<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
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</thead>
<tbody>
<tr>
<td>ICM/102/210416</td>
<td>Failure to comply with a Housing Act 2004 Improvement Notice (Sections 11 and 12) – the institution of legal proceedings against two landlords</td>
<td>Elkins</td>
</tr>
<tr>
<td>ICM/103/210416</td>
<td>Allocation of Local Plan Ear Marked Reserve project balances to be used for Counsel advice on the Local plan and other consultant's services</td>
<td>Bower</td>
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<tr>
<td>ICM/104/210416</td>
<td>Funding own Planning Apprenticeship for Planning &amp; Economic Regeneration for a two year period</td>
<td>Bower</td>
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<tr>
<td>ICM/105/210416</td>
<td>Authorisation to draw down Additional Grant Funding from the Department for Work and Pensions (DWP) to meet expenditure</td>
<td>Wensley</td>
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</tbody>
</table>

PLEASE NOTE THAT THE DECISIONS TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY 29 APRIL 2016 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B: INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? No

CABINET MEMBER RESPONSIBLE: Clr's Paul Dendle

SUBJECT: Leisure Operating Contract 2006 to 2016 - Settlement of Dilapidations and Equipment Reconciliation

OFFICER CONTACT: Robin Wickham DATE: 31 March 2016 EXTN: 37835

EXECUTIVE SUMMARY: This report sets out the position with regard to the payment due from Inspire Leisure to discharge their responsibility for dilapidations at the end of the leisure operating contract and to cover the purchase of equipment owned by Inspire Leisure.

DECISION:
That the Council accept the sum of £93,917.02 to settle outstanding dilapidations which includes an off set for the purchase of equipment and this sum is allocated to the Property and Estates Asset Management budget.

REASONS FOR THE DECISION:
The end of the leisure contract required the Council to undertake a terminal schedule of dilapidations. This was carried out by an independent surveyor Wilkes, Head & Eve. Negotiations with Inspire Leisure followed to ensure that the dilapidations works were completed by 31 March 2016 or an agreed sum is paid so that the work can be carried out by the Council. This process has followed guidance laid down by the Royal Institute for Chartered Surveyors (RICS). The negotiations included the purchase of equipment from Inspire Leisure which is regarded as additional (i.e. not replacement) to the original equipment transferred in April 2006. The resolution is regarded as fair to both parties and represents best value to the Council.

OPTIONS CONSIDERED BUT REJECTED:
If the negotiations had not been agreed between the two parties, the matter would have been escalated to ‘dispute resolution’. There has been no need to take this course of action and neither party has had to incur costs.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member
SIGNATURE: 
DATE: 13/4/16

Relevant Cabinet Member

Leader of Cabinet
PART B: INDIVIDUAL CABINET MEMBER DECISION

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<tr>
<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Councillor Elkins</td>
</tr>
<tr>
<td>SUBJECT: Failure to comply with a Housing Act 2004 Improvement Notice (Sections 11 and 12)</td>
<td></td>
</tr>
<tr>
<td>OFFICER CONTACT: Louise Crane  EXTN: 37669  E-Mail:<a href="mailto:louise.crane@arun.gov.uk">louise.crane@arun.gov.uk</a></td>
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EXECUTIVE SUMMARY:
This report recommends the institution of legal proceedings against two landlords for their failure to comply with a Housing Act 2004 Improvement Notice.

DECISION:
As recommended by Licensing and Enforcement Committee on 8th April 2016 that legal proceedings are instigated against two landlords for failure to comply with an Improvement Notice served under the Housing Act 2004.

REASONS FOR THE DECISION:
In the public interest, to uphold housing standards and ensure a properly housed community.

OPTIONS CONSIDERED BUT REJECTED:
To take no further action.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY:  SIGNATURE:  DATE:
Relevant Cabinet Member  
Leader of Cabinet  21st April 2016
PART B : INDIVIDUAL CABINET MEMBER DECISION

ICM No. 1031 210416

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Cllr R Bower

SUBJECT: Allocation of the Local Plan Ear Marked Reserve project balances to be used for Counsel advice on the Local Plan and other consultant’s services.

OFFICER CONTACT: Neil Crowther EXTN: 37039 E-Mail: neil.crowther@arun.gov.uk

EXECUTIVE SUMMARY:
Balances on projects and consultancy services have been identified totalling £27,015, and it is proposed to redirect these balances to fund further Counsel advice on the Local Plan and other consultant’s services.

In addition, there remains a figure of £11,480 in the Local Plan ear marked reserve that is ring fenced for the West Bank Project. Approval is sought to allocate this figure within the reserve for the Littlehampton Economic Growth Area (LEGA) work that is taking place.

DECISION:
As recommended in report –

i. That the identified project balances in the local plan earmarked reserve, totalling £27,015, be reallocated and used for Counsel advice on the Local Plan and other consultant's services.

ii. To allocate £11,480 from the Local Plan reserve for the LEGA study, already ring fenced for West Bank projects.

REASONS FOR THE DECISION:
The reserves and under spends identified could now be more appropriately allocated for further Counsel advice, other consultancy service if required and to use already ring fenced money for the more up to date study that is being carried out.

OPTIONS CONSIDERED BUT REJECTED:
To leave the under spends unallocated and not to amalgamate them for more appropriate uses.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Signature: Leader of Cabinet Date: 21/4/16.
PART B: INDIVIDUAL CABINET MEMBER DECISION

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<tr>
<th>CABINET MEMBER RESPONSIBLE:</th>
<th>Cllr Ricky Bower</th>
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<tbody>
<tr>
<td>SUBJECT: Town Planning Apprenticeship for Planning &amp; Economic Regeneration</td>
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</tr>
<tr>
<td>OFFICER CONTACT: Karl Roberts EXTN: 37760 E-Mail: <a href="mailto:karl.roberts@arun.gov.uk">karl.roberts@arun.gov.uk</a></td>
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EXECUTIVE SUMMARY:

This report is to seek approval towards the funding of an Apprenticeship Scheme in the Planning & Economic Regeneration Directorate for a two year period.

Apprenticeships help to ensure the workforce better reflects the community it serves and help the Council to "grow its own" to address the challenges currently being experienced. It is important to recognise the strategic importance of apprenticeships in introducing new skills, building a talent pipeline, better succession planning, diversifying the workforce and developing the cooperative behaviours required now and for the future.

DECISION:

Agree to the virement of up to £50,000 (£25,000 p.a.) from an earmarked reserve to fund a two year Apprenticeship Scheme funded from the Site Delivery Fund (DCLG) plus up to £10,000 (£5,000 p.a.) from within existing revenue budget.

REASONS FOR THE DECISION:

To provide funding for two Town Planning Apprenticeships to assist with better succession planning, diversifying the workforce and developing the cooperative behaviours required now and for the future.

OPTIONS CONSIDERED BUT REJECTED:

Not to agree to the virement of up to £50,000 (£25,000 p.a.) from an earmarked reserve to fund a two year Apprenticeship Scheme funded from the Site Delivery Fund (DCLG ) plus up to £10,000 (£5,000 p.a.) from within the existing revenue budget.
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

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<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Cllr Wensley</td>
</tr>
<tr>
<td>SUBJECT: Additional Grant Funding from the Department for Work and Pensions (DWP)</td>
<td></td>
</tr>
<tr>
<td>OFFICER CONTACT: Sue Priest, Benefits Manager</td>
<td>EXTN: 37522 E-Mail: <a href="mailto:sue.priest@arun.gov.uk">sue.priest@arun.gov.uk</a></td>
</tr>
</tbody>
</table>

EXECUTIVE SUMMARY:
Arun District Council has received additional benefit grant funding from the Department for Work and Pensions (DWP) amounting to £16,239.57 in total. This funding is provided by the DWP to help meet the additional financial burdens incurred by the Authority as a result of welfare reforms and new legislation.

Authorisation is required to draw down this funding to meet expenditure.

DECISION:
As recommended in report / as amended by Cabinet / Cabinet Member –
To approve the £16,239.57 additional specific grant being drawn down to enable the successful implementation of welfare reform changes (recommended option).

REASONS FOR THE DECISION:
To transfer funding to benefits administration to fund initiatives necessary as a result of continuing welfare reforms

OPTIONS CONSIDERED BUT REJECTED:
Not to approve the £16,239.57 being placed in the benefits budget.
(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: 
DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member
SIGNATURE: 
DATE: 21 April 2016
Leader of Cabinet