ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 7 FEBRUARY 2013

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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| ICM/123/291112  | Flaxmean Pond De-silt  
This decision will be taken on 14 February 2013 and has been re-listed under ICM/150/140213 | Elkins         |
| ICM/147/070213  | enterprise@BognorRegis: Invitation to Tender for Planning Consultancy Services in Preparation of Local Development Order | Mrs Brown      |
| ICM/149/070213  | Duty to Cooperate – Local Strategic Statement                            | Bower          |

PLEASE NOTE THE SIGNED DECISIONS WILL COME INTO EFFECT AS FROM 10AM ON THURSDAY 14 FEBRUARY 2013 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B: INDIVIDUAL CABINET MEMBER DECISION

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<tr>
<th>ICM No.</th>
<th>1CH/147/070213</th>
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<tbody>
<tr>
<td>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?</td>
<td>No</td>
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<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr G Brown</td>
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<tr>
<td>SUBJECT:</td>
<td>enterprise@BognorRegis: Invitation to Tender for Planning Consultancy</td>
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<td>OFFICER CONTACT:</td>
<td>Anthony Everitt</td>
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EXECUTIVE SUMMARY: The Council resolved at its Meeting on 12th July 2012 to allocate £240,000 of Kickstart funding (from a total Kickstart award of £600,000) to procure the completion of a master planning exercise; a Local Development Order; and other planning tasks for enterprise@BognorRegis.

This report seeks permission to issue an Invitation to Tender for the procurement of planning consultancy services leading to the preparation of a Draft Local Development Order ready for public consultation in accordance with the provisions of the Town and Country Planning (Development Management Procedure) (England) Order 2010.

DECISION:

To authorise the issuing of an Invitation to Tender for planning consultancy services to support the proposed allocation and future development of employment land at enterprise@BognorRegis.

REASONS FOR THE DECISION: To engage appropriately qualified and experienced Consultants to deliver the services described in the Tender Brief for the purpose of realising employment development at enterpris@BognorRegis.

OPTIONS CONSIDERED BUT REJECTED:

(1) Do not procure the services of a Consultant and undertake the work ‘in-house’:

Officers do not currently have the capacity or resources to undertake a project of this scope and complexity.

(2) Do not resource any services and do not proceed with the preparation of a Local Development Order:

HMG has directed all local authorities presiding over a designated Enterprise Zone (EZ) to prepare a Local Development Order for their respective EZ. The making of a Local Development Order for enterprise@BognorRegis will raise the marketing profile of the Site and increase its appeal to occupiers and developers compared to competing alternative employment locations.

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

[Signature]

DISPENSATIONS GRANTED: [Signature]
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

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<th>1CM 148 070213</th>
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**URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?** 
NO

**CABINET MEMBER RESPONSIBLE:** 
Cllr P Dendle

**SUBJECT:** Replacement of Foreshore utility vehicle

**OFFICER CONTACT:** Geoff Taylor  **EXTN:** 01903 731378  **E-Mail:** geoff.taylor@arun.gov.uk

**EXECUTIVE SUMMARY:**

Following discussions with the Outdoor Services Manager in Jan 2013 it was agreed that the third Foreshores utility vehicle, a Yamaha Rhino, based at Littlehampton, would be replaced in FY 13/14 due to increasing reliability issues and its declining trade-in value. This ICM is being submitted in sufficient time to ensure that the new vehicle, to be procured from Foreshore funds for FY 13/14, can be ordered and delivered in time for the start of the new season in April 2013. It is essential to carefully balance vehicle life against trade-in value as there are no longer any Capital or Service Bid funds available for large equipment purchases.

**DECISION:**

To replace the existing 3 year old Yamaha Rhino with a new Yamaha Rhino

**REASONS FOR THE DECISION:**

To provide a safe reliable beach utility vehicle for Foreshore staff by using funds from trading in a Yamaha Rhino and Foreshore funds from FY13/14

**OPTIONS CONSIDERED BUT REJECTED:**

Not to replace the existing 3 year old Yamaha Rhine and accept the risk of uneconomical repairs and increasing unreliability that could have health and safety implications and increased response times in emergencies. The Rhino trade in value would also decline steeply from 2013 onwards

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**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:**  
Relevant Cabinet Member

**SIGNATURE:**

**DATE:**  
07 February 2013

Leader of Cabinet
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Councillor Ricky Bower

SUBJECT: Local Plan Evidence Base (Transport Assessment)

OFFICER CONTACT: Simon Meecham

EXTN: 37698

E-Mail: simon.meecham@arun.gov.uk

EXECUTIVE SUMMARY:

The four Coastal West Sussex Local Authorities (Adur, Arun, Chichester and Worthing) as well as Brighton and Hove City Council, Lewes District Council and the South Downs National Park Authority (with support from West Sussex County Council and the Coastal West Sussex Partnership) are looking to prepare a Local Strategic Statement (LSS) to provide evidence that they have complied with the Duty to Co-operate requirements in the Localism Act (2011) and the NPPF (2012).

This LSS will be jointly funded to a maximum cost of £12,000. Arun will be taking the lead on this commission and will reclaim proportional contributions from the other Local Planning Authorities. As part of this jointly funded LSS, Arun District Council will be required to contribute up to £2,000.

The authorities have received advice from Catriona Riddell Associates (CRA) on the preliminary work against the Duty to Co-operate. This has included advice on setting up the Coastal West Sussex Strategic Planning Board (CWSSPB), Terms of Reference and a Memorandum of Understating. The consultant team have also prepared a brief for the LSS. At the meeting of the CWSSPB on the 24th January, 2012 the board members voted to retain CRA to carry out work on the LSS. It was agreed that the expertise of the team derived from their regional strategic knowledge and their knowledge of the CWSSPB and geography would mean that retain CRA would provide best value for money. This ICM also therefore asks for the normal procurement process of obtaining three quotes for this level of contract is waived to derive efficiencies of time and process.

This report provides the draft brief for the study, seeks authorisation to spend up to the maximum amount of funding required for the study and to waive procurement standing orders in the Council’s Constitution.

DECISION:

1) To authorise expenditure of up to £12,000 from the Local Plan Contingency Fund;

2) To seek proportional contributions from appropriate Local Planning Authorise towards this expenditure;

3) To authorise up to £2,000 from recommendation 1 above as Arun’s contribution towards this expenditure; and

4) To waive procurement standing orders within Arun’s Constitution to provide a timely
and best value process for the procurement.

REASONS FOR THE DECISION:
This study will provide an important piece of evidence to support emerging strategic housing provision policies as part of the preparation of the Arun Local Plan and will help each authority to better understand the extent to which needs and demands can be met or not across the study area. The study will take into consideration the range of economic, environmental and social factors that differentiate each authority area. By undertaking this study, Arun District Council will be able to show evidence that work towards meeting the Duty to Cooperate requirements, as set out under 33A(1)(c) of the Planning and Compulsory Purchase Act 2004.

OPTIONS CONSIDERED BUT REJECTED:
Not to authorise sufficient funds from the Local Plan contingency fund to commission consultants to prepare a study which will aim to assess housing provision under the Duty to Co-operate for Coastal West Sussex, Brighton and Hove, Lewes District and relevant areas of the South Downs National Park. If the decision is made not to fund the work, the Local Plan policies would not be underpinned by a robust evidence base and as a result the Local Plan may be found unsound at Examination.

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member  
Leader of Cabinet  
7 February 2013