<table>
<thead>
<tr>
<th>REFERENCE NO.</th>
<th>DECISION</th>
<th>CABINET MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICM/001/020616</td>
<td>Award of Contract for Kitchen &amp; Bathroom Replacement Project 2016-17 [Exempt-Paragraph 3 - Information Relating to Business Affairs] (<em>This ICM had been deferred.</em>)</td>
<td>Bence</td>
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</tbody>
</table>

PLEASE NOTE THAT THE DECISION TAKEN WILL COME INTO EFFECT AS FROM 10.00 A.M. ON FRIDAY 24 JUNE 2016 UNLESS THE CALL-IN PROCESS IS APPLIED
PART B : INDIVIDUAL CABINET MEMBER DECISION

| URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? | YES |
| CABINET MEMBER RESPONSIBLE: | Cllr T Bence |
| SUBJECT: Award of the contract for Kitchen & Bathroom Replacement Project 2016-17 |
| OFFICER CONTACT: Keith Deane  EXTN: 37734  E-Mail: keith.deane@arun.gov.uk |

EXECUTIVE SUMMARY: The report explains the background to this project; and recommends the award of a contract to the tenderer providing the best value for money tender. There are no leaseholder properties within this project.

DECISION: To proceed with this project in 2016/2017 and accept the tender submitted by Contractor "A".

REASONS FOR THE DECISION:

4. Contractor "A" have priced the specification in a satisfactory manner and in line with ADC procurement processes.

5. Contractor "A" have priced elements of work within the schedule and is considered consistent and competitive with current market trends.

6. Contractor "A" have been interviewed as part of the evaluation interview and we are confident they can complete the works as tendered within the contract period.

OPTIONS CONSIDERED BUT REJECTED:

2. Not to proceed with this project.

CABINET MEMBER(S)

| DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: | N/A |
| DISPENSATIONS GRANTED: | N/A |
THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 – INFORMATION RELATING TO FINANCIAL OR BUSINESS AFFAIRS OF ANY PARTICULAR PERSON - OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972

<table>
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<tr>
<th>ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:</th>
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<th>DECISION BY:</th>
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<th>DATE:</th>
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<tbody>
<tr>
<td>Relevant Cabinet Member</td>
<td>[Signature]</td>
<td>16 June 2016</td>
</tr>
<tr>
<td>Leader of Cabinet</td>
<td>[Signature]</td>
<td></td>
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</tbody>
</table>
# PART B: INDIVIDUAL CABINET MEMBER DECISION

**URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?**  
NO

**CABINET MEMBER RESPONSIBLE:** Councillor Dudley Wensley  

**SUBJECT:** Council Tax Write Offs  

**OFFICER CONTACT:** Iain Bell, Revenues Manager  
EXTN: 37633  
E-Mail: iainbell@arun.gov.uk

**EXECUTIVE SUMMARY:** The report lists each case where authorisation is sought to write off the Council Tax debt.

**DECISION:** To write off Council Tax to the value of £14,184.49 in respect of 10 cases. To note that under delegated powers the amount of £7,607.02 has been written off in respect of 151 cases.

**REASONS FOR THE DECISION:** The Council Tax has been deemed unrecoverable under the recovery policy which was previously agreed by members in 2014

**OPTIONS CONSIDERED BUT REJECTED:** None

(Add any further options which arise from the consideration of this decision)

**CABINET MEMBER(S)**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

**DISPENSATIONS GRANTED:**

**ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:**

**DECISION BY:** Relevant Cabinet Member  
Leader of Cabinet

**SIGNATURE:**

**DATE:** 16 June 2016
PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES? NO

CABINET MEMBER RESPONSIBLE: Councillor Wensley

SUBJECT: Non-Domestic Rate Write Offs

OFFICER CONTACT: Iain Bell, Revenues Manager EXTN: 37633 E-Mail: iain.bell@arun.gov.uk

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Non-Domestic Rate debt.

DECISION: To write off Non-Domestic Rates to the value of £3,893.07 in respect of 3 cases. To note that under delegated powers the amount of £-566.09 has been written off in respect of 5 cases.

REASONS FOR THE DECISION: The Non-Domestic Rate has been deemed unrecoverable under the recovery policy which was previously agreed by members in 2014

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: SIGNATURE: DATE:
Relevant Cabinet Member 16 June 2016
Leader of Cabinet
PART B: INDIVIDUAL CABINET MEMBER DECISION

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<td>CABINET MEMBER RESPONSIBLE:</td>
<td>Councillor Wensley</td>
</tr>
<tr>
<td>SUBJECT: Sundry Debtor Write Offs</td>
<td></td>
</tr>
<tr>
<td>OFFICER CONTACT:</td>
<td>Name of Officer: Iain Bell, Revenues Manager</td>
</tr>
<tr>
<td></td>
<td>Ext: 37633</td>
</tr>
<tr>
<td></td>
<td>e-mail: <a href="mailto:iain.bell@arun.gov.uk">iain.bell@arun.gov.uk</a></td>
</tr>
</tbody>
</table>

EXECUTIVE SUMMARY: The report lists each case where authorisation is sought to write off the Sundry Debt.

DECISION: To write off Sundry Debts to the value of £1,362.62 in respect of 1 case. To note that under delegated powers the amount of £2,401.09 has been written off in respect of 25 cases.

REASONS FOR THE DECISION: The Sundry Debts have been deemed unrecoverable under the Recovery Policy which was previously agreed by members in 2014

OPTIONS CONSIDERED BUT REJECTED: None

(Add any further options which arise from the consideration of this decision)

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:

DISPENSATIONS GRANTED:

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:

DECISION BY: Relevant Cabinet Member

SIGNATURE: [Signature]

DATE: 16 June 2016

Leader of Cabinet