



Committee Manager : Carrie O'Connor (Ext 37614)

18th June 2004

DEVELOPMENT CONTROL MEETING

A meeting of this Committee will be held in the **Council Chamber** at the Arun Civic Centre, Maltravers Road, Littlehampton on **Wednesday 30th June 2004 at 2.30 p.m.** and you are requested to attend.

Members : Councillors Mrs Goad, (Chairman), Parris (Vice-Chairman), Biss, Brookman, Mrs Brown, Butler, Dyball, Mrs Hall, Haymes, Mrs Hazlehurst, Hill, Mrs Maconachie, Mrs Olliver, Scutt and Mrs Stainton

A G E N D A

1. APOLOGIES FOR ABSENCE

2. MINUTES

To approve as a correct record the Minutes of the meeting held on 2nd June 2004 (previously circulated).

2a DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

3. VOTING PROCEDURES

Members and Officers are reminded that voting at this Committee will operate in accordance with the Committee Process Procedure as laid down in the Council's adopted Local Code of Conduct for Members/Officers dealing with planning matters. A copy of the Local Code of Conduct can be obtained from Planning Services' Reception and is available for inspection in the Members' Room.

4. ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES.

5. *REPORT OF THE MEETING OF THE DEVELOPMENT CONTROL POST COMMITTEE SITE INSPECTION PANEL – APPLICATION M/48/04 – DEMOLISH GARAGE AND REPLACE WITH DUBLE GARAGE WITH PITCHED ROOF, 30 COOTES LANE, MIDDLETON ON SEA

To consider the attached report of the Post Site Inspection Panel meeting held on 8th June 2004.

6. *PLANNING APPEALS

To consider the attached report.

7. *PLANNING APPLICATIONS

To consider the attached report.

8. *ENFORCEMENT MATTERS

To consider the attached report.

9. *CLOSING DATE FOR SUBMISSION TO COMMITTEE

This report advises the Committee that the last submission of comments on applications is causing problems for both officers and Members alike and that a close off date for submission of comments prior to the meeting needs to be agreed.

10. DELEGATION AGREEMENT

The Committee is requested to reconsider a previous report on proposed changes to the Scheme of Delegation and determine what measures, if any, could be adopted or investigated to further improve Planning Service performance. (If required, the previous report dated 22nd January 2004 can be obtained on request from Jane Gaughan, Planning Services)

11. *DELEGATION AGREEMENT ADDITIONS

Members are advised that changes in legislation and significant court cases require the Council to make minor extensions to the delegated powers of the officers.

12. *MONTHLY FIGURES

This report is presented to inform Members of the Development Control and Enforcement performance figures.

Background Papers

In the case of each report relating to a planning application, or related matter, the background papers are contained in the planning application file. Such files are available for inspection/discussion with officers by arrangement prior to the meeting.

Members and the public are reminded that the plans printed in the Agenda are purely for the purpose of locating the site and do not form part of the application submitted.

Contact Officers : Stephen Cantwell (Ext 37790)
 Keith Wheway (Ext 37794)
 Eve Hearsey (Ext 37768)
 Juan Baeza (Ext 37765)
 Delwyn Jones (Ext 37761)
 Helen Atkinson (Ext 37741)

Note: *Indicates report is attached for Members of the Development Control Committee only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager.)

(Note: Members are reminded that if they have any detailed questions would they please inform the Chairman and/or the Head of Planning Services, in advance of the meeting. This is to ensure that officers can provide the best possible advice to Members during the meeting.)