<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/076/140116</td>
<td>Arun Tide and Meteorological Station – Refurbishment for Health &amp; Safety</td>
<td>Chapman</td>
</tr>
<tr>
<td></td>
<td>This decision had been deferred from 14 January 2016</td>
<td></td>
</tr>
<tr>
<td>ICM/077/210116</td>
<td>Arun Leisure Centre Management Board – Minutes of meetings held on 10 September and 10 December 2015</td>
<td>Dendle</td>
</tr>
</tbody>
</table>

PLEASE NOTE THAT THE DECISIONS TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY 29 JANUARY 2016 UNLESS THE CALL-IN PROCESS IS APPLIED

NO DECISIONS HAVE BEEN LISTED FOR 28 JANUARY 2016
**PART B : INDIVIDUAL CABINET MEMBER DECISION**

<table>
<thead>
<tr>
<th>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr Chapman</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td></td>
</tr>
<tr>
<td>OFFICER CONTACT:</td>
<td>Roger Spencer</td>
</tr>
<tr>
<td>EXTN:</td>
<td>37812</td>
</tr>
<tr>
<td>E-Mail:</td>
<td><a href="mailto:roger.spencer@arun.gov.uk">roger.spencer@arun.gov.uk</a></td>
</tr>
</tbody>
</table>

**EXECUTIVE SUMMARY:** The report seeks authority to include the urgent works detailed in the report in the Council’s capital programme (for 2015/16) and apply to the Environment Agency for 100% Flood Defence Grant in Aid (FDGIA). Further, it seeks authorise the Engineering Services Manager to undertake the necessary administrative procedures and further, to authority to draw down the funds and undertake the works.

**DECISION:**

1) a scheme to undertake the repairs outlined in the report be included in the Council’s Capital Programme for 2015/16;
2) an application be to the Environment Agency for Flood Defence Grant in Aid (100%);
3) the Engineering Services Manager be authorised to undertake the necessary administrative procedures and
4) authority to draw down the funds and undertake the works be granted.

**REASONS FOR THE DECISION:**
To enable repairs to be undertaken, at no net cost to the Council, to the Arun Tide and Meteorological Station allowing it to continue operating safely.

**OPTIONS CONSIDERED BUT REJECTED:**
To undertake the repairs outlined without grant aid and
not to undertake the repairs

**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:**
Relevant Cabinet Member
Leader of Cabinet

**SIGNATURE:**

**DATE:**
20/11/2016
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Councillor Dendle

SUBJECT: Arun Leisure Centre Management Board – Minutes of meetings held on 10 September 2015 and 10 December 2015.

OFFICER CONTACT: Erica Keegan EXTN: 37547 E-mail: erica.keegan@arun.gov.uk

EXECUTIVE SUMMARY: To approve the Minutes of the meetings of the Arun Leisure Centre Management Board held on 10 September 2015 and 10 December 2015.

DECISION: To approve the Minutes of the meetings of the Arun Leisure Centre Management Board held on 10 September 2015 and 10 December 2015.

REASONS FOR THE DECISION: To approve the Minutes of the meetings of the Arun Leisure Centre Management Board held on 10 September 2015 and 10 December 2015.

OPTIONS CONSIDERED BUT REJECTED: To not approve the Minutes of the meetings of the Arun Leisure Centre Management Board held on 10 September 2015 and 10 December 2015.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:

Relevant Cabinet Member 21 January 2016

Leader of Cabinet
Subject to approval at the next meeting

MEETING OF THE ARUN LEISURE CENTRE MANAGEMENT BOARD

10 September 2015 at 4.00 p.m.

Present: Councillors Mrs Madeley (ADC) (Chairman) and Mrs Stainton (ADC)

Also present were, Mr A Smith (Centre Manager – Arun Leisure Centre), Mr J Stride (Chief Executive, Inspire Leisure), Mr R Wickham (Leisure & Voluntary Sector Manager –ADC), Mr P Broggi (Property & Estates Manager-ADC), Mr S Elliott (Capital Programme Manager-WSCC), and Mr P Rayner (Business Manager, Felpham Community College).

11. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Edwards (ADC), Cllr Jones (WSCC), Mr K Taylor (School Governor, Felpham Community College), Mr M Monk (School Governor, Felpham Community College) and Mr M Dickson (Inspire Leisure Trustee).

12. DECLARATIONS OF INTEREST

There were no declarations of interest made.

13. MINUTES

The Minutes of the meeting held on 16 July 2015 were approved as a correct record and signed by the Chairman.

14. EXEMPT INFORMATION

The Board

RESOLVED

That under Section 100A(4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the items.

Signed........................................... Date.............................................
Subject to approval at the next meeting

15. **ARUN LEISURE CENTRE OPERATIONAL REPORT** (Exempt – Paragraph 3 – Information Relating to Business Affairs)

The Arun Leisure Centre Manager presented the regular operational report which updated Members on operational matters between April and August 2015. Information on income, staffing, repairs, maintenance and projects were outlined.

The Board discussed the staffing issues surrounding the new Leisure Contract. It was stated that as soon as information was available Inspire would be informed.

The Board was pleased to note Inspire’s community fitness initiatives. Inspire had embarked on a programme to encourage School Pupils to improve their fitness. Pupils at Felpham Community College had been offered classes, immediately after school, at budget prices. Another initiative was Inspire’s partnership with the Hoops (Helping Overcome Obesity Problems) Scheme which was being trialed over six months. On the basis of a Body Mass of 30 and above 40 free memberships were provided in the hope that once an individual used the leisure facilities they would continue to do so.

The Board then noted the report.

16. **FELPHAM COMMUNITY COLLEGE – QUARTERLY REPORT** (Exempt – Paragraph 3 – Information Relating to Financial or Business Affairs)

As Felpham Community College had been closed for the School Summer holidays there were no updates to report since the last meeting of the Board.

17. **DATES OF FUTURE MEETINGS**

The Board noted the next meeting dates for the Municipal Year 2015/16, scheduled to start at 4pm as follows:

- 10 December 2015
- 17 March 2016

(The meeting concluded at 4.30pm)

Signed.............................................  Date..........................................
Subject to approval at the next meeting

MEETING OF THE ARUN LEISURE CENTRE MANAGEMENT BOARD

10 December 2015 at 4.00 p.m.

Present: Councillors Edwards (ADC), Patel (WSCC) and Jones (WSCC)

Also present were, Mr A Smith (Centre Manager – Arun Leisure Centre), Mr J Stride (Chief Executive, Inspire Leisure), Mr R Wickham (Leisure & Voluntary Sector Manager –ADC), Mr P Broggi (Property & Estates Manager-ADC), Mr S Elliott (Capital Programme Manager-WSCC), Mr Monk (School Governor, Felpham Community College) and Mr Anstiss (Headteacher, Felpham Community College)[from Minute 18 to Minute 22].

18. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Mrs Madeley (ADC), Cllr Mrs Stainton (ADC), Mr K Taylor (School Governor, Felpham Community College) and Mr M Dickson (Inspire Leisure Trustee).

Mr Monk, as Vice-Chairman of the Board, assumed the role of Chairman in the absence of Cllr Mrs Madeley.

19. DECLARATIONS OF INTEREST

There were no declarations of interest made.

20. MINUTES

The Minutes of the meeting held on 10 September 2015 were approved as a correct record and signed by the Chairman.

21. EXEMPT INFORMATION

The Board

RESOLVED

That under Section 100A(4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the items.

Signed……………………………………….. Date……………………………………..
Subject to approval at the next meeting

22. **ARUN LEISURE CENTRE OPERATIONAL REPORT** (Exempt – Paragraph 3 – Information Relating to Business Affairs)

The Arun Leisure Centre Manager presented the regular operational report which updated Members on operational matters between July and September 2015. Information on income, staffing, repairs, maintenance and projects were outlined.

The Board discussed the staffing issues surrounding the new Leisure Contract. It was stated that as soon as information was available Inspire would be informed. It was noted that the new Leisure provider, Freedom, was expected to consult with all staff in January 2016.

The Board then discussed repair and maintenance issues. It was noted that the Arundel Hall heating issues were yet to be resolved. As school examinations were being conducted in the Arundel Hall the Board expressed their concern and requested that a resolution should be achieved as soon as possible. The Property and Estates Manager stated that this matter was being progressed, as a matter of urgency, with the heating design consultants.

The Board then noted the report.


The Board received the notes of the Joint Liaison Group meeting held on 25 February 2015 which provided an update on maintenance and financial issues.

A question was raised with respect to the expected revision of the Dual Use Agreement. It was confirmed that the parties concerned had discussed this matter and the aim was for the new agreement to be in place by 1st April 2016.

24. **FELPHAM COMMUNITY COLLEGE – QUARTERLY REPORT** (Exempt – Paragraph 3 – Information Relating to Financial or Business Affairs)

The Board received and noted a report from the Headteacher which covered the sporting successes of the School over the last period. The Board also noted that, due to the exceptional facilities available at Felpham, the School would be hosting several competitive events planned for 2015/16 including swimming, athletics, 5 a side national football, badminton and basketball.

The Chairman informed the Board that the School was also supporting a pupil who was achieving great success in Motor Racing.

Signed.............................................. Date........................................
Subject to approval at the next meeting

25. **DATES OF FUTURE MEETINGS**

The Board noted the next meeting date, scheduled to start at 4pm was:

17 March 2016

(The meeting concluded at 4.50pm)

Signed.............................................. Date..............................................