## ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET
MEMBERS ON THURSDAY 28 MAY 2015

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/001/280515</td>
<td>Draw down of expenditure from the Local Plan earmarked Reserve</td>
<td>Bower</td>
</tr>
<tr>
<td>ICM/002/280515</td>
<td>Arun Wellbeing &amp; Health Partnership (AWHP) Small Grants Fund 2014/15 (Round 3)</td>
<td>Wotherspoon</td>
</tr>
<tr>
<td>ICM/003/280515</td>
<td>Authority is sought to enter into a deed of variation covenant [Exempt – Paragraph 3 – Information relating to Business Affairs]</td>
<td>Wensley</td>
</tr>
<tr>
<td>ICM/004/280515</td>
<td>Business Rates Discretionary Rate Relief 2015/16</td>
<td>Wensley</td>
</tr>
<tr>
<td>ICM/005/280515</td>
<td>Virement of funding for Station Square, Bognor Regis</td>
<td>Chapman</td>
</tr>
<tr>
<td>ICM/005/280515</td>
<td>Failure to comply with a Housing Act 2004 Sections 20 &amp; 21 Prohibition Order</td>
<td>Elkins</td>
</tr>
</tbody>
</table>

PLEASE NOTE THAT THE DECISIONS TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY 5 JUNE 2015 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?  NO

CABINET MEMBER RESPONSIBLE:  Cabinet Member for Planning & Regeneration

SUBJECT: Draw down of expenditure from the Local Plan Examination earmarked reserve to allow for consultants to appear at the examination

OFFICER CONTACT:  Neil Crowther  EXTN: 37839  E-Mail: neil.crowther@arun.gov.uk

EXECUTIVE SUMMARY:
The Examination into the Local Plan is due to take place in June 2015. As part of this process consultants will be required to appear at the Examination and present the Council’s position. Much of the work of JR Planning over the next year will be directly related to the Local Plan examination and it is therefore more appropriate for their costs to come from the specific examination budget.

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member –
To draw down £9,000 from the earmarked Examination reserve (which has an allocation of £24,000) in order to cover the costs of JR Planning that will be specifically related to the Local Plan Examination.

REASONS FOR THE DECISION:
Not having JR Planning appear at the Local Plan Examination would put the Council at an increased risk due to JR Planning’s in depth background knowledge of the evidence base in respect of housing numbers.

OPTIONS CONSIDERED BUT REJECTED:
1. Not to have JR Planning appear at the Local Plan Examination
2. To cover the Examination work and costs of JR Planning through the general staff budget

It is considered that option 1 would put the Council at an increased risk at the Examination due to JR Planning’s in depth background knowledge of the evidence base in respect of housing numbers. As mentioned above, this work will be directly related to the Local Plan examination and it is correct that a budget relating to the Examination is used to cover these costs. Option 2 would reduce capacity within the Planning Policy Team.

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:  Relevant Cabinet Member  Signature:  DATE:  22.5.15
Leader of Cabinet
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? Delete yes or NO
ICM No. 002 / 280515
CABINET MEMBER RESPONSIBLE: Councillor
SUBJECT: Arun Wellbeing and Health Partnership (AWHP) Small Grants Fund 2014/15 (round 3)
OFFICER CONTACT: Hazel Flack, Partnership Manager EXTN: 37609 E-Mail: hazel.flack@arun.gov.uk

EXECUTIVE SUMMARY: Arun District Council is a partner in the multi-agency partnership known as the Arun Wellbeing and Health Partnership. The Cabinet Member is requested to authorise payment of the grants recommended by the Arun Wellbeing and Health Partnership Funding Panel (third round; 2014/15), details of which are attached to the report at Appendix 2.

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member -
That the Cabinet Member authorises payment of the grants recommended by the Arun Wellbeing and Health Partnership Funding Panel (third round; 2014/15), to a total of £1046, details of which are attached to the report at Appendix 2.

REASONS FOR THE DECISION:
To support (a) the priorities of the Arun Wellbeing and Health Partnership, and (b) Arun District Council’s priority “Supporting those people in our district who need our help”.

OPTIONS CONSIDERED BUT REJECTED:
Not to agree to the proposal in section 2
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member P.M. Woodward 28 May 2015
Leader of Cabinet
Arun Sustainable Community Strategy Priority areas

1. Prevention, Support and Information
   - Getting prevention messages to all parts of the community
   - Providing one-stop information and support for long term carers, including young carers
   - Encouraging organisations to provide healthy work-places

2. Improving Mental Wellbeing
   - Supporting delivery of first class mental health services at all levels

3. Tackling health inequalities across the district
   - Working to tackle health inequalities across the district. A higher priority will be given to projects within the following disadvantaged wards: Littlehampton Ham, Littlehampton River, Marine, Pevensey, Bersted and Hotham or to rural areas.

4. Older People
   - Providing services for older people around wellbeing, with the focus on not just living longer, but enjoying a better quality of life in later years
   - Helping older people to live full, active and independent lives through support in their own homes
   - Addressing loneliness and isolation, often brought about by the death of a partner or worsening mobility problems

5. Younger People and Children
   - Encouraging healthy weight for all ages, but especially for children and young people
   - Limiting the impact of drugs and alcohol, particularly with children and young people
   - Providing targeted support for vulnerable children, young people and their families in a co-ordinated, person-centred way, including children in care

6. Patient care
   - Planning for most medical treatments to be delivered closer to home.
   - All elements of care to be patient-focused and seamlessly linked, to transport to hospital provided where necessary
   - Enabling people to have independent choices about their care
# Applications to the AWHP Small Grants fund and results of appraisal panel
## April 2015

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Purpose of grant</th>
<th>Amount requested</th>
<th>Amount recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arun Amblers Walking Football Club</td>
<td>Arun Amblers is a walking football club for those aged 60 and over. Funding was requested to purchase football strips (shirts and shorts) so they have a recognisable kit which will help their members to identify with the club</td>
<td>£305</td>
<td>£305</td>
</tr>
<tr>
<td>Frame of Mind, Art Across the Ages Project</td>
<td>Frame Of Mind CIC is a picture framing &amp; printing social enterprise who offer employment, vocational training &amp; vocational wellbeing places for local adults with Mental Health Issues, Learning Disabilities &amp; Dementia. Funding was requested to purchase art supplies for a new project called Art Across the Ages, where their clients work with people who have dementia to create art work.</td>
<td>£490.58</td>
<td>£491</td>
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<tr>
<td>Yapton &amp; Ford Village Hall</td>
<td>Purchase &amp; install a publically accessible external defibrillator machine, located outside the village hall.</td>
<td>£500</td>
<td>£250</td>
</tr>
<tr>
<td>Worthing Churches Homeless Project</td>
<td>Worthing Churches Homeless Projects (WCHP) is a charity based in Worthing that helps people who are homeless or insecurely housed in the local area. Following the closure of Littlehampton Homelink in October 2013, WCHP run a breakfast club in Littlehampton offering a hot meal to vulnerable people who are homeless or insecurely housed. The club meets four mornings a week in Littlehampton United Church in the town centre. They would like funding to pilot future activities they could run at the club.</td>
<td>£496</td>
<td>£0</td>
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<tr>
<td>Bognor Vineyard Church</td>
<td>To purchase healthy lunch for the homeless as part of their 'Frunch' project which stands for lunch on Friday.</td>
<td>£500</td>
<td>£0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>£1,046</strong></td>
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</tbody>
</table>
THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 OF SCHEDULE 12 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED

PART B : INDIVIDUAL CABINET MEMBER DECISION

<table>
<thead>
<tr>
<th>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?</th>
<th>ICM No.</th>
<th>YES/NO</th>
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<tbody>
<tr>
<td>Delete yes or no</td>
<td>ICM 003 280515</td>
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<table>
<thead>
<tr>
<th>CABINET MEMBER RESPONSIBLE:</th>
<th>Corporate Governance in consultation with the Cabinet Member for Housing</th>
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</table>

<table>
<thead>
<tr>
<th>SUBJECT:</th>
<th>Deed of Variation of Covenants in respect of 8 Southcourt Close, Rustington</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>OFFICER CONTACT:</th>
<th>Sarah Charles  EXTN: 37721  E-Mail: <a href="mailto:sarah.charles@arun.gov.uk">sarah.charles@arun.gov.uk</a></th>
</tr>
</thead>
</table>

EXECUTIVE SUMMARY:

Authority is sought to enter into a Deed of Variation of Covenant with the owner of 8 Southcourt Close, Rustington, Littlehampton, BN16 3JD.

DECISION:

That authority is given to enter into a Deed of Variation of Covenant with the owner of 8 Southcourt Close, Rustington, Littlehampton, BN16 3JD.

REASONS FOR THE DECISION:

To enter into a Deed of Variation of Covenant with the owner of 8 Southcourt Close in order to regularise the position on the ground.

OPTIONS CONSIDERED BUT REJECTED:

Not to enter into a Deed of Variation of Covenant with the owner of 8 Southcourt Close and instead commence legal proceedings for the breach of covenant.

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

<table>
<thead>
<tr>
<th>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</th>
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</table>

<table>
<thead>
<tr>
<th>DISPENSATIONS GRANTED:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>DECISION BY:</th>
<th>SIGNATURE:</th>
<th>DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relevant Cabinet Member</td>
<td>[Signature]</td>
<td>28.5.15</td>
</tr>
<tr>
<td>Leader of Cabinet</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


**PART B: INDIVIDUAL CABINET MEMBER DECISION**

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | NO |
| CABINET MEMBER RESPONSIBLE: | Cllr Dudley Wensley |
| SUBJECT: Discretionary Rate Relief 2015/16 | |
| OFFICER CONTACT: iain Bell | EXTN: 37633 | E-Mail: iain.bell@arun.gov.uk |

**EXECUTIVE SUMMARY:**
Decision to award or refuse Discretionary Rate relief for the period 1st April 2015 to 31st March 2016

**DECISION:**
That the recommendation be agreed.

**REASONS FOR THE DECISION:**
To award or refuse Discretionary Rate Relief for the applications marked on the attached schedules for the period 1st April 2015 to 31st March 2016 in accordance with the agreed criteria as approved by Cabinet on the 26th July 2010.

**OPTIONS CONSIDERED BUT REJECTED:**
To not award Discretionary Rate Relief to those organisations shown on the attached schedule for the period 1st April 2015 to 31st March 2016

**CABINET MEMBER(S)**

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: | |
| DISPENSATIONS GRANTED: | |

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

| DECISION BY: | SIGNATURE: | DATE: |
| Relevant Cabinet Member |  | 28/15/15 |
| Leader of Cabinet | | |

ICM No. ICN004280515
<table>
<thead>
<tr>
<th>PROP REF</th>
<th>ORGANISATION</th>
<th>Category</th>
<th>Relief awarded</th>
<th>Comment</th>
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<tbody>
<tr>
<td>429046</td>
<td>1ST BOSNOR REGIS SCOUT GROUP</td>
<td>2</td>
<td>£234.62</td>
<td>Liability changed from 11th Bognor Regis Scout Group</td>
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<td>1017529</td>
<td>4 SIGHT</td>
<td>2</td>
<td>1428.16</td>
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<td>514181</td>
<td>4 SIGHT</td>
<td>2</td>
<td>233.15</td>
<td>2014/15</td>
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<tr>
<td>514181</td>
<td>4 SIGHT</td>
<td>2</td>
<td>1289.60</td>
<td>2015/16</td>
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<tr>
<td>25506</td>
<td>ANGMERING VILLAGE HALL COMMITTEE</td>
<td>2</td>
<td>328.32</td>
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<tr>
<td>481130</td>
<td>BOSNOR REGIS TOWN FOOTBALL CLUB</td>
<td>4</td>
<td>1779.42</td>
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<tr>
<td>1030785</td>
<td>ARUNDEL MUSEUM SOCIETY</td>
<td>2</td>
<td>84.05</td>
<td>2014/15</td>
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<td>1030785</td>
<td>ARUNDEL MUSEUM SOCIETY</td>
<td>2</td>
<td>85.97</td>
<td>2015/16</td>
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<td>6306516</td>
<td>PAGHAM VILLAGE HALL</td>
<td>2</td>
<td>3771.45</td>
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<tr>
<td>750918</td>
<td>THE NO 18 PROJECT BOSNOR REGIS LTD</td>
<td>2</td>
<td>832.44</td>
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</table>
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?

ICM No. 005/280515

NO

CABINET MEMBER RESPONSIBLE:

Clr Mrs Gillian Brown

SUBJECT: Virement of funding for Station Square, Bognor Regis

OFFICER CONTACT: Caroline Gosford EXTN: 37854 E-Mail: caroline.gosford@arun.gov.uk

EXECUTIVE SUMMARY: Butlin's are making a funding contribution to the public realm improvements at Station Square, Bognor Regis. This report seeks a virement of these funds.

DECISION:

As recommended in report

Approve a virement of £20,000 for public realm improvements at Station Square, Bognor Regis from a contribution from Butlin's

REASONS FOR THE DECISION:

To provide a high quality pedestrian public realm scheme from the railway station to the seafront in order to raise the quality of the built environment and encourage visitors to come more often, stay longer and spend more in the town. To enable the budget to fund the works to be available.

OPTIONS CONSIDERED BUT REJECTED:

Not to approve a virement of £20,000 for additional public realm work at Bognor Regis and reject the funding from Butlin's

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:

Relevant Cabinet Member

Leader of Cabinet

28.5.15.
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?

NO

CABINET MEMBER RESPONSIBLE: Cabinet Member for Housing

SUBJECT: Failing to comply with a Housing Act 2004 Section 20 and 21 Prohibition Order

OFFICER CONTACT: Louise Crane EXTN: 37669 E-Mail:louise.crane@arun.gov.uk

EXECUTIVE SUMMARY:
This report recommends the institution of legal proceedings against a leaseholder for their failure to comply with a Housing Act 2004 section 20 and 21 Prohibition Order which prohibited the use of a ‘garage’ for anything other than its original intention, or to obtain appropriate planning permission and building control consent for its use as habitable accommodation.

DECISION:
As recommended by Licensing and Enforcement Committee on 24th April 2015 that legal proceedings are instigated against a leaseholder for their failure to comply with a Housing Act 2004 section 20 and 21 Prohibition Order.

REASONS FOR THE DECISION:
In the public interest, to uphold housing standards, to ensure a properly housed community and to discourage congregation in this residential area by the homeless street drinking community.

OPTIONS CONSIDERED BUT REJECTED:
To take no further action.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member [Signature] 22 May 2015