## ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET MEMBERS ON THURSDAY 3 MARCH 2016

<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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<tbody>
<tr>
<td>ICM/090/030316</td>
<td>Award of Contract for Littlehampton Economic Growth Area (LEGA) Development Delivery Study</td>
<td>Bower</td>
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<tr>
<td>ICM/092/030316</td>
<td>Redundancy of a Member of Staff [Exempt – Paragraph 1 – Information Relating to Individuals]</td>
<td>Wensley</td>
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<tr>
<td>ICM/093/030316</td>
<td>Local Housing Company</td>
<td>Bower</td>
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PLEASE NOTE THAT THE DECISION TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY 11 MARCH 2016 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?  
No

CABINET MEMBER RESPONSIBLE:  
Cllr Bower

SUBJECT:  
Award of Contract for Littlehampton Economic Growth Area (LEGA) Development Delivery Study

OFFICER CONTACT: Donna Moles  
EXTN: 37697  
E-Mail: donna.moles@arun.gov.uk

EXECUTIVE SUMMARY:

In September 2015 we acquired approval for funding various study projects regarding the Local Plan. One such project was the LEGA Development Delivery Study which is intended to set out a clear vision for the Littlehampton Economic Growth Area and provide guidance for its future development.

DECISION:

As recommended in report –

i. The contract for the LEGA Development Delivery Study is awarded to the chosen consultant.

REASONS FOR THE DECISION:

Having robust and detailed evidence to inform the Local Plan is critical in order to be found sound at examination. It is therefore crucial that this work is done as soon as possible as these are pertinent documents needed to inform the Local Plan.

OPTIONS CONSIDERED BUT REJECTED:

To not award the contract to the chosen Consultant to undertake the Littlehampton Economic Growth Area (LEGA) Development Delivery Study. Not doing the appointment would threaten the Local Plan being found sound at examination and Arun District Council would fail in its duty of care and legal responsibility.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:  
Relevant Cabinet Member

SIGNATURE:  
[Signature]

DATE:  
3 March

Leader of Cabinet
EXECUTIVE SUMMARY: The report explains the background to this project; summarises the tenders received from Seven contactors to carry out the work and recommends the award of a contract to the most economically advantageous tender received. The works include the removal of asbestos soffits, renewal of pitched roofs, replacement of fascia/soffits and rain water goods (roofline products).

DECISION:

To proceed with this project in 2015/2016 and accept the most economically advantageous tender submitted by the highest placed contractor.

REASONS FOR THE DECISION:

1. The preferred contractor has priced the specification in a satisfactory manner and has carried the costing forward to the Summary and Form of Tender correctly.

2. The preferred contractor has priced elements of work within the schedule and is considered consistent and competitive with current market trends.

3. The preferred contractor has been interviewed and is confident they can complete the work at the tendered price and within the time frame outlined in the tender documents.

4. This work needs to be carried out in order that high level maintenance is reduced and roofs meet current regulations and are weather tight.

5. It is more cost effective to carry out the works as part of a planned maintenance programme rather than individual responsive repairs.

OPTIONS CONSIDERED BUT REJECTED:

1. To defer this project until 2016/2017
2. Not to proceed with this project.
3. To re-tender this project to see if a better price could be obtained.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: N/A

DISPENSATIONS GRANTED: N/A
THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 – INFORMATION RELATING TO FINANCIAL OR BUSINESS AFFAIRS OF ANY PARTICULAR PERSON - OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972

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<tr>
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PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO
CABINET MEMBER RESPONSIBLE: Cllr Dudley Wensley
SUBJECT: Redundancy of a member of staff in Customer Services
OFFICER CONTACT: EXTN: 37580 E-Mail: jackie.folls@arun.gov.uk

EXECUTIVE SUMMARY:

The Cabinet Member for Corporate Governance, as set out on page 52, section 3.2.2.5 of the Constitution is required to approve terminations of service in respect of redundancy within the framework of restructuring proposals, where no supplementary estimate is necessary. This report explains that as a result of changes and improvements within Customer Services, a post has been identified as redundant. Approval is sought for the redundancy and a package of support measures for the individual concerned. The funding is available within existing budgets.

DECISION:

That the redundancy of a member of staff from Customer Services be approved at a cost of £10,218 to be funded within existing budgets. The payback period is 1 year which is within the 3 years required by Council guidance.

REASONS FOR THE DECISION:

1. Following a review of the circumstances it is highly unlikely that any suitable redeployment opportunities will arise for the member of staff who does not wish to be redeployed and retrained in another customer services role.
2. The total cost of the redundancy arrangement - £10,218- can be met from existing budgets

OPTIONS CONSIDERED BUT REJECTED:

Not to agree to the redundancy of the member of staff in Customer Services

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: N/A
DISPENSATIONS GRANTED: N/A
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<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr Ricky Bower</td>
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<tr>
<td>SUBJECT: LOCAL HOUSING COMPANY</td>
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<tr>
<td>OFFICER CONTACT:</td>
<td>Andy Elder  EXTN: 37714 E-Mail: <a href="mailto:andy.elder@arun.gov.uk">andy.elder@arun.gov.uk</a></td>
</tr>
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## EXECUTIVE SUMMARY:

As part of its 2020 Vision Programme the Council has identified a number of projects it wishes to pursue for further detailed consideration. One project is the creation of a local housing company to develop a range of housing in the Arun District. The Council is seeking external consultancy support for this project from Eastbourne Borough Council a fee of £23,300 has been agreed for this work to be funded from the budget approved by Full Council on 13 January 2016 for the 2020 Vision Programme.

## DECISION:

As recommended in the report, to approve a consultancy fee to Eastbourne BC

## REASONS FOR THE DECISION:

To commission Eastbourne Borough Council to provide a consultancy service for the Council.

## OPTIONS CONSIDERED BUT REJECTED:

Not to approve a consultancy fee to Eastbourne Borough Council

(Add any further options which arise from the consideration of this decision)

## CABINET MEMBER(S)

### DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

### DISPENSATIONS GRANTED:

### ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

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