**OFFICER CONTACT:** Nat Slade  **EXTN:** 37683  **e-Mail:** nat.slade@arun.gov.uk

**EXECUTIVE SUMMARY:**
This report recommends the institution of legal proceedings against a food business in Arun in relation to food safety offences.

**DECISION:**
As recommended in report/as amended by Cabinet Member –
The institution of legal proceedings against a food business in Arun in relation to food safety offences.

**REASONS FOR THE DECISION:**
In the public interest in order to uphold standards of public health.

**OPTIONS CONSIDERED BUT REJECTED:**
To take no further action.

(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: |
| DISPENSATIONS GRANTED: |

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

| DECISION BY: | SIGNATURE: | DATE: |
| Relevant Cabinet Member | [Signature] | 30 May 2013 |
| Leader of Cabinet | | |
PART B : INDIVIDUAL CABINET MEMBER DECISION

<table>
<thead>
<tr>
<th>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?</th>
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<tbody>
<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr Paul Dendle</td>
</tr>
<tr>
<td>SUBJECT: Cycling on the Prom in Bognor Regis</td>
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</tr>
<tr>
<td>OFFICER CONTACT: Linda Standley</td>
<td>EXTN: 737844E-Mail:<a href="mailto:linda.standley@arun.gov.uk">linda.standley@arun.gov.uk</a></td>
</tr>
</tbody>
</table>

EXECUTIVE SUMMARY: That the Cabinet member for Environmental Services sets the date of 1st July 2013 for lawful authority for the public to cycle along the prom from Gloucester Road to the junction of Nyewood Lane.

DECISION:
That the Cabinet member for Environmental Services sets the date of 1st July 2013 from which the general public will have lawful authority to cycle along the prom from Gloucester Road to the junction of Nyewood Lane in Bognor Regis.

REASONS FOR THE DECISION:
1. A safe cycling environment for Butlins clients and to work with Sustrans in their work of completing the National Cycle Route 2 from Bognor to Chichester thus opening up a greater cycle network for clients who are more experienced cyclists.
2. To encourage cycling to become a more acceptable mode of transport and like many other Seaside Towns demonstrate support and commitment to a healthier lifestyle.

OPTIONS CONSIDERED BUT REJECTED:
Not allow cycling along the Prom

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member
SIGNATURE: [Signature]
DATE: 6/10/13
Leader of Cabinet
## Part B: Individual Cabinet Member Decision

**ICM No.** ICM/004/040013

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Councillor Bower |
| SUBJECT: Data Co-operation Agreement with GeoPlace LLP |
| OFFICER CONTACT: Sally Sugden, Senior Legal Assistant | EXTN: 37742 |
| E-Mail: sally.sugden@arun.gov.uk |

### Executive Summary:
This report seeks authority to enter into a Data Co-operation Agreement with GeoPlace LLP in relation to services to be provided to and by the Council in relation to address and street data.

### Decision:
As recommended in the report, the Cabinet Member –

- Gives authority under Part 3 paragraph 3.5.2.13 of the Constitution to enter into the Data Co-Operation Agreement with GeoPlace LLP.

### Reasons for the Decision:
To enable the Council to continue to take advantage of the free at point of use license of geographic information through the Public Sector Mapping Agreement.

### Options Considered but Rejected:
Not to enter into the Data Co-operation Agreement with GeoPlace LLP.

### Cabinet Member(s)

| Declaration of Interest by Cabinet Member(s) Responsible for Decision: |
| Dispensations Granted: |

### Any Conflict of Interest Declared by a Cabinet Member Who Is Consulted by the Member Taking the Decision:

| Decision By: | Signature: |
| Relevant Cabinet Member | [Signature] |
| Leader of Cabinet | [Signature] | DATE: 6 June 2013 |
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? Delete yes or NO

CABINET MEMBER RESPONSIBLE: Councillor Paul Wotherspoon

SUBJECT: Arun Wellbeing and Health Partnership Small Grants Fund

OFFICER CONTACT: Hazel Flack, Partnership Manager EXTN: 37609 E-Mail: hazel.flack@arun.gov.uk

EXECUTIVE SUMMARY: This report explains the background to the Arun Wellbeing and Health Partnership Small Grants fund and the contribution made by Arun District Council, recommending that this contribution continues for the current financial year together with an underspend from another fund (Local Area Agreement)

DECISION:

As recommended in report - that the Council continues to contribute £5000 per annum to the AWHP for the purposes of the Joint Small Grants fund for the current financial year (2013/14), and subject to available resources for subsequent years; and that the £2340 identified in section 1 be added to this fund to make a total available of £7340.

REASONS FOR THE DECISION:

In order to continue to support local voluntary organisations with small grants in line with Arun District Council’s priority of supporting those people in our district who need our help, and through the AWHP wellbeing priorities.

OPTIONS CONSIDERED BUT REJECTED:

1. not to agree to the proposal in section 2.

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE: [Signature]

DATE: 6th June 2013

Leader of Cabinet
Organisations who have benefited from the Arun Wellbeing and Health Partnership Joint Small Grants Fund:

- 4Sight
- 7th Littlehampton Air Scouts
- Age UK West Sussex
- Arun Community Church
- Arun Sounds
- Arun Youth Aqua Centre
- Arun Sports Association
- “As You Are” Centre
- Bognor & Chichester Voice
- Bognor Regis Community Action Network
- Bognor Regis International Dance
- Bognor Regis Lions Club
- Carers’ Support Service – Worthing and District
- Chichester Area MIND
- Cruse West Sussex Area
- Culture Art & Sport (Arun) Ltd
- East Preston Girl Guiding
- Frame of Mind
- Home Start Arun
- Kids Alive Club
- Life Centre
- Littlehampton Sea Cadets
- Littlehampton Tea and Chat
- Options Pregnancy Crisis Centre
- Out and About
- Pagham Luncheon Club
- Play Team Association
- Rainbow Friends
- ROC Community Group Littlehampton Café Bus
- Rustington Outdoor Gym
- Samaritans
- Trees Estate Residents Association
- Unique Youth Project
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Councillor Paul Wotherspoon

SUBJECT: Approval of Procurement Process for Arun Wellbeing Older Person Project

OFFICER CONTACT: Hazel Flack EXTN: 37609 E-Mail: hazel.flack@arun.gov.uk

EXECUTIVE SUMMARY: Funding has been allocated to Arun District Council by West Sussex County Council's Department of Public Health to deliver a wellbeing programme including some commissioned projects. “Wellbeing for Older People” is a project which is due to go out for tender shortly. It is proposed to assess tenders for this project on both quality and price under the ratio 70:10:20 (quality : standard questions : price). This report seeks approval for the procurement process to be applied on receipt of tenders.

DECISION:
As recommended in report.

REASONS FOR THE DECISION:
The proposed tender assessment process and ratio split would enable the quality element to form a worthwhile proportion of the overall score.

OPTIONS CONSIDERED BUT REJECTED:
Details
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE: P.M. Wotherspoon

DATE: 6th June 2013

Leader of Cabinet
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?  NO
CABINET MEMBER RESPONSIBLE:  Councillor Wensley
SUBJECT:  Licence for use and maintenance of election systems computer software
OFFICER CONTACT:  Sally Sugden  EXTN:  37742  E-Mail:  sally.sugden@arun.gov.uk

EXECUTIVE SUMMARY:
A licence agreement is required to regularise the use and provide for future maintenance of the election systems computer software currently used by the Council.

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member -
To authorise the Solicitor to the Council to enter into a licence agreement with the Council's current supplier of software for election systems.

REASONS FOR THE DECISION:
To protect the Council's interests in relation to the continued use and maintenance of the election system software and as recommended by Internal Audit

OPTIONS CONSIDERED BUT REJECTED:
  i)  to authorise that the licence agreement is entered into
  ii)  not to authorise that the licence agreement is entered into
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:
Relevant Cabinet Member  SIGNATURE:  [Signature]
Leader of Cabinet  DATE:  6 June 2013
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Cllr Paul Wotherspoon

SUBJECT: Partnership Agreement - Albion in the Community

OFFICER CONTACT: Roger Wood  EXTN: 37671  E-Mail: Roger.Wood@arun.gov.uk

EXECUTIVE SUMMARY: This report proposes that Arun District Council enters into a Partnership Agreement with Albion in the Community a charitable organisation involved in a wide variety of community and social initiative. Other local authorities including West Sussex County Council are party to the agreement which will assist developing future programmes for the benefit of residents in the Arun District.

DECISION:

As recommended in report The Council enters into the Partnership Agreement with Albion in the Community which is appended to this report.

REASONS FOR THE DECISION:

To assist future partnership working to the benefit of residents and communities in the Arun District.

OPTIONS CONSIDERED BUT REJECTED:

Not to enter into an Agreement with AITC

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:

Relevant Cabinet Member  P. M. Wotherspoon  6 June 2013

Leader of Cabinet